



# Louisiana Licensing Guide

# 2014

# Louisiana Licensing Guide

## Louisiana Licensing Guide



Bobby Jindal  
Governor

Curt Eysink, Secretary  
Louisiana Workforce Commission

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# Louisiana Licensing Guide

## Vision Statement

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We will make Louisiana the best place in the country to get a job or grow a business, and our goal is to be the country's best workforce agency.

## Mission Statement

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The Louisiana Workforce Commission's mission is to put people to work in Louisiana, which we achieve by driving employment, improving the business climate, providing excellent customer service and fostering employee engagement.

## Core Values

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- Integrity and respect: We treat each other with respect; our actions and our words are considerate, honest and ethical; we do what we say we will do.
- Open communication: We seek first to understand—we listen, we give and receive meaningful feedback, we value different opinions and perspectives.
- Accountability: We work on the right things, we hold each other accountable, we follow the rules and we use LWC resources wisely.
- Teamwork: We all work as a part of the larger LWC team, we collaborate across boundaries, we agree on and work toward common goals.
- Continuous improvement: We set high standards and goals using external benchmarks, we are data-driven and self-critical, we analyze and improve our processes.
- Adaptability: We welcome and adapt to change, we respond quickly to customer needs, economic challenges inspire new ways of doing business.

The Louisiana Workforce Commission, Office of Occupational Information Services, Research and Statistics Division, PO Box 94094, Baton Rouge, Louisiana 70804-9094 published this document for users and producers of occupational information. This booklet was printed in accordance with the standards for printing by state agencies established pursuant to RS 43.31. An initial printing of 500 copies cost approximately \$8.35 per copy.

# Louisiana Licensing Guide

Dear Reader,

The Louisiana Workforce Commission aims to make Louisiana the best state in the country to get a job or grow a business. We want to help every person in Louisiana who wants a job get a job with career potential.

We have updated the Louisiana Licensing Guide with the latest statewide licensure information to help do exactly that.

This publication is designed to help students, counselors, program planners and anyone contemplating careers in Louisiana. For those interested in starting a business, this document provides information necessary to obtain a business license. People seeking occupational licenses in Louisiana also will find essential information in this guide.

You can download this resource for free as a PDF at the LWC website, [www.laworks.net](http://www.laworks.net), then searching under "Labor Market Information" on the Downloads page.

I want to thank the staff and leadership of all of the boards, commissions and state agencies listed in this guide for supplying up-to-date information. Their contributions are essential to making this guide a useful tool, and to making sure that Louisiana truly is the best state in the country to get a job or grow a business.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Eysink". The signature is fluid and cursive, with a large initial "C" and a long, sweeping tail.

Curt Eysink  
Executive Director

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# Louisiana Licensing Guide

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# Louisiana Licensing Guide

## Introduction and Scope

The 2014 Louisiana Licensing Guide was prepared by the Louisiana Workforce Commission's Office of Occupational Information Services. Designed for professionals, employers and individuals, it's a repository of licensing and regulatory requirements for many of Louisiana's professions and occupations.

The purpose of professional and occupational regulations is to protect the health, welfare and safety of the residents of Louisiana. Empowered by the people, the state government administers these regulations to ensure minimum standards are instituted and met by licensed, certified and registered practitioners.

This Guide includes:

- Most, although not all, occupations and professions in Louisiana requiring licenses;
- Contact information for the licensing and/or regulatory body for each occupation and profession;
- Basic information about occupational and professional regulatory requirements.

The Louisiana Licensing Guide also includes an assessment of labor market demand for each occupation in the form of Louisiana Star Ratings. Every occupation is assigned a Star Rating based on its prospects for providing a prosperous living for years to come. Star Ratings are a measure of wages, short- and long-term demand and actual job openings. The scale is one to five stars, with top occupations receiving five stars.

More than a reference manual, the 2014 Louisiana Licensing Guide is an indispensable tool for starting a career. It will help you find, understand, plan for and pursue the most promising occupations and professions Louisiana has to offer.

# Louisiana Licensing Guide

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# Louisiana Licensing Guide

## SECTION I

### OCCUPATIONAL LICENSES

Excluding

### BUSINESS LICENSES AND WORK PERMITS

- *Regulatory Authority*
- *Contact Information*
- *Job Description*
- *Education and Training*
- *Requirements for License*
- *License Fees*
- *Authorizing Statute/s*
- *Current*  
*Hourly/Beginning/Experienced/*  
*Annual Wages*

# Louisiana Licensing Guide

## Acupuncturist

soc: 29-1199(.01)

Star Rating: *N/A*

<b>Regulatory Authority:</b>	Louisiana State Board of Medical Examiners Office of Continuing Education and Resources 630 Camp Street New Orleans, LA 70130
<b>Phone:</b>	504-568-7483
<b>Fax:</b>	504-599-0503
<b>Website:</b>	www.lsbme.la.gov
<b>Email:</b>	Last Name A-L lfavorite@lsbme.la.gov Last Name M-Z ajames@lsbme.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Inserts fine needles at specific points below the surface of the skin to treat patients.

### Training/Education

Complete physician training and licensure. Six months training in traditional Chinese acupuncture, or complete 300 credit hours of continuing medical education.

### Requirements for License

- Must be a physician possessing a current, unrestricted license to practice medicine in the State of Louisiana duly issued by the board.
- Must be of good moral character.
- Must have successfully completed no less than 6 months of training in traditional Chinese acupuncture in a school or clinic approved by the board.
- Must have completed 300 credit hours of continuing medical education in acupuncture designated as category one continuing medical education hours by the American Medical Association.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$200	\$100	R.S. 37:1356-1360

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$32.63	\$22.71	\$32.93	\$67,870

# Louisiana Licensing Guide

## Acupuncturist Assistant

soc: 29-1071

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Medical Examiners Office of Continuing Education and Resources 630 Camp Street New Orleans, LA 70130
<b>Phone:</b>	504-568-7483
<b>Fax:</b>	504-599-0503
<b>Website:</b>	www.lsbme.la.gov
<b>Email:</b>	Last Name A-L lfavorite@lsbme.la.gov Last Name M-Z ajames@lsbme.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Work under the direction, control, and supervision of a physician and perform such duties, services, and functions pertaining to acupuncture as assigned by said employer.

### Training/Education

Complete 36 months of training in traditional Chinese acupuncture, or pass certification exam. Complete physician training and licensure. Six months training in traditional Chinese acupuncture, or complete 300 credit hours of continuing medical education.

### Requirements for License

- Must be at least 21 years of age.
- Must have successfully completed a four-year course of instruction in a high school or its equivalent.
- Must be a citizen of the United States or possess valid and current legal authority to reside and work in the United States
- Must have:
  - a. Successfully completed no less than 36 months of training in tradition Chinese acupuncture in a school or clinic approved by the board
  - b. Successfully passed the certification examination given by the National Certification Commission for Acupuncture and Oriental Medicine.
  - c. Have been formally appointed or employed to perform acupuncture exclusively for research purposes by and at:
    - an accredited licensed hospital located in the state of Louisiana
    - an accredited school or college of medicine located in the state of Louisiana

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$200	\$100	R.S. 37:1358

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$37.70	\$25.81	\$48.24	\$78,420

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# Louisiana Licensing Guide

## Amusement Ride or Attraction Inspector

soc: 39-3091

Star Rating: ★

<b>Regulatory Authority:</b>	Louisiana Office of State Fire Marshall 8181 Independence Blvd. Baton Rouge, Louisiana 70806
<b>Phone:</b>	225-925-3657
<b>Fax:</b>	225-925-3813
<b>Website:</b>	www.lasfm.org
<b>Email:</b>	bill.owens@dps.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	None

### Job Description

Perform detailed inspections of amusement rides and recreational equipment, detail firework outlets, and licensed public displays.

### Training/Education

On-the-job-training in most places. Most people already have a skill or trade in a previous unrelated field of study such as mechanics, engineering, construction, etc.

### Requirements for License

Applicants must possess a current level I NAARSO license issued by the Department of Public Safety, Office of the State Fire Marshal, Amusement Inspection Section. For more detailed information regarding this certification log onto <http://www.naarso.com/>.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50	\$25	R.S. 1484.5

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$9.11	\$8.10	\$9.79	\$18,950

# Louisiana Licensing Guide

## Architect

soc:17-1011

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Architectural Examiners 9625 Fenway Avenue, Suite B Baton Rouge, Louisiana 70809
<b>Phone:</b>	225-925-4802
<b>Fax:</b>	225-925-4804
<b>Website:</b>	www.lastbdarchs.com
<b>Email:</b>	bd@lsbae.brcoxmail.com
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	21

### Job Description

Plan and design structures, such as private residences, office buildings, theaters, factories, and other structural property.

### Training/Education

This occupation requires a 5-year Bachelor of Architecture for incoming freshmen. A 2-year master's degree is offered at the graduate level.

### Requirements for License

Applicants must be a graduate of a National Architectural Accrediting Board (NAAB) accredited college, 5-year degree and must complete the Intern Development Program. They also must pass the Architect Registration Exam

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
In-State Residents: \$75 Out-of-State Residents: \$300	In-State Residents: \$75 Out-of-State Residents: \$150	R.S. 37 Chapter 3

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$34.12	\$24.93	\$41.48	\$70,960

# Louisiana Licensing Guide

## Architect, Landscape

soc:17-1012

Star Rating: ★★★

<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Louisiana Horticulture Commission P.O. Box 3596 Baton Rouge, Louisiana 70821-3596
<b>Phone:</b>	225-925-8100
<b>Fax:</b>	225-925-3760
<b>Website:</b>	www.ldaf.state.la.us
<b>Email:</b>	horticulture@ldaf.state.la.us
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

Plan and design land areas for such projects as parks and other recreational facilities, airports, highways, hospitals, schools, land subdivisions, and commercial, industrial, and residential sites.

### Training/Education

These jobs require a Bachelor's degree at the entry level. In most colleges a bachelor's degree takes four plus years to complete. Most employers require experience or at least a year of internship.

### Requirements for License

Applicants must have a degree plus 1 year of experience. Applicants must also register for the Landscape Architect Registration Exam (LARE) through the Council of Landscape Architectural Registration Boards (CLARB). All applicants must pay a \$200.00 exam fee. Retake applicants must pay a \$100.00 exam fee. The national exam is given twice a year. A minimum of 8 credit hours of continuing education must be obtained annually for license renewal.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$75	\$75	R.S. 3:3801 et seq.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$24.08	\$17.08	\$30.48	\$50,090

# Louisiana Licensing Guide

## Art Therapist, School

soc: 29-1129

Star Rating: *N/A*

<b>Regulatory Authority:</b>	Louisiana Department of Education Division of Certification, Leadership, and Preparation 1201 North Third Street Baton Rouge, LA 70802-5243
<b>Phone:</b>	877-453-2721
<b>Fax:</b>	225-342-0193
<b>Website:</b>	www.louisianabelieves.com
<b>Email:</b>	customerservice@la.gov
<b>Period of License:</b>	Varies
<b>Minimum Age:</b>	N/A

### Job Description

Teach clients to express their feelings, through art by using paint, paper, clay, and collage.

### Training/Education

According to the American Art Therapy Association "Professional entry to the field of Art Therapy requires, at a minimum, a Master's Degree." One must be trained in art and therapy.

### Requirements for License

Eligibility Requirements: evidence of successful completion of accredited art therapy degree program, and current registration or membership in the American Art Therapy Association. Requirements of the educational program: three semester hours, Introduction to Education of Exceptional Children and three semester hours, Psychology of Exceptional Children. Fifty (50) percent of preclinical experience must have been directed toward a population aged zero through 21 years, in both institutional and school settings. Renewal Guidelines: the Louisiana employing authority must request renewal at the time of any change of employment systems.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50	\$25	Contact Reg Authority

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$28.05	\$20.52	\$35.75	\$58,340

# Louisiana Licensing Guide

## Athletic Trainer

soc:29-9091

Star Rating: ★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Medical Examiners Office of Continuing Education and Resources 630 Camp Street New Orleans, LA 70130
<b>Phone:</b>	504-568-7814
<b>Fax:</b>	504-568-6823
<b>Website:</b>	www.lsbme.la.gov
<b>Email:</b>	dvicknair@lsbme.la.gov
<b>Period of License:</b>	biannually: June 30, every 2 years
<b>Minimum Age:</b>	18

### Job Description

Athletic Training is the allied health profession practiced under the general supervision of a physician; carrying out prevention, emergency management, and physical rehabilitation of injuries and sports-related conditions incurred by athletes.

### Training/Education

A degree in Athletic Training from a Commission on Accreditation of Athletic Training Education (CAATE) accredited program, or such comparable degree accepted by the Board of Certification, Inc. (BOC) and approved by the LSBME.

### Requirements for License

- Must be at least 18 years of age.
- Must be a citizen of the United States or possess valid and current legal authority to reside and work in the U.S. duly recognized and issued by the commissioner of the Immigration and Naturalization Service.
- Must have successfully completed and graduated from an athletic training program of curriculum at a college or university approved by the board.
- Take and successfully pass the written and/or oral certification examination administered by the NATA or its successor.
- Must satisfy the applicable fees as prescribed by Chapter 1 of these rules.
- Must satisfy the procedures and requirements for application and examination provided by this Chapter.
- Must not be otherwise disqualified for certification by virtue of the existence of any grounds for denial of certification as provided by the law or in these rules.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
none	\$100	R.S. 37:3301-3312

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
Not Available	Not Available	Not Available	\$43,260

# Louisiana Licensing Guide

## Attorney

soc:23-1011

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Committee on Bar Admissions 2800 Veterans Memorial Blvd. Suite 310 Metairie, LA 70002
<b>Phone:</b>	504-836-2420
<b>Fax:</b>	504-834-1449
<b>Website:</b>	www.lascba.org
<b>Email:</b>	denise1@lascba.org
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	None (must be licensed to practice)

### Job Description

Represent clients in criminal and civil litigation and other legal proceedings.

### Training/Education

Applicants are required to obtain 7 years of education after high school, four years of undergraduate study, and three years of law school. Attorneys must possess a bachelor's degree to qualify for admission into law school. Law school graduates receive the degree of jurist doctor (J.D.).

### Requirements for License

Must complete and pass the bar examination administered by the Committee on Bar Admissions of the Supreme Court of Louisiana. Each attorney must complete the requirements of the Mandatory Continuing Legal Education program administered by the Louisiana State Bar Association, and pay annual membership dues to the Louisiana State Bar Association, plus an annual assessment to the Louisiana Attorney Disciplinary Board. Licenses issued by the Louisiana Supreme Court.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$250	\$435	Act 54 in 1940

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$53.25	\$29.64	\$64.78	\$110,760

# Louisiana Licensing Guide

## Auctioneer

soc:41-9099

Star Rating: *N/A*

<b>Regulatory Authority:</b>	Louisiana Auctioneers Licensing Board 11736 Newcastle Avenue Bldg. 2, Suite C Baton Rouge, LA 70816
<b>Phone:</b>	225-295-8420
<b>Fax:</b>	225-732-8584
<b>Website:</b>	www.lalb.org
<b>Email:</b>	admin@lalb.org
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

Conduct sales at which property or goods are sold to the person offering the highest purchase price of an item.

### Training/Education

Must complete approved pre-licensing studies at a Board approved school, or a one-year apprenticeship approved and licensed by the Board. Also must have six hours per year of Board approved continuing education to maintain license.

### Requirements for License

Applicants must be at least 18 years of age, a citizen of the United States or legal resident, and be of good moral character and cannot have a felony conviction. Must have done one of the following:

- Attended and successfully completed a course of auctioneering at an approved auction school that is on the list of approved schools.
- Completed a one year apprenticeship with a Louisiana licensed auctioneer.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$300	\$150	R.S. 37:3101

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$13.34	\$9.24	\$14.84	\$27,750

# Louisiana Licensing Guide

## Audiologist

soc:29-1181

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Board of Examiners for Speech-Language Pathology and Audiology 18550 Highland Rd Suite B Baton Rouge, LA 70809
<b>Phone:</b>	225-756-3480
<b>Fax:</b>	225-756-3472
<b>Website:</b>	www.lbespa.org
<b>Email:</b>	aud-slp@lbespa.org
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Assess and treat persons with hearing and related disorders

### Training/Education

Licensing for this field of study at the entry level requires a doctoral degree or higher in an accredited program.

### Requirements for License

- Doctoral Degree in Audiology
- Must obtain a passing score on the PRAXIS Examination
- Must have at least 1820 clinical practicum hours, 375 of which must have been obtain through direct patient/client contact

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$125 Audiology \$150 Audiology w/ Hearing Aid Dispensing	\$65 Audiology \$75 Audiology w/ Hearing Aid Dispensing	Title 37 in Chapter 34:2650-2666

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$26.05	\$16.88	\$34.93	\$54,190

# Louisiana Licensing Guide

## Barber

soc:39-5011

Star Rating: *N/A*

<b>Regulatory Authority:</b>	Board of Barber Examiners 4626 Jamestown Avenue Suite 1 Baton Rouge, LA 70808
<b>Phone:</b>	225-925-1701
<b>Fax:</b>	225-925-1703
<b>Website:</b>	N/A
<b>Email:</b>	sheilearm@hotmail.com
<b>Period of License:</b>	1 Year (Jan-Dec)
<b>Minimum Age:</b>	18

### Job Description

Provide barbering services such as cutting, trimming, shampooing, and styling hair, trimming beards or giving shaves.

### Training/Education

Educational programs usually take from 9-24 months to complete at a licensed registered barber school.

### Requirements for License

Applicants must have completed 1500 hours of training at a licensed registered barber school. Participating in a Registered Apprenticeship Program under the requirements for Barber's license, and completed the Registered Barber's Apprenticeship Program.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50	\$50	R.S. 37:352

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$17.05	\$10.10	\$22.62	\$35,460

# Louisiana Licensing Guide

## Blood Alcohol Analyst for Law Enforcement

soc:29-2011

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Department of Public Safety and Corrections Supervisor Toxicology Unit 376 East Airport Drive Baton Rouge, LA 70806
<b>Phone:</b>	225-925-6216
<b>Fax:</b>	225-925-6217
<b>Website:</b>	www.lsp.org/crimelab.html
<b>Email:</b>	CrimeLab@dps.la.gov
<b>Period of License:</b>	4 Years
<b>Minimum Age:</b>	N/A

### Job Description

To perform forensic tests and examinations of body fluids, tissues, cells, or blood solely for the purpose of law enforcement and the state's criminal justice system.

### Training/Education

A four year bachelor degree with a major in medical technology, or any one of the life sciences; associate degree (2-3 years) from a junior or community college; certification which is a voluntary process by which a nongovernmental organization, such as a professional society or certifying agency, grants recognition to an individual whose professional competence meets prescribed standards.

### Requirements for License

- All labs are required to be accredited.
- In order to be accredited, it is the responsibility of the lab to contact the Louisiana Crime Lab to request reaccreditation.
- Reaccreditation is every 4 years.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
none	none	Contact Reg Authority

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$24.56	\$20.20	\$28.82	\$51,080

# Louisiana Licensing Guide

## Boiler Inspector

soc:47-2011

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Office of State Fire Marshal Mechanical Safety 8181 Independence Blvd. Baton Rouge, Louisiana 70806
<b>Phone:</b>	225-925-7045
<b>Fax:</b>	225-925-3813
<b>Website:</b>	www.lasfm.org
<b>Email:</b>	bill.owens@dps.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	none

### Job Description

Perform detailed inspections of high pressure boilers and vessels. Also, assist in testing assembled vessels.

### Training/Education

Apprenticeship that lasts up to four years is the most common training for this job, plus an estimated 144 class hours. A license can also be obtained from trade or technical schools, or employer provided trainings.

### Requirements for License

Must hold a card obtained from the National Board of Boiler and Pressure Vessel Inspectors.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$40	\$20	Title 23, Chapter 5

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$20.92	\$14.42	\$25.77	\$43,510

# Louisiana Licensing Guide

## Calibration Technician, Dairy Industry

soc:49-3041

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Dairy Stabilization Board P.O. Box 3098 Baton Rouge, Louisiana 70821-3098
<b>Phone:</b>	225-922-1347
<b>Fax:</b>	225-923-4900
<b>Website:</b>	www.ldaf.state.la.us
<b>Email:</b>	michelle@ldaf.la.gov
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	18

### Job Description

Develop, test, calibrate (adjusts or regulate), operate and repair electrical, mechanical, electromechanical, electro-hydraulic, or electronic measuring and recording instruments, apparatus, and equipment.

### Training/Education

In some cases formal training is not required, but employers generally prefer to hire persons who hold a two-year associate degree. Training is available at most community colleges, technical schools, public and private Vocational-technical schools, and universities.

### Requirements for License

- Must make application to the Commissioner of Agriculture and Forestry, and take written practical examination.
- Must attend a training session conducted by the Department of Agriculture and Forestry, and the Department of Health every two years.
- License authorizes individuals to measure and sample milk and cream for butterfat content, and to calibrate the Milko-Tester III and other similar devices.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$0	\$0	R.S.3:4009

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$16.67	\$13.31	\$19.12	\$34,670

# Louisiana Licensing Guide

## Cemetery Authority, Sales and Management

soc:37-1012

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Cemetery Board 3445 North Causeway Boulevard Suite 700 Metairie, LA 70002
<b>Phone:</b>	504-838-5267
<b>Fax:</b>	504-838-5289
<b>Website:</b>	www.lcb.state.la.us
<b>Email:</b>	N/A
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Directly supervises and coordinate activities of workers engaged in landscaping or groundskeeping activities. Work may involve reviewing contracts to ascertain service, machine, and workforce requirements; answering inquiries from potential customers regarding methods, material, and price ranges; and preparing estimates according to labor, material, and machine costs.

### Training/Education

Usually requires a high school diploma.

### Requirements for License

**CEMETERY AUTHORITY** - The initial application for a certificate of authority, including without limitation an application for a new certificate required by R.S. 8:76, shall be made in writing by a cemetery authority to the Board on a form prescribed by the Board, accompanied by an application fee of five hundred dollars. Applications for renewal of a valid, subsisting, and unsuspended certificate of authority shall be made in similar fashion, accompanied by the regulatory charge provided for in this Title. All initial applications must show that the cemetery authority owns or is actively operating a cemetery that is subject to the provisions of this Title: Acts 1974 No. 417 § 1. Amended by Acts 1992, No. 105, § 1.

Amended by Acts 2003, No. 704 § 1.

**CEMETERY SALES AND MANAGEMENT** - No person shall engage in the business of cemetery sales or cemetery management organization except as authorized by this title and without first obtaining a license from the Board: Acts 1974, No. 417, § 1. Any person wishing to establish and operate the business of a cemetery sales or management organization must operate as a corporation as required by R.S. 8:201 and shall file with the Board a written application for a license to operate. The application shall be on a form issued by the Board, which shall require, as a minimum, that the documents and information submitted to the Board shall include the following:

- a. A statement of the states or other jurisdictions in which the corporation presently is conducting the business activity for which a license is being applied and any adverse order, judgment, or decree entered against the applicant in each jurisdiction or by any court.
- b. The corporation's name, address, the form of its organization, and the address of each of its offices within and without the state.
- c. The name, address, and principal occupation for the past five years of every director and officer of the applicant, and the name, address, and principal occupation for the past five years of every principal owner and principal stockholder. For this purpose, any individual whose interest in the applicant exceeds ten percent shall be considered a principal owner or stockholder.
- d. A copy of the articles of incorporation that establish the legal entity of the applicant.
- e. A narrative description of the promotional plan for the sale of cemetery property and services

# Louisiana Licensing Guide

## Cemetery Authority continued

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$500	Per Interment	L. R.S. Title 8, Title 46 Part. XIII

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$20.02	\$15.49	\$23.66	\$41,650

# Louisiana Licensing Guide

## Certified Public Accountant (CPA)

soc: 13-2011

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Certified Public Accountants 601 Poydras Street Suite 1770 New Orleans, LA 70130
<b>Phone:</b>	504-566-1244
<b>Fax:</b>	504-566-1252
<b>Website:</b>	www.cpaboard.state.la.us
<b>Email:</b>	sitemaster@cpaboard.state.la.us
<b>Period of License:</b>	1 Year (Jan-Dec)
<b>Minimum Age:</b>	None

### Job Description

Examine, analyze, and interpret accounting records for the purpose of giving advice or preparing statements. Install or advise on systems of recording costs or other financial and budgetary data.

### Training/Education

This job will require at least a four-year bachelor's degree in accounting or a related field, at least 150 semester hours of credit from an accredited university with at least 24 hours in accounting and 24 hours in business.

### Requirements for License

Certified public Accountants must pass all four parts of the CPA exam, and have 1 year of work experience under the supervision of a licensed CPA.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$100	Active: \$100 Inactive: \$25	Contact Reg Authority

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$30.33	\$21.98	\$35.23	\$63,090

# Louisiana Licensing Guide

## Chiropractor

soc:29-1011

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana Board of Chiropractic Examiners 8621 Summa Avenue Baton Rouge, LA 70809
<b>Phone:</b>	225-765-2322
<b>Fax:</b>	225-765-2640
<b>Website:</b>	www.lachiropracticboard.com
<b>Email:</b>	lsbce@eatel.net
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	21

### Job Description

Adjust spinal column and other articulations of the body to correct abnormalities of the human body that may be caused by interference with the nervous system.

### Training/Education

A four-year bachelor's degree, plus four years of chiropractic college courses in an accredited program that yields a Doctor of Chiropractic degree (at least sixty hours of course work).

### Requirements for License

Must possess a good moral character, and be a high school graduate. Must have completed at least sixty hours of course work at an accredited college or university of liberal arts or science.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Regular: \$150 Reciprocity: \$200	\$200	LSA R.S.37:2801 et seq.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$40.25	\$19.50	\$60.77	\$83,720

# Louisiana Licensing Guide

## Contractor

soc: 11-9021

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Board of Contractors 2525 Quail Drive Baton Rouge, LA 70808
<b>Phone:</b>	225-765-2301
<b>Fax:</b>	225-765-2431
<b>Website:</b>	www.lslbc.louisiana.gov
<b>Email:</b>	administration@lslbc.louisiana.gov
<b>Period of License:</b>	1-3 Years
<b>Minimum Age:</b>	18

### Job Description

Plan, direct, or coordinate, usually through subordinate supervisory personnel, activities concerned with the construction and maintenance of structures, facilities, and systems. Participate in the conceptual development of a construction project and oversee its organization, scheduling, budgeting, and implementation. Includes managers in specialized construction fields, such as carpentry or plumbing. Include general superintendents, project managers, and constructors who manage, coordinate, and supervise the construction process.

### Training/Education

Require a bachelor's degree, preferably with construction experience. May also be qualified with a high school diploma and many years of work experience.

### Requirements for License

- Licensing requirements exist for public and private construction contracts exceeding \$50,000 and for commercial construction. Also, projects consisting of more than two single residential homes or more than one single residential duplex, triplex, or fourplex require licensing.
- Must complete an application, and take the Business, Law, and Trade exam. For the examination a passing grade of 70 to 75 percent (depending on the exam) is required. Applicants must have a net worth of \$10,000.
- Must show 4 hours of continuing education in order to renew license.

#### NONRESIDENT REQUIREMENTS

- Nonresident contractors must obtain a Certificate of Authority from the Secretary of State. Nonresident contractors and subcontractors must register with the Department of Revenue and Taxation if the contract is in excess of \$3,000.
- The contractor shall also post a bond or other surety in the minimum of \$1,000.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$460- Instate	\$125	R.S. 37:2150- 2192

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$40.50	\$29.52	\$45.98	\$84,240

# Louisiana Licensing Guide

## Cosmetologist or Beautician or Beauty Operator

soc: 39-5012

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana State Board of Cosmetology 11622 Sun Belt Court Baton Rouge, LA 70809
<b>Phone:</b>	225-756-3404
<b>Fax:</b>	225-756-3410
<b>Website:</b>	www.lsbclouisiana.gov
<b>Email:</b>	lsbc@la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	16

### Job Description

Provide beauty services, such as shampooing, cutting, coloring, and styling hair, and massaging and treating scalp. May also apply makeup, dress wigs, perform hair removal, and provide nail and skin care services.

### Training/Education

The course of study lasts from nine to twenty-four months, and includes classroom study, demonstration of skills, and practical work. It is offered by both private and public organizations.

### Requirements for License

In order to qualify for the license the applicant must have completed the tenth grade or equivalent. Must have graduated from an accredited cosmetology school, pass a written exam, and abide by the rules and regulations of the Board of Cosmetology.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Individ.: \$25 Shampoo Assistant: \$25 Manicurist: \$25 Esthetician: \$25 Instructor: \$25 Shop: \$30 Individual Alternative Hair Designer: \$25 Microdermabrasion: \$25 Make-Up Application: \$25	Individ.: \$25 Shampoo Assistant: \$25 Manicurist: \$25 Esthetician: \$25 Instructor: \$25 Shop: \$30 Individual Alternative Hair Designer: \$25 Microdermabrasion: \$25 Make-Up Application: \$25	Cosmetology Act 37:561-607

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$11.44	\$8.84	\$13.24	\$23,800

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# Louisiana Licensing Guide

## Cosmetologist continued

### NEW JOB TITLES THAT RELATE TO COSMETOLOGY

#### Alternative Hair Designer

(Permit)

##### Requirements for Certification

- Beginning on April 1, 2003, a special permit authorizing the performance of alternative hair care shall be issued to any person who presents evidence to the Board of completion of the alternative hair design curriculum and successfully passes the exam administered by the Board.

#### Esthetician

(Certification)

##### Requirements for Certification

- In order to receive a certificate of registration as a registered esthetician a person shall meet all of the following requirements:
  - a) Must have, at the time of completion of the required schooling, the equivalent training as would be contemplated in the satisfactory completion of the tenth grade from an approved school.
  - b) Must have satisfactorily passed an examination conducted by the Board to determine applicant's fitness to receive a certificate of registration.
  - c) Must have paid the appropriate fees set forth in R.S. 37:599.

#### Make-Up Application

(Permit)

##### Requirements for Certification

Beginning April 1, 2003, a special permit authorizing the practice or application of cosmetic preparations or make-up shall be issued to any person who presents evidence to the Board of completion of 40 hours of training in the application of cosmetic preparations or make-up.

#### Manicurist

(Certification)

##### Requirements for Certification

- In order to receive a certificate of registration as a registered manicurist a person shall, meet all of the following requirements:
  - a) Must have, at the time of completion of the required schooling, the equivalent training as would be contemplated in the satisfactory completion of the tenth grade from an approved high school.
  - b) Must have satisfactorily passed an examination conducted by the Board to determine applicant's fitness to receive a certificate of registration.
  - c) Must have paid the appropriate fee set forth in R.S. 37:599.
  - d) Obtain a certificate as a registered manicurist at a registered or licensed school of cosmetology approved by the Board.

#### Microdermabrasion

(Certification)

##### Requirements for Certification

- Beginning on April 1, 2003, a special permit authorizing the performance of microdermabrasion shall be issued to any person who meets the following requirements:
  - a) A currently licensed esthetician in the state of Louisiana.
  - b) Any licensed cosmetologist or electrologist who presents satisfactory evidence of completion of at least 200 hours of study in esthetics.
- In addition to the above requirements, the applicant must present satisfactory evidence of completion of a training course on the operation of the esthetics grade microdermabrasion equipment to be used.

# Louisiana Licensing Guide

## Cosmetologist continued

### *Shampoo Assistant*

(Permit)

#### **Requirements for Permit**

- Must have successfully completed at least 40 hours of training in shampooing, draping and rinsing, and pass the test administered by the Board.
- No person holding a current cosmetology license shall be required to obtain a special permit to shampoo.

### *Teacher or Instructor*

(Certification)

#### **Requirements for Certification**

- No person shall teach cosmetology, esthetics, or manicuring without a certificate of registration issued by the Board.
- In order to receive a certificate of registration as a registered teacher of cosmetology, esthetics, or manicuring, a person shall meet all of the following requirements:
  - a) Must possess a high school diploma or its equivalent as determined by the Board of Elementary and Secondary Education.
  - b) Must have completed and passed the curriculum for the teacher's training course under the supervision of a licensed teacher for a minimum study of five hundred hours in not less than three months.
- A person shall meet the following requirements in order to obtain a certificate of registration as a registered teacher of cosmetology, esthetics, or manicuring:
  - a) To obtain a certificate as registered teacher of cosmetology, a person shall possess a cosmetology certificate, and have successfully passed the examination prescribed by the Board for certification as a teacher of cosmetology.
  - b) To obtain a certificate as a registered teacher of esthetics, a person shall possess an esthetics or cosmetology certificate, and have successfully passed the examination prescribed by the Board for certification as a teacher of esthetics.
  - c) To obtain a certificate as a registered teacher of manicuring, a person shall possess a manicuring or cosmetology certificate and have successfully passed the examination prescribed by the Board for certification as teacher of manicuring. A person shall also meet the following requirements in order to obtain a certificate of registration as a registered esthetician:
    - a) To obtain a certificate as a registered esthetician, a person shall have completed and passed an esthetics course at a registered or licensed school of cosmetology approved by the Board.

# Louisiana Licensing Guide

## Counselor, Mental Health

soc: 21-1014

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	State of Louisiana Licensed Professional Counselors 8631 Summa Avenue Baton Rouge, LA 70809
<b>Phone:</b>	225-765-2515
<b>Fax:</b>	225-765-2514
<b>Website:</b>	<a href="http://www.lpcboard.org">www.lpcboard.org</a>
<b>Email:</b>	<a href="mailto:lpcboard@eatel.net">lpcboard@eatel.net</a>
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	21

### Job Description

To counsel with an emphasis on prevention. Work with individuals and groups to promote optimal mental health. Mental Health Counselor covers the following occupations: MFT Interns, LMFTs (Licensed Marriage and Family Therapists), Counselor Interns, and LPCs (Licensed Professional Counselors).

### Training/Education

Requires a graduate degree the substance of which is professional mental health counseling in content from a regionally accredited institution of higher education offering a master's and or doctoral program in counseling that is approved by the board and has accumulated at least forty-eight graduate semester hours as part of the graduate degree plan containing the eight required areas, and supervised internship in mental health counseling as defined by rules adopted by the board. For more detailed information, contact the Regulatory Authority

### Requirements for License

For MFT Interns and LMFTs:

- Must have a master's (at least 60 hours) or doctoral degree from a Marriage and Family Therapy Program or certificate from a post-graduate training institute accredited by COAMFTE or substantially equivalent to COAMFTE standards.
- Must pass the National Marriage and Family Therapy Exam
- Must document qualified post-graduate work experience in marriage and family therapy and that includes at least 3,000 hours of clinical services to individuals, couples, families, or groups. The supervisee shall complete his or her internship in not less than two and no more than seven years from the date the intern is registered with the board.
  1. At least 2,000 hours must qualify as direct work experience.
    - a. Up to 500 hours of direct work experience received during the completion of a graduate program that is systemically oriented as determined by the advisory committee may be counted toward the required 2000 hours.
  2. The remaining 1,000 hours may be indirect work experience or other professional activities that may include but are not limited to qualified supervision, workshops, public relations, administrative tasks, consulting with referral sources, etc. as approved by the advisory committee.
  3. The internship must include at least 200 hours of qualified supervision, of which at least 100 hours must be individual supervision. The remaining 100 hours may be group supervision.
    - a. Up to 100 hours of face-to-face supervisor contact received during the completion of the applicant's qualifying academic experience graduate program that is systemically oriented as determined by the advisory committee may be counted toward the required 200 hours of qualified supervision.
      - i. Of the 100 hours, only 50 hours may be counted as individual supervision.

# Louisiana Licensing Guide

## Mental Health Counselor continued

For Counselor Interns and LPCs:

- Must have a master's degree to include 48 graduate hours with eight prescribed content areas, a mental health counseling practicum of 100 hours, and a mental health internship of 300 hours. Beginning September 1, 2015, all applicants whose academic background has not been previously approved by the board, must have accumulated at least 60 graduate semester hours as part of the graduate degree plan containing the eight required areas, the supervised mental health practicum and supervised internship in mental health counseling. Applicants may apply post-masters counseling courses towards licensure if their degree program consisted of less than 60 hours.
- Must pass the National Counselors Exam (NCE) or the National Clinical Mental Health Counselor Exam (NCMHCE)
- Must document a minimum of 3,000 hours of post-master's experience in professional mental health counseling under the clinical supervision of a Louisiana Board-approved supervisor, with said supervision occurring over a period of no less than two years and not more than seven years from the original date such supervision was approved. A supervisee must remain under supervision of a board-approved supervisor until receiving written notification of approval for licensure.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$100	\$150	R.S. 37:1101-1123

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$16.29	\$12.72	\$19.07	\$33,880

# Louisiana Licensing Guide

## Court Reporter (Shorthand)

soc: 23-2091

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana Board of Examiners of Certified Shorthand Reporters P.O. Box 1840 Walker, LA 70785
<b>Phone:</b>	225-664-6868
<b>Fax:</b>	225-664-6557
<b>Website:</b>	www.lacourtreporterboard.com
<b>Email:</b>	courtreporter@lacourtreporterboard.com
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

Use verbatim methods and equipment to capture, store, retrieve, and transcribe pretrial and trial proceedings or other legal proceedings. Make note of a new position called Certified Digital Reporter (CDR). The CDR is only eligible to take down legal proceedings for a Judge or court. The CDR must be an employee of the court with the duty of being either the Official or Deputy Official court reporter.

### Training/Education

The Stenotype method field of study may take two to three years of training. The Stenomask method field of study may take six months to one year of training. Both offered by post secondary vocational and technical schools and colleges.

### Requirements for License

- Applicants must pass a qualifying examination done prior to the full main examination. Applications and information on examinations are available from the office listed above.
- Applicants must not have committed any acts, crimes or omissions constituting grounds for suspension or revocation of a certificate issued by the Board pursuant to R.S.37:2557.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$125	\$125	Title, Chapter 32: Certified Shorthand Reporter

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$19.50	\$13.59	\$25.23	\$40,550

# Louisiana Licensing Guide

## Dental Hygienist

soc: 29-2021

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Dentistry 365 Canal Street Suite 2680 New Orleans, LA 70130
<b>Phone:</b>	504-568-8574
<b>Fax:</b>	504-568-8598
<b>Website:</b>	www.lsbdb.org
<b>Email:</b>	erin@lsbdb.org
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	18

### Job Description

Clean teeth and examine oral areas, head, and neck for signs of oral disease. May educate patients on oral hygiene, take X-rays, or apply fluoride or sealants.

### Training/Education

An associate degree is sufficient for practice in a private dental office. However, a bachelor's or master's degree is usually required for research, teaching, or clinical practice in public or school health programs.

### Requirements for License

- Persons who perform oral prophylaxis, deep scaling, root planning, polishing with hand or mechanical instruments and other such related duties authorized by the Louisiana State Board of Dentistry under the direct on-premises supervision of a licensed dentist must pass a written and clinical test given by one of the regional dental testing agencies, to be licensed. Must have graduated from a training school of dental hygienists approved by the Louisiana State Board of Dentistry, and be a citizen or legal resident of the United States.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
License by Examination: \$250 License by Credentials: \$900	\$200	RS 37:795, LAC 46:XXXIII. 417

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$28.81	\$21.10	\$35.14	\$59,930

# Louisiana Licensing Guide

## Dentist, General

soc: 29-1021

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Dentistry 365 Canal Street Suite 2680 New Orleans, LA 70130
<b>Phone:</b>	504-568-8574
<b>Fax:</b>	504-568-8598
<b>Website:</b>	www.lsbdb.org
<b>Email:</b>	erin@lsbd.org
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	18

### Job Description

Diagnose and treat diseases, injuries, and malformations of teeth and gums, and related oral structures. Dentists may treat diseases of nerve, pulp, and other dental tissues affecting vitality of teeth.

### Training/Education

Dental schools require a minimum of two years college level pre-dental education, but most students attain a bachelor's degree. Applicants must pass the Dental Admissions Test before being considered for graduate school that lasts for four academic school years.

### Requirements for License

- Applicants must have graduated from an accredited school of dentistry approved by Louisiana Board of Dentistry, according to the rules and regulations. Pass written and clinical tests given by the regional dental testing agencies. Pass the Joint Commission on National Dental Examination. Applicants must be a citizen or permanent resident of the United States.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
License by Examination: \$400 License by Credentials: \$2,100	\$540	RS 37:795, LAC 46:XXXIII-415

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$69.45	\$36.05	>\$90.00	\$144,460

# Louisiana Licensing Guide

## Dietitian or Nutritionist

soc: 29-1031

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Board of Examiners in Dietetics and Nutrition 18550 Highland Rd Suite B Baton Rouge, LA 70809
<b>Phone:</b>	225-756-3490
<b>Fax:</b>	225-756-3472
<b>Website:</b>	www.lbedn.org
<b>Email:</b>	admin@lbedn.org
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Plan and conduct food service or nutritional programs to assist in the promotion of health, and control of disease.

### Training/Education

Requires, at a minimum, a bachelor's degree from an accredited program in dietetics or nutrition, as well as the completion of a dietetic internship.

### Requirements for License

- Applicants must have 1200 hours of internship.
- Bachelor's Degree in human nutrition, food and nutrition, dietetics, or food systems management
- Must pass an exam administered by the Commission on Dietetic Registration

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$90 Licensed Diet/Nutr \$95 Provisional LDN	\$60 Licensed Diet/Nutr \$30 Provisional LDN	Title 37 Chapter 41:3081-3094

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$23.45	\$18.96	\$28.31	\$48,770

# Louisiana Licensing Guide

## Electrologist

soc: 39-5012

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana Department of Health and Hospitals State Board of Electrolysis Examiners 7942 Picardy Avenue Suite B Baton Rouge, LA 70809
<b>Phone:</b>	225-763-3502
<b>Fax:</b>	225-763-3505
<b>Website:</b>	www.lsbee.org
<b>Email:</b>	admin@lsbee.org
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

Use an electrolysis machine to remove hair.

### Training/Education

Training is less than that of a barber or cosmetologist, but one must take courses of practical electrolysis training in a school of electrology that maintains the standards established, and approved by the Board, or complete a like number of hours in the subject areas specified in an apprenticeship program approved by the Board at the time of certification. Apprenticeship programs can last from 1-3 years.

### Requirements for License

- Must be of good moral character, and a high school graduate. Must be free of infectious disease, and pass state Board exam. Applicants must have been a resident for at least 30 days or longer.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$200	\$100	R.S.37:3051:3077

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$11.44	\$8.84	\$13.24	\$23,800

# Louisiana Licensing Guide

## Engineer, Professional

soc: 17-2199

Star Rating: *N/A*

<b>Regulatory Authority:</b>	Louisiana Professional Engineering and Land Surveying Board 9643 Brookline Avenue Suite 121 Baton Rouge, LA 70809-1433
<b>Phone:</b>	225-925-6291
<b>Fax:</b>	225-925-6292
<b>Website:</b>	www.lapels.com
<b>Email:</b>	donna@lapels.com
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	N/A

### Job Description

There are many different types of engineers. The above code refers to engineers who are engaged in consultation, investigation, evaluation, planning, design, or review of materials and completed phases of work in construction, alteration, or repair in connection with utilities, structures, building, machines, equipment, processes, work, or projects.

### Training/Education

A graduate of an engineering or related science or technology curriculum of four years, and pass written or electronic examinations required by the Board for an Engineer Intern. Applicants must also have four years or more of work experience.

### Requirements for License

- Four years of progressive engineering experience obtained subsequent to receiving a Bachelor of Science degree in engineering from an Accreditation Board for Engineering and Technology (ABET) accredited program.
- Must pass an eight-hour National Council of Examiners for Engineering and Surveying (NCEES) Principles and Practice examination in the discipline of engineering in which licensure is sought.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50 By Comity: \$180	\$120	L.R.S.37:681-37:703

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$37.04	\$26.42	\$44.64	\$77,040

# Louisiana Licensing Guide

## Euthanasia Technician, Certified Animal

soc: 33-9011

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana Board of Veterinary Medicine 263 Third Street Suite 104 Bato Rouge, LA 70801
<b>Phone:</b>	225-342-2176
<b>Fax:</b>	225-342-2142
<b>Website:</b>	www.lsbvm.org
<b>Email:</b>	admin@lsbvm.org
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

Euthanasia, the act or practice of ending life due to suffering, by means of lethal injection, or withdrawal of extraordinary medical treatment. These technicians handle animals for the purpose of investigations of mistreatment or control of abandoned, dangerous, or unattended animals.

### Training/Education

Employees in this occupation need anywhere from a few months to one year of working with experienced employees. However, in Louisiana, a Board approved program that includes instruction in the proper methods of humanely euthanizing animals by injecting legal drugs in accordance with rules adopted by the Board, in proper security precautions, in proper record keeping, and related skills are required for licensure.

### Requirements for License

- Must be of good moral character.
- Pay all fees listed by the Board.
- Applicants must show proof of not having a felony record involving controlled dangerous substances.
- Must show any other information or proof as requested by the Board.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50 Application Fee: \$25	\$50	LARS 37:1511 et seq

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$13.16	\$10.64	\$15.48	\$27,380

# Louisiana Licensing Guide

## Exercise Physiologist

soc: 29-1128

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana State Board of Medical Examiners Office of Continuing Education and Resources 630 Camp Street New Orleans, LA 70130
<b>Phone:</b>	504-568-7814
<b>Fax:</b>	504-568-6823
<b>Website:</b>	www.lsbme.la.gov
<b>Email:</b>	dvicknair@lsbme.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	21

### Job Description

Assess, plan, or implement fitness programs that include exercise or physical activities such as those designed to improve cardiorespiratory function, body composition, muscular strength, muscular endurance, or flexibility.

### Training/Education

Most require graduate school. For example, they may require a master's degree, and some require a Ph.D., M.D., or J.D. (law degree).

### Requirements for License

- Must be at least 21 years of age.
- Must be of good moral character.
- Must be a citizen of the United States or possess a valid and current legal authority to reside and work in the United States, duly issued by the commissioner of Immigration and Naturalization of the United States under and pursuant to the Immigration and Nationality Act (66 Stat. 163) and the commissioner's regulations thereunder (8 CFR).
- Must have successfully completed a Masters of Science degree or a Master of Education degree in an exercise studies curriculum at an accredited school, which school at the time of the applicant's graduation, was approved by the American College of Sports Medicine or the board.
- Must be certified as an exercise specialist (or registered clinical exercise physiologist) by the American College of Sports Medicine, having taken and successfully passed the ACSM certifying examination, as administered by ACSM or by the board pursuant to Subchapter D of these rules.
- Must have successfully completed an internship of 300 hours in exercise physiology under the supervision of a licensed exercise physiologist.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$150	\$100	R.S. 37:3421-3433

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
Not Available	Not Available	Not Available	Not Available

# Louisiana Licensing Guide

## Fire Extinguisher Contractor/ Technician, Portable

soc: 17-3027

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Office of State Fire Marshal 8181 Independence Blvd. Baton Rouge, Louisiana 70806
<b>Phone:</b>	225-925-7045
<b>Fax:</b>	225-925-3813
<b>Website:</b>	www.lasfm.org
<b>Email:</b>	bill.owens@dps.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	None

### Job Description

Contact Licensing Board

### Training/Education

Requires the completion of the FPC Fire Extinguishers Course; or LSU Fire & Emergency Training Institute Portable Fire Extinguisher/Fire Hose Testing Course, or NAFED Portable Fire Extinguisher exam. Qualifiers are required for firms.

### Requirements for License

- License required for portable fire extinguisher contractor, Class A certificate of registration, Class A Employee License, and Class A Trainee License.
- Must take the Fire Marshall exam for portable fire extinguishers and score 75 percent or better in order to be licensed as an employee.
- Firm and employees must be licensed.
- Firm must have at least one qualifier per endorsement held.
- Firm must currently have \$500,000 General Liability and Workmen's Compensation policies.
- Individual license holders must meet all training, testing and certification requirements.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50	\$50	RS 40:1651 et seq. and LAC 55:V3001 et seq.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$26.20	\$19.97	\$30.84	\$54,490

# Louisiana Licensing Guide

## Florist

soc: 27-1023

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Louisiana Horticulture Commission P.O. Box 3098 Baton Rouge, Louisiana 70821-3098
<b>Phone:</b>	225-925-3770
<b>Fax:</b>	225-925-3760
<b>Website:</b>	www.ldaf.state.la.us
<b>Email:</b>	horticulture@ldaf.state.la.us
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

Design, cut, and arrange live, dried, or artificial flowers and foliage.

### Training/Education

Usually requires a high school diploma.

### Requirements for License

Must take a written exam by appointment.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$75 Written Exam: \$50	\$75	R.S.3:3801 et seq.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$11.49	\$9.07	\$13.51	\$23,900

# Louisiana Licensing Guide

## Funeral Director or Embalmer or Internship

soc: 11-9061

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana State Board of Embalmers and Funeral Directors 3500 North Causeway Blvd. Suite 1232 Metairie, LA 70002
<b>Phone:</b>	504-838-5109
<b>Fax:</b>	504-838-5112
<b>Website:</b>	www.lsbefd.state.la.us
<b>Email:</b>	lsbefd@bellsouth.net
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

Perform various tasks to arrange and direct funeral services, such as coordinating transportation of body to mortuary for embalming, interviewing family or other authorizing person to arrange details of funeral service.

### Training/Education

Entry level for embalmers and funeral directors require at least 15 months in an accredited school of Mortuary Science, with 1 year internship.

### Requirements for License

Funeral Directors Internship:

- Twenty-one years of age or at least 18 and legally emancipated.
- Thirty semester hours (basic freshman courses) in a SACS accredited university prior to registering internship.
- One year internship, fully employed for 40 hours a week, and must assist in at least 25 cases.
- Must pass a state board exam with an average of at least 75.

Embalmers Funeral Director Internship:

- Twenty-one years of age or at least 18 and legally emancipated.
- Fifteen months in an accredited mortuary science program.
- One year internship, fully employed for 40 hours a week, and must assist in at least 25 cases. Up to six months may be served prior to attending mortuary science program.
- Must pass a state board exam with an average of at least 75.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Funeral Establishment: \$1,500 Director: \$250	Funeral Establishment: \$700 Director: \$80	Title 37, Chapter 10, Section 831, et seq

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$29.72	\$20.00	\$31.81	\$61,810

# Louisiana Licensing Guide

## Gaming, Casino and Video Occupations

soc: 43-3041

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana Gaming Control Board 7919 Independence Blvd. Building A Baton Rouge, LA 70806
<b>Phone:</b>	225-925-1846 1-888-295-8450
<b>Fax:</b>	225-925-1917 225-925-1945
<b>Website:</b>	<a href="http://lgcb.dps.louisiana.gov/">http://lgcb.dps.louisiana.gov/</a>
<b>Email:</b>	<a href="mailto:LGCB@dps.la.gov">LGCB@dps.la.gov</a>
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	Contact Regulatory Authority

### Job Description

In a gaming establishment, conduct financial transactions for patrons.

### Training/Education

These occupations usually require a high school diploma and may require some vocational training or job-related course work. In some cases, an associate's or bachelor's degree could be needed.

### Requirements for License

- Contact the Human Resource Department of the casino for gaming employee permit.
- Occupational Titles in the Gaming Industry; gaming cage workers, gaming dealers, gaming surveillance officers and gaming investigators, gaming managers, gaming supervisors, gaming change persons and booth cashiers, gaming and sports book writers and runners, gaming service workers - all others, and slot key persons.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$500	\$200	R.S. 27: 1-502 (with some statutes repealed)

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$11.37	\$9.59	\$12.98	\$23,650

# Louisiana Licensing Guide

## Grain Dealer

soc: 13-1021

Star Rating: ★★★

<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Louisiana Agricultural Commodities Commission P.O. Box 3098 Baton Rouge, Louisiana 70821-3098
<b>Phone:</b>	225-922-1341
<b>Fax:</b>	225-923-4877
<b>Website:</b>	www.ldaf.state.la.us
<b>Email:</b>	LACC@ldaf.state.la.us
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Purchases agricultural commodities from farmers or represents farmers in the sale of agricultural commodities. Commodities regulated; sugar, cotton, rice, barley, corn, oats, rye, soybeans, grain sorghum, and wheat.

### Training/Education

Most of these occupations require a four-year bachelor's degree, but some do not.

### Requirements for License

- Present any documents, financial statement, proof of provisional stock insurance, a bond to provide for monetary security, and other supporting documents as required by the Department of Agriculture and Forestry.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$200	\$200	L.R.S.3:3401 et seq.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$21.66	\$16.44	\$26.15	\$45,060

# Louisiana Licensing Guide

## Grain Inspector and Grader

soc: 45-2011/ 45-2041

Star Rating: ★★/★★

<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Louisiana Agricultural Commodities Commission P.O. Box 3098 Baton Rouge, Louisiana 70821-3098
<b>Phone:</b>	225-922-1341
<b>Fax:</b>	225-923-4877
<b>Website:</b>	www.ldaf.state.la.us
<b>Email:</b>	LACC@ldaf.state.la.us
<b>Period of License:</b>	1 year
<b>Minimum Age:</b>	N/A

### Job Description

Grade and sample agricultural commodities in accordance with the grain inspection standards established in the United States Grain Standards Act. Commodities regulated; sugar, cotton, rice, barley, corn, oats, rye, soybeans, grain sorghum, and wheat.

### Training/Education

Most of these occupations require a four-year bachelor's degree, but some do not.

### Requirements for License

The Louisiana Department of Agriculture and Forestry (LDAF) is an official service provider licensed by the federal government to sample and grade grains grown in Louisiana. Any person that displays an adequate knowledge of sampling and grading grain which is satisfactory to the commission shall be issued a certificate.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$25	\$25	Contact Reg Authority

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$12.63	\$9.68	\$15.56	\$26,270

# Louisiana Licensing Guide

## Hearing Aid Specialists

soc: 29-2092

Star Rating: *N/A*

<b>Regulatory Authority:</b>	Louisiana Department of Health and Hospitals Louisiana Board of Hearing Aid Dealers P.O. Box 6016 Monroe, LA 71211
<b>Phone:</b>	318-362-3014
<b>Fax:</b>	318-362-3019
<b>Website:</b>	www.dhh.louisiana.gov
<b>Email:</b>	lbhad@hotmail.com
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	21

### Job Description

Select and fit hearing aids for customers. Administer and interpret tests of hearing. Assess hearing instrument efficacy. Take ear impressions and prepare, design, and modify ear molds.

### Training/Education

This occupations requires at least 2 years of college (Associate's Degree).

### Requirements for License

- Must be a person of good moral character.
- Must be 21 years of age or older.
- Must have an education equivalent to a four-year course in an accredited high school and two years of college or two years of accredited higher education.
- Must be free of contagious or infectious diseases.
- Must have passed a written and practical exam.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$200 application fee \$75	\$200 \$400 renew expired license	R.S. 37:2441-24-65

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$19.99	\$14.41	\$21.55	\$41,450

# Louisiana Licensing Guide

## Home Inspectors

soc: 47-4011

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Home Inspectors 4664 Jamestown Avenue Suite 220 Baton Rouge, LA 70808
<b>Phone:</b>	225-248-1334
<b>Fax:</b>	225-248-1335
<b>Website:</b>	www.lsbhi.state.la.us
<b>Email:</b>	lsbhi@bellsouth.net
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

Inspect structures using engineering skills to determine structural soundness and compliance with specifications, building codes, and other regulations.

### Training/Education

Most of these occupations require a four-year bachelor's degree, but some do not.

### Requirements for License

- Applicants must satisfactorily complete 90 hours of classroom education, and 30 to 40 hours of in-field training with a training provider approved by the Board.
- Applicants must pass the National Home Inspectors Examination given by the examination Board of Professional Home Inspectors, visit <http://www.homeinspectionexam.org/> for more information.
- Licensed inspectors must carry a minimum of \$300,000 in General Liability and Errors and Omissions insurance coverage.
- Must attend the Report Writing Seminar and Standards of Practice review. Note: A Home Inspector's license is issued to an individual only, and will not be issued to a business or corporation.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$200	\$100	Title 46: Professional and Occupation Standards

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$24.58	\$18.32	\$29.48	\$51,130

# Louisiana Licensing Guide

## Horse Racing Occupations

soc: 27-2021/39-2011

Star Rating: ★★/★★

<b>Regulatory Authority:</b>	Louisiana State Racing Commission 3320 North Carrollton Avenue Suite 2-B New Orleans, LA 70119-5100
<b>Phone:</b>	504-483-4000
<b>Fax:</b>	504-483-4898
<b>Website:</b>	<a href="http://www.horseracing.louisiana.gov">www.horseracing.louisiana.gov</a>
<b>Email:</b>	<a href="mailto:sschmitt@LRC.state.la.us">sschmitt@LRC.state.la.us</a>
<b>Period of License:</b>	1 or 3 Years
<b>Minimum Age:</b>	18 (16 with permit)

### Job Description

Varies for different occupations.

### Training/Education

These occupations usually require a high school diploma and may require some vocational training or job related course work. In some cases, an associate's or bachelor's degree could be needed.

### Requirements for License

Occupations Licensed by Louisiana State Racing Commission: Apprentice Jockey, Assistant Starter, Colors, Exercise Rider, Groom or Hot Walker, Jockey, Jockey Agent, Mutuel, Outrider, Owner, Plater, Pony Person, Spouse, Stable Foreman, Stewards, Trainer, Valet, Vendor, and Veterinarian. Contact the Regulatory Authority for licensing requirements.

# Louisiana Licensing Guide

## Horse Racing Occupations continued

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Recording and registration fees Apprentice jockey: \$25.00 Assistant starter: \$25.00 Authorized agent: \$25.00 Colors: \$25.00 Duplicate: \$5.00 Exercise person: \$15.00 Groom: \$5.00 Hot Walker: \$5.00 Jockey agent: \$35.00 Jockey: \$35.00 Outrider: \$25.00 Owner: \$25.00 Miscellaneous: \$5.00 Mutuel: \$5.00 Partnership: \$25.00 Plater: \$5.00 Pony Person: \$25.00 Stable foreman: \$25.00 Stable name: \$50.00 Subagent: \$25.00 Trainer: \$25.00 Valet: \$25.00 Vendor: \$50.00 Veterinarian: \$100.00	N/A	Contact Reg Authority

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
Not Available \$12.43	Not Available \$9.41	Not Available \$15.14	\$79,330 \$25,860

# Louisiana Licensing Guide

## Horticulturist

soc: 19-1013

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Louisiana Horticulture Commission P.O. Box 3596 Baton Rouge, Louisiana 70821-3596
<b>Phone:</b>	225-925-3770
<b>Fax:</b>	225-925-3760
<b>Website:</b>	www.ldaf.state.la.us
<b>Email:</b>	horticulture@ldaf.state.la.us
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

Plan, organize, direct, control, and coordinate activities of workers engaged in propagating, cultivating, and harvesting horticultural specialties, such as trees, shrubs, flowers, mushrooms, and other plants.

### Training/Education

Employees in these occupations usually need one or two years of training involving both on-the-job experience and informal training with experienced workers. A recognized apprenticeship program may be associated with these occupations. Most occupations in this zone require training in vocational schools, related on-the-job experience, or an associate's degree.

### Requirements for License

- Must take a written exam by appointment.
- The Louisiana Horticulture Commission does not regulate “yard work” such as cutting lawns, edging, and hand-weeding beds.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$75 Written Exam: \$50	\$50	R.S.3:3801 et seq.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$41.52	\$28.52	\$58.67	\$86,360

# Louisiana Licensing Guide

## Insurance Producer

soc: 41-3021

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Department of Insurance P.O. Box 94214 Baton Rouge, LA 70802
<b>Phone:</b>	1-800-259-5300
<b>Fax:</b>	n/a
<b>Website:</b>	www.lidi.la.gov
<b>Email:</b>	webmaster@ldi.la.gov
<b>Period of License:</b>	1-5 Years
<b>Minimum Age:</b>	18

### Job Description

Sell life, property, casualty, health, automotive, or other types of insurance. May refer clients to independent brokers, work as an independent broker, or be employed by an insurance company.

### Training/Education

Most insurance employers require agents to have a high school diploma, though many have a bachelor's degree. Most of the training is done on the job, usually by shadowing experienced agents.

### Requirements for License

- Must be at least 18 years of age.
- Must be a United State citizen or have a current work authorization.
- Must reside in or maintain a principal place of business in Louisiana.
- Must complete a prelicensing education program (when required) and pass an exam (when required)
- Must submit the appropriate forms and fees.
- Must have the written consent of the commissioner of insurance pursuant to 18 U.S.C. 1033

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$75	\$50	R.S. 22: 1541-1576

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$24.13	\$14.92	\$28.40	\$50,190

# Louisiana Licensing Guide

## Interior Designer

soc: 27-1025

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana State Board of Examiners of Interior Designers 11736 Newcastle Avenue Bldg. 2, Suite C Baton Rouge, LA 70816
<b>Phone:</b>	225-295-8425
<b>Fax:</b>	225-304-6655
<b>Website:</b>	www.lsbid.org
<b>Email:</b>	admin@lsbid.org
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Plan, design, and furnish interiors of residential, commercial, or industrial buildings.

### Training/Education

Entry-level jobs require a bachelor's degree. Louisiana requires a minimum of 2 years in an interior design program at a FIDER accredited university, and a minimum of 2 years full time interior design experience. In addition, mandatory continuing education units (CEUs) are required at renewal time annually. A minimum of 5 CEUs are required.

### Requirements for License

- Written examination is required, and must pass 3 sections of the National Examination for Designers, National Council of Interior Design Qualification (NCIDQ).

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$150	\$150	R.S.37:3171

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$20.37	\$14.55	\$24.00	\$42,370

# Louisiana Licensing Guide

## Librarian, Executive Certification

soc: 25-4021

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	State Board of Library Examiners P.O. Box 131 Baton Rouge, LA 70821-0131
<b>Phone:</b>	225-342-4913
<b>Fax:</b>	225-219-4804
<b>Website:</b>	www.state.lib.la.us
<b>Email:</b>	admin@state.lib.la.us
<b>Period of License:</b>	5 years
<b>Minimum Age:</b>	None

### Job Description

Administer libraries, and perform related library services.

### Training/Education

Entry-level jobs require a master's degree in library science. This takes 1 to 2 additional years after obtaining a bachelor's degree. A Ph.D. degree is advantageous for obtaining jobs to teach in universities, or for top administrative jobs in colleges or universities.

### Requirements for License

- Must have a baccalaureate degree plus a master's degree in library science (or library information science) from a graduate school accredited by the American Library Association.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
none	none	Contact Reg Authority

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$24.50	\$20.80	\$27.69	\$50,960

# Louisiana Licensing Guide

## Manufactured Housing Occupations

soc: 49-9095/41-9022

Star Rating: ★★/★★★★

**Regulatory Authority:**

Louisiana Office of State Fire Marshal Louisiana  
Manufactured Housing Commission  
8181 Independence Blvd.  
Baton Rouge, Louisiana 70806

**Phone:**

225-925-4911

**Fax:**

225-925-3813

**Website:**

www.lasfm.org

**Email:**

troxie.snearl@la.gov

**Period of License:**

1 Year

**Minimum Age:**

18

### Job Description

Installer: Move or install mobile homes or prefabricated buildings. Salesperson: Rent, buy, or sell manufactured homes for clients. Discuss conditions of sale, and draw up real estate contracts.

### Training/Education

These occupations usually require a high school diploma and may require some vocational training or job-related course work. In some cases, an associate's or bachelor's degree could be needed.

### Requirements for License

- Installer must complete Licensing Application.
- Driver's License.
- proof of one continuing education course per year.
- Worker's Compensation.
- Proof of a \$100,000 liability insurance policy.
- Attendance of certification course (\$100).
- Salesperson must complete Licensing Application.
- Driver's License.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Installer: \$125 Salesperson: \$50 Both: \$26 for background check	Installer: \$125 Salesperson: \$ 50	R.S. 51:911 & 912

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
Not Available	Not Available	Not Available	Not Available

# Louisiana Licensing Guide

## Maritime Occupations

soc: 53-5011/ 53-5021

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	U.S. Coast Guard 2805 Harvard Avenue Suite 102 Metairie, LA 70006
<b>Phone:</b>	504-832-1199
<b>Fax:</b>	504-456-6456
<b>Website:</b>	www.uscg.mil/nmc
<b>Email:</b>	N/A
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

Job descriptions vary for different occupations.

### Training/Education

No experience required for entry-level documentation. However, though there are no specific education requirements, a comprehensive written examination is required in order to show competency of knowledge. One year of training is the minimum for the lowest level of occupation.

### Requirements for License

- All applications require negative DOT-5 drug test and meet minimum physical standards.
- All licenses require a minimum of one year's experience, and comprehensive examination.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Varies	Varies	Contact Reg Authority

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$20.05	\$14.07	\$26.18	\$41,710
\$39.72	\$25.90	\$51.16	\$82,610

# Louisiana Licensing Guide

## Massage Therapist

soc: 31-9011

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Board of Massage Therapy 2645 O'Neal Lane Building C, Suite E Baton Rouge, LA 70816
<b>Phone:</b>	225-756-3488
<b>Fax:</b>	225-756-3493
<b>Website:</b>	www.labmt.org
<b>Email:</b>	admin@labmt.org
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	None

### Job Description

Massage customers for hygienic or remedial purposes. The manipulation of soft tissue for the purpose of maintaining good health and establishing and maintaining good physical condition.

### Training/Education

A minimum of 500 in-class hours consisting of 325 hours dedicated to the study of massage therapy techniques and clinical practicum-related modalities, 125 hours dedicated to the study of anatomy and physiology and 50 hours of discretionary related course work including, but not limited to, hydrotherapy, business practices and professional ethics, health and hygiene, and cardiopulmonary resuscitation (CPR) and first aid.

### Requirements for License

- Is a citizen or legal resident of the United States, and has the ability to read, write, speak, and understand English fluently.
- Must have proof of having passed the National Exam for Massage Therapy.
- Must have a copy of current license in another state, territory, commonwealth, or the District of Columbia that has and maintains standards and requirements of practice and licensure, or registration that conforms to the requirements in force in this state, and passed the National Exam for Massage Therapy.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$125	\$125	R.S.37:35551 etc.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$16.51	\$9.25	\$16.50	\$34,330

# Louisiana Licensing Guide

## Measurer- Sampler, Dairy Products

soc: 45-2041

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Dairy Stabilization Board P.O. Box 3098 Baton Rouge, Louisiana 70821-3098
<b>Phone:</b>	225-922-1347
<b>Fax:</b>	225-923-4900
<b>Website:</b>	www.ldaf.state.la.us
<b>Email:</b>	michelle@ldaf.la.gov
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	Contact Regulatory Authority

### Job Description

Weigh, measure, and check materials, supplies, and equipment for the purpose of keeping relevant records.

### Training/Education

The job requires little more than a high school diploma. It is primarily clerical by nature. Employers prefer to hire those who are familiar with computers, and other electronic office and business equipment.

### Requirements for License

- License authorizes individuals to measure and sample milk and cream.
- All persons engaged in measuring and sampling from farm bulk must first make application to the Commissioner of Agriculture and Forestry on a form prescribed by him. A written and practical examination is required.
- Must attend a training session conducted by the Department of Agriculture and Forestry and the Department of Health every two years.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$0	\$0	R.S. 3:4009

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$12.63	\$9.68	\$15.56	\$26,270

# Louisiana Licensing Guide

## Medical (Gas Piping Installer)

soc: 47-2152

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	State Plumbing Board of Louisiana 12497 Airline Highway Baton Rouge, LA 70817
<b>Phone:</b>	225-756-3434
<b>Fax:</b>	225-756-3433
<b>Website:</b>	www.spbla.com
<b>Email:</b>	jpoffice@spbla.com
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Contact State Plumbing Board of Louisiana for job descriptions.

### Training/Education

Contact State Plumbing Board of Louisiana for educational and training requirements.

### Requirements for License

- Must complete 32 hours of Medical Gas Installation training that meets the criteria prescribed by the Board and NFPA99C Gas and Vacuum Systems.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$30	\$30	LARS 37:1361 et seq

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$21.69	\$17.71	\$25.69	\$45,120

# Louisiana Licensing Guide

## Medical (gas Vacuum System Verifier)

soc: 47-2152

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	State Plumbing Board of Louisiana 12497 Airline Highway Baton Rouge, LA 70817
<b>Phone:</b>	225-756-3434
<b>Fax:</b>	225-756-3433
<b>Website:</b>	www.spbla.com
<b>Email:</b>	jpoffice@spbla.com
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Contact State Plumbing Board of Louisiana for job descriptions.

### Training/Education

Contact State Plumbing Board of Louisiana for educational and training requirements.

### Requirements for License

- Must complete 32 hours of Medical Gas Installation training that meets the criteria prescribed by the Board and NFPA99C Gas and Vacuum Systems.
- Must pay appropriate fees.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$200	\$200	LARS 37:1361 et seq

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$30.04	\$24.90	\$35.33	\$62,490

# Louisiana Licensing Guide

## Midwife

soc: 29-9099

Star Rating: *N/A*

<b>Regulatory Authority:</b>	Louisiana State Board of Medical Examiners Office of Continuing Education and Resources 630 Camp Street New Orleans, LA 70130
<b>Phone:</b>	504-568-7767
<b>Fax:</b>	504-568-6823
<b>Website:</b>	<a href="http://www.lsbme.la.gov">www.lsbme.la.gov</a>
<b>Email:</b>	<a href="mailto:ebarberot@lsbme.la.gov">ebarberot@lsbme.la.gov</a>
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	21

### Job Description

The provision of health services in pregnancy and childbirth by a person not a licensed physician, or a certified nurse midwife.

### Training/Education

An apprenticeship with a licensed lay midwife or nurse midwife. Most midwives are licensed registered nurses.

### Requirements for License

- Must be at least 21 years of age and shall have graduated from high school;
- Must be a citizen of or lawfully authorized to reside and be employed in the United States;
- Must be currently certified in basic cardiopulmonary resuscitation (CPR);
- Must have demonstrated competence in the basic sciences of human anatomy, human physiology, biology, psychology, and nutrition in the manner prescribed;
- Must have completed a course of study in the theory of pregnancy and childbirth;
- Must have met, within four years prior to the date of application, the following requirements for practical clinical experience prescribed;
- Must have demonstrated professional competence in the practice of midwifery by passing an examination administered by the board;
- Must have cause to be submitted to the board four written recommendations of the applicant for licensure, one by a physician or certified nurse-midwife, one by a licensed midwife, one by a consumer of midwifery services, and one by a member of the community in which the applicant resides.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$200	\$200	Contact Reg Authority

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$24.46	\$16.03	\$31.33	50890

# Louisiana Licensing Guide

## Motor Vehicle Salesperson

soc: 41-2031

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana Motor Vehicle Commission 3519 12th Street Metairie, LA 70002
<b>Phone:</b>	504-838-5207
<b>Fax:</b>	504-838-5416
<b>Website:</b>	www.lmvc.state.la.us
<b>Email:</b>	lahouse@lmvc.la.gov
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	18

### Job Description

Handles the sale of cars manufactured by car companies to individuals and companies.

### Training/Education

Typically, Vehicle salesmen do not need formal education, but some employers prefer applicants who have at least a high school degree.

### Requirements for License

- Must contact the Regulatory Authority for detailed information regarding requirements.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$60	\$60	R S 32:1254, et seq.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$11.48	\$8.56	\$12.48	\$23,885

# Louisiana Licensing Guide

## Music Therapist, Working in Schools

soc: 29-1129

Star Rating: *N/A*

<b>Regulatory Authority:</b>	Louisiana Department of Education 1201 North Third Street Baton Rouge, LA 70802-5243
<b>Phone:</b>	877-453-2721
<b>Fax:</b>	225-342-0193
<b>Website:</b>	www.louisianabelieves.com
<b>Email:</b>	customerservice@la.gov
<b>Period of License:</b>	Varies
<b>Minimum Age:</b>	21

### Job Description

An established healthcare profession that uses music to address physical, emotional, cognitive, and social needs of individuals of all ages. Works with children or adults that have disabilities or illnesses

### Training/Education

Bachelor or master's degree in music therapy to include the following: Three semester hours of Introduction of the Education of Exceptional Children; Three semester hours of Psychology of Exceptional Children; Recreational Music; and School Music.

### Requirements for License

- An applicant must present evidence of successful completion of an accredited music therapy degree program, and registration by the National Association of Music Therapy, Inc. Fifty percent of pre-clinical and clinical experiences should be directed toward a population aged zero through 21 years, in both institutional and school settings. Renewal Guidelines - the Louisiana employing authority must request renewal at the time of any change of employment systems, <http://www.musictherapy.org>

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50	\$25	Contact Reg Authority

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$28.05	\$20.52	\$35.75	\$58,340

# Louisiana Licensing Guide

## Notary (Public)

soc: 43-9199

Star Rating: *N/A*

<b>Regulatory Authority:</b>	Louisiana Secretary of State 8585 Archives Avenue Baton Rouge, LA 70809
<b>Phone:</b>	225-922-0507
<b>Fax:</b>	225-932-5359
<b>Website:</b>	www.sos.la.gov
<b>Email:</b>	notaries@sos.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

The job of a notary public is to serve the public in non-contentious matters, usually concerning estates, deeds, powers-of-attorney, and business. A notary's main function is to administer oaths and affirmations, and witness and authenticate the execution of certain classes of documents.

### Training/Education

- Must at least have a high school diploma, or equivalent GED.
- Must have the knowledge to pass the exam, as required by Louisiana Law.
- Must know and understand the related laws required for a notary to be able to perform his job.

### Requirements for License

- Must be a resident citizen of the state in which they live.
- Must pass the notary public exam.
- Must not have been convicted of a felony and not been pardoned.
- Must be registered to vote in the parish in which you seek commission.
- Must hold a high school diploma, a diploma for completion of a home study program approved by the State Board of Elementary and Secondary Education or a high school equivalency diploma issued after successfully completing the test of General Educational Development.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Qualification: \$25 Preassessment: \$35 Exam Registration: \$75	\$25	R.S. 35: 191

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$14.78	\$10.67	\$17.91	\$30,730

# Louisiana Licensing Guide

## Nurse, Licensed Practical (LPN)

soc: 29-2061

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Practical Nurse Examiners 131 Airline Drive Suite 301 Metairie, LA 70001
<b>Phone:</b>	504-838-5791
<b>Fax:</b>	504-838-5279
<b>Website:</b>	www.lsbpne.com
<b>Email:</b>	lloyd@lsbpne.com
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	None

### Job Description

Care, treatment, and observation of the ill, injured, or infirm, including the administration of medications and treatments. LPNs also perform activities related to teaching, health maintenance and health promotion. LPNs supervise other licensed practical nurses and subordinate personnel.

### Training/Education

Most practical nursing programs last about 1 year, and include both classroom study, and supervised clinical practice (patient care).

### Requirements for License

- Must have graduated from a Board approved LPN program and pass licensure exam.
- Applicants must be of good moral character.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$100	\$50	L.R.S.37, Chapter 11, Part II

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$18.18	\$15.72	\$20.76	\$37,820

# Louisiana Licensing Guide

## Nurse, Registered

soc: 29-1141

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Nursing 17373 Perkins Road Baton Rouge, LA 70810
<b>Phone:</b>	225-755-7500
<b>Fax:</b>	225-755-7584
<b>Website:</b>	www.lsbn.state.la.us
<b>Email:</b>	lsbn@lsbn.state.la.us
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	None

### Job Description

Care, treatment, and observation of the ill, injured, or infirm, including the administration of medications and treatments. LPNs also perform activities related to teaching, health maintenance and health promotion. LPNs supervise other licensed practical nurses and subordinate personnel.

### Training/Education

Three main types of education and training are: Bachelor of Science degree (BS), associate degree (A.D.N.), and diploma programs. While the Bachelor of Science degree takes 4 plus years to complete, the associate and diploma programs span from 2-3 years and are offered by most junior colleges. Major universities offer masters and doctoral degrees.

### Requirements for License

- Applicant must be a high school graduate.
- Must graduate from an approved nursing school and have had a nursing degree conferred.
- An applicant must not have grounds for denial.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$100	\$80	R.S.37:911 et seq.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$29.70	\$24.30	\$34.52	\$61,780

# Louisiana Licensing Guide

## Nurse, School

soc: 29-1141

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Department of Education 1201 North Third Street Baton Rouge, LA 70802-5243
<b>Phone:</b>	877-453-2721
<b>Fax:</b>	225-342-0193
<b>Website:</b>	<a href="http://www.louisianabelieves.com">www.louisianabelieves.com</a>
<b>Email:</b>	<a href="mailto:customerservice@la.gov">customerservice@la.gov</a>
<b>Period of License:</b>	Varies
<b>Minimum Age:</b>	Contact Regulatory Authority

### Job Description

Assess patient health problems, and needs. Develop and implement nursing care plans, and maintain medical records. Administer nursing care to the ill, injured, convalescent, or disabled. These nurses are licensed registered nurses, and they work in school or institutional settings.

### Training/Education

Three main types of education and training are: Bachelor of Science degree (BS), associate degree (A.D.N.), and diploma programs. While the Bachelor of Science degree takes 4 plus years to complete, the associate and diploma programs span from 2-3 years and are offered by most junior colleges. Major universities offer masters and doctoral degrees.

### Requirements for License

- Type C School Nurse—Licenses may be renewed for one three-year period upon request of the employing authority and the individual must present a copy of current Louisiana licensure as a registered professional nurse. In addition, Type C School Nurses must meet the following criteria:
  - a) Must be a licensed registered nurse with at least 2 years experience.
- Type B School Nurse—May renew license upon the presentation of 6 semester hours of nursing, education, or other health-related subjects completed since the Type B certificate was issued. In addition, the individual must present a copy of a current Louisiana licensure as a registered professional nurse. Additionally, Type B School Nurses must meet the following criteria:
  - a) Hold current license as a registered professional nurse.
  - b) Have a minimum of 3 years of experience as a Type C School Nurse.
  - c) Have at least 6 semester hours of nursing, school nursing, education, or other health-related subjects from a regionally accredited college or university.
- Type A School Nurse may renew license upon the presentation of six semester hours of nursing, education, or other health-related subjects completed since the Type B certificate was issued. Also must present a copy of a current Louisiana licensure as a registered professional nurse. Finally, Type A School Nurses must meet the following criteria:
  - a) Hold current license as a registered professional nurse in the State of Louisiana, and have a baccalaureate degree “in nursing or a health related field” from a regionally accredited college or university.
  - b) Have a minimum of five years of experience as a certified Type B school nurse.

# Louisiana Licensing Guide

## School Nurse continued

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50	\$25	R.S.37:911 et seq.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$29.70	\$24.30	\$34.52	\$61,780

# Louisiana Licensing Guide

## Nurse's Assistant, Certified (CNA)

soc: 31-1014

Star Rating: ★★

<b>Regulatory Authority:</b>	Department of Health and Hospitals Bureau of Health Standards P.O. Box 629 Baton Rouge, LA 70821-0629
<b>Phone:</b>	225-295-8575
<b>Fax:</b>	225-295-8578
<b>Website:</b>	<a href="http://www.dhh.louisiana.gov">www.dhh.louisiana.gov</a>
<b>Email:</b>	<a href="mailto:HSS.Main@la.gov">HSS.Main@la.gov</a>
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	16-17

### Job Description

Provide basic care under direction of licensed nursing staff. Perform duties, such as feed, bathe, dress, groom, or move patients, or change linens.

### Training/Education

Applicants must attain at least eighty hours of training in a military, Licensed Practical Nurse (LPN) or Registered Nurse (RN) program to qualify, and must submit documentation to DHH for review.

### Requirements for License

- Applicants must work at least 8 hours in approved settings: nursing home, hospital, hospice, home health, personal care attendant (PCA), assisted living, rehabilitation or intensive care (ICF) or developmentally disabled (DD) facility.
- Duties must be verified as nursing or nurse related. If you have been certified in the past, contact Shirley Smith, Program Manager, DHH- Health Standards at (225) 342-5779. If you have never been certified, go to <http://www.labenfa.com/> -go to "long term care" -go to "nurse aide training packet".

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
none	none	Louisiana Register, Volume 32, number 11, 11/20/2006

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$9.93	\$8.45	\$11.17	\$20,660

# Louisiana Licensing Guide

## Nursing Home Administrator

soc: 11-9111

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Board of Examiners of Nursing Facility Administrators 5647 Superior Drive Baton Rouge, LA 70816-6049
<b>Phone:</b>	225-295-8571
<b>Fax:</b>	225-295-8574
<b>Website:</b>	www.labenfa.com
<b>Email:</b>	mhebert@labenfa.com
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	21

### Job Description

Plan, direct or coordinate medicine and health services in hospitals, clinics, managed care organizations, public health agencies, or similar organizations.

### Training/Education

A bachelor's degree is adequate for some entry-level positions. In Louisiana two years or 60 hours of college credit in a specific care curriculum with at least a "C" average is sufficient. Must pass state and national written examinations, and complete a six-month internship.

### Requirements for License

- License is required for all persons in nursing facility administration. Applicants must take a national and state written test. The Board gives the national exam after approval of licensure, via email (computer). The state exam is administered in Baton Rouge, Louisiana. Licensure is acceptable through reciprocal agreements with other states.
- Certain conditions, such as having an active license in another state, may cause a renewal fee to be \$200. Contact the Regulatory Authority for more details and conditions.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Application: \$500 State Standards Exam: \$100 National Exam: \$350 Initial Licensing: \$350	\$375 Conditional: \$200	R.S.49:954.1

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$41.13	\$30.89	\$46.89	\$85,550

# Louisiana Licensing Guide

## Occupational Therapist

soc: 29-1122

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Medical Examiners Office of Continuing Education and Resources 630 Camp Street New Orleans, LA 70130
<b>Phone:</b>	504-568-7767
<b>Fax:</b>	504-568-6823
<b>Website:</b>	<a href="http://www.lsbme.la.gov">www.lsbme.la.gov</a>
<b>Email:</b>	<a href="mailto:ebarberot@lsbme.la.gov">ebarberot@lsbme.la.gov</a>
<b>Period of License:</b>	N/A
<b>Minimum Age:</b>	N/A

### Job Description

Job Description Assess, plan, organize, and participate in rehabilitation programs that help restore vocational, homemaking, and daily living skills, as well as general independence, to disabled persons.

### Training/Education

A master's degree (4+ years to complete) in occupational therapy is the minimum requirement for entry into this field.

### Requirements for License

- Must be of good moral character.
- Must be a citizen of the United States or possess valid and current legal authority to reside and work in the United States duly issued by the commissioner of the Immigration and Naturalization Service of the United States under and pursuant to the Immigration and Nationality Act (66 Stat. 163) and the commissioner's regulations.
- Must have successfully completed the academic and supervised field work experience requirements to sit for the "Certification Examination for Occupational Therapist, Registered" or the "Certification Examination for Occupational Therapy Assistant" as administered for or by the NBCOT or such other certifying entity as may be approved by the board.
- Must make written application to the board for review of proof of his current certification by the NBCOT on a form and in such a manner as prescribed by the board.
- Must file a written application for licensure on a form provided by the board.
- Must have taken and successfully passed the licensing examination required by the board.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$150	\$100	Occupational Therapy Act

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$35.50	\$28.33	\$42.54	\$73,850

# Louisiana Licensing Guide

## Optometrist

soc: 29-1041

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Optometry Examiners P.O. Box 555 Oakdale, LA 71463
<b>Phone:</b>	318-335-2989
<b>Fax:</b>	318-335-4090
<b>Website:</b>	www.weoassociation.com
<b>Email:</b>	lsboe@yahoo.com
<b>Period of License:</b>	N/A
<b>Minimum Age:</b>	N/A

### Job Description

Diagnose, manage, and treat conditions and diseases of the human eye and visual system. Examine eyes and visual system, diagnose problems or impairments, prescribe corrective lenses, and provide treatment. Optometrist may also prescribe therapeutic drugs to treat specific eye conditions.

### Training/Education

A bachelor's degree (4+ years to complete) in occupational therapy is the minimum requirement for entry into this field.

### Requirements for License

- Must graduate from an approved school, and pass the appropriate certification tests.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$150	\$100	R.S.37:1041-1067

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$49.91	\$31.42	\$57.62	\$103,810

# Louisiana Licensing Guide

## Osteopath

soc: 29-1069

Star Rating: *N/A*

<b>Regulatory Authority:</b>	Louisiana State Board of Medical Examiners Office of Continuing Education and Resources 630 Camp Street New Orleans, LA 70130
<b>Phone:</b>	504-568-6820
<b>Fax:</b>	504-568-8893
<b>Website:</b>	www.lsbme.la.gov
<b>Email:</b>	Last Name A-L jkoub@lsbme.la.gov Last Name M-Z bbender@lsbme.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	21

### Job Description

This job places more emphasis on the musculoskeletal system, preventive medicine, and holistic patient care. Both general and family medical services are acceptable when one holds this degree. Osteopaths (D.O.s) may use the same accepted methods of treatment as Doctors of Medicine (M.D.s), including drugs and surgery.

### Training/Education

Requires about the same amount of education as a Doctor of Medicine. Internship at an accredited medical school that teaches and offers training in Osteopathic Medicine is the appropriate educational requirement for entry level into this position.

### Requirements for License

- Be at least 21 years of age and of good moral character.
- Be a citizen of the United States or possess valid and current legal authority to reside and work in the United States duly issued by the commissioner of the Immigration and Naturalization Service.
- Possess a Doctor of Medicine degree duly issued by a medical school approved by the board. This diploma must be in English; if not, must be accompanied by a certified translation into English.
- Completed a year of ACGME approved internship training in the United States or Canada.
- Have taken and passed either the state board examination, National Boards Parts 1, 2, and 3, FLEX, USMLE, COMLEX-USA, NBOME or a combination thereof. (There is no limit on step 1, four on Step 2 and four on step 3)
- If a medical competency examination has not been taken within 10 years of application, the applicant must be board certified or re-certified through the American Board of Medical Specialties or the American Osteopathic Association within the past ten years or the applicant must take and pass SPEX (Special Purpose Examination) administered through the Federation of State Medical Boards, Inc or COMVEX-USA administered by the National Board of Osteopathic Examiners.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$382	\$332	Osteopath Practice Act

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$95.11	\$68.44	>\$90.00	\$197,830

# Louisiana Licensing Guide

## Paramedic (EMT)

soc: 29-2041

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	State of Louisiana Department of Health and Hospitals Bureau of Emergency Medical Services 7173 Florida Blvd. Suite A Baton Rouge, LA 70806
<b>Phone:</b>	225-925-7200
<b>Fax:</b>	225-925-3832
<b>Website:</b>	ems.dhh.louisiana.gov
<b>Email:</b>	donnie.woodyardjr@la.gov
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	18

### Job Description

Assess injuries, administer emergency medical care, and extricate trapped individuals. Transport injured or sick persons to medical facilities.

### Training/Education

EMT-Paramedic is the most advanced of the three, and training spans about 2 years most often resulting in an associate degree. At this level the caregiver receives additional training in body function and more advanced skills of emergency care. Formal training and certification is needed to become an EMT Paramedic.

EMT-Basic course work typically emphasizes emergency skills such as managing respiratory, trauma, and cardiac emergencies, and it is a prerequisite for EMT Intermediate. EMT-Intermediate learns a variety of skills such as heart rhythms, and administering advanced medications.

The EMT-Intermediate learns to give intravenous fluids and certain medicines.

### Requirements for License

#### Paramedic Emergency Medical Technician

- Must be state certified and a Nationally Registered EMT-Basic EMT-Intermediate or receive special exemption as granted by the Louisiana Bureau of EMS.
- Must demonstrate a 12th grade reading level and 10th grade math level for a standardized proficiency exam approved by the Louisiana Bureau of EMS.
- Must provide sponsoring agency with a statement (less than 6 months old) from physician attesting the physical ability of a student to perform duties of an EMT.
- Must not be a convicted felon unless reviewed by the National Registry, the Louisiana Bureau of EMS, and the EMS Certification Commission.

#### Basic Emergency Medical Technician

- Must successfully complete a Louisiana Bureau of EMS approved training program based on the United States Department of Transportation (DOT) curriculum for Emergency Medical Technician-Basic and must have received Louisiana State Certification and National Registry (NR) registration.
- Must be 17 years of age in order to enter the program, but 18 years old prior to taking the NR exam.

# Louisiana Licensing Guide

## Paramedic continued

- Must have a high school diploma or GED or must be a state certified First Responder prior to taking the course and must be enrolled in good standing with their high school. Must demonstrate an eighth grade reading level for a standardized proficiency exam approved by the Louisiana Bureau of EMS, and must provide sponsoring agency with a statement (less than 6 months old) from student's physician attesting to:
  - Physical ability of student to perform duties of EMT.
  - Current immunization status as recommended by the Office of Public Health.
  - Freedom from communicable disease.
- All EMT-Basic training must be received from a training site approved by the Louisiana Bureau of EMS and meeting or exceeding the current DOT National Standard Curricula.
- Must take a written and practical exam.

### Intermediate Emergency Medical Technician

- Must have completed a Louisiana Bureau of EMS approved training program based on the 1984 United States Department of Transportation curriculum for Emergency Medical Technician, and received the Louisiana State Certification and National Registry Certification, and have a 10th grade reading level approved by the Bureau of EMS. Must be a **State Certified EMT-Basic** and a **National Registered EMT Basic** or have received special exemption as granted by the Louisiana Bureau of EMS.
- Must provide sponsoring agency with statement (less than 6 months old) from physician attesting to physical ability of student to perform duties of EMS; current immunization status as recommended to the Office of Public Health; and freedom from communicable disease.
- Must not have criminal felony record of conviction, or must have had their conviction reviewed by the National Registry, the Louisiana Bureau of EMS and the EMS Certification Commission.
- Prospective student may not be enrolled in any EMT training program if student has been dismissed from any other EMS training program for reasons other than academic failure within 2 years prior to start of current program.
- All EMT-Intermediate training must be received from a training site approved by the Louisiana Bureau of EMS and meeting or exceeding the 1984 DOT National Standard Curriculum. Students must attend 90 percent of the total hours of training.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Certified First Responder: \$10 Emergency Medical Responder: \$10 Emergency Medical Technician: \$30 Advanced EMT: \$40 Paramedic: \$50	Certified First Responder: \$5 Emergency Medical Responder: \$5 Emergency Medical Technician: \$25 Advanced EMT: \$35 Paramedic: \$45	R.S.40:1231

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$17.74	\$13.71	\$21.60	\$36,910

# Louisiana Licensing Guide

## Perfusionist

soc: 29-2031

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Medical Examiners Office of Continuing Education and Resources 630 Camp Street New Orleans, LA 70130
<b>Phone:</b>	504-568-7323
<b>Fax:</b>	504-599-0503
<b>Website:</b>	www.lsbme.la.gov
<b>Email:</b>	jthomas@lsbme.la.gov
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	N/A

### Job Description

Conduct tests on pulmonary or cardiovascular systems of patients for diagnostic purposes. May conduct or assist in electrocardiograms, cardiac catheterizations, pulmonary functions, lung capacity, and similar tests. Includes vascular technologists.

### Training/Education

Most require training in vocational schools, related on-the-job experience, or an associate's degree.

### Requirements for License

- Must be of good moral character
- Has successfully completed the examination provide by the American Board of cardiovascular Perfusion (ABCP) or its successor agency or a substantially equivalent examination approved by the board
- Has graduated from a school accredited by the Commission on the Accreditation of Allied Health Education Programs (CAAHEP) or a similar accrediting body approved by the board
- Is licensed as a perfusionist under the laws of another state, territory, or country, whose standards of licensure conform with the standards of this state on that date.
- Hold a current certificate as a certified clinical perfusionist issued by the American Board of Cardiovascular Perfusion (ABCP) or its successor organization (Must present the original certificate).
- As of July 1, 2003, is operating cardiopulmonary bypass systems during cardiac surgical cases in a licensed health care facility in the state of Louisiana as the primary function.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$300	\$150	R.S. 37:1331-1343

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$19.62	\$12.83	\$25.35	\$40,810

# Louisiana Licensing Guide

## Pharmacist

soc: 29-1051

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Board of Pharmacy 3388 Brentwood Drive Baton Rouge, LA 70809-1700
<b>Phone:</b>	225-925-6496
<b>Fax:</b>	225-925-6499
<b>Website:</b>	www.pharmacy.la.gov
<b>Email:</b>	info@pharmacy.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	21

### Job Description

Dispense drugs prescribed by physicians and other health practitioners, and provide information to patients about medications and their use. May advise physicians and other health practitioners on the selection, dosage, interactions, and side effects of medications.

### Training/Education

Pharmacy takes about 6 years of postsecondary educational study. Colleges of pharmacy usually require at least 2 years of college-level pre-pharmacy education.

### Requirements for License

- Must graduate from an approved school of pharmacy.
- Must earn 1,500 hours of practical experience in an approved pharmacy.
- Must pass licensure examinations (NABLEX and MPJE examinations), complete state and federal criminal background checks, file application, and pay all fees.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$300 - by exam \$450 - by license transfer	\$100	L.R.S.37:1184

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$53.31	\$47.33	\$60.71	\$110,880

# Louisiana Licensing Guide

## Pharmacy Technician

soc: 29-2052

Star Rating: ★★★

<b>Regulatory Authority:</b>	Louisiana Board of Pharmacy 3388 Brentwood Drive Baton Rouge, LA 70809-1700
<b>Phone:</b>	225-925-6496
<b>Fax:</b>	225-925-6496
<b>Website:</b>	www.pharmacy.la.gov
<b>Email:</b>	info@pharmacy.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

Prepare medications under the direction of a pharmacist. May measure, mix, count, label, and record amounts and dosages of medications.

### Training/Education

Pharmacy technicians must complete a structured training program which has been approved by the Board. Structured training programs are offered through pharmacies, hospitals, vocational or technical colleges, and community colleges.

### Requirements for License

- Must earn 600 hours of practical experience in an approved pharmacy.
- Must pass national certification examination.
- Must complete state and federal criminal background checks.
- Must file application and pay required fees.
- Must have high school diploma issued by a school approved by the State Department of Education; or possess a GED.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$100	\$50	L.R.S.37:1184

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$14.07	\$11.93	\$16.17	\$29,270

# Louisiana Licensing Guide

## Phlebotomist

soc: 31-9097

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana State Board of Medical Examiners Office of Continuing Education and Resources 630 Camp Street New Orleans, LA 70130
<b>Phone:</b>	504-568-6820
<b>Fax:</b>	504-568-8893
<b>Website:</b>	www.lsbme.la.gov
<b>Email:</b>	Last Name A-L nhull@lsbme.la.gov Last name M-Z ibigelow@lsbme.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Draw blood for tests, transfusions, donations, or research. May explain the procedure to patients and assist in the recovery of patients with adverse reactions.

### Training/Education

Most require training in vocational schools, related on-the-job experience, or an associate's degree.

### Requirements for License

- Must fulfill the educational, clinical, and employment experience requirements, if any, necessary to be eligible for and successfully complete a nationally recognized certification examination, all of which are approved by the board upon recommendation by the committee.
- Must successfully fulfill the requirements of a training program as a phlebotomist approved by the board upon recommendation of the committee and successfully complete a certification examination approved or written and administered by the board and the committee.
- Licensure applicants must have successfully completed a national exam approved by the board. A Verification of Certification must be sent directly from the examination agency to LSBME. Contact agency for instructions and fee.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$40 Temporary License: \$40- issued for 6 months to recent graduates who have registered to take an approved examination	\$40	R.S. 37: 1311-1329

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$12.73	\$10.11	\$14.31	\$26,470

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# Louisiana Licensing Guide

## Physical Therapist

soc: 29-1123

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Physical Therapy Board 104 Fairlane Drive Lafayette, LA 70507
<b>Phone:</b>	337-262-1043
<b>Fax:</b>	337-262-1054
<b>Website:</b>	www.laptboard.org
<b>Email:</b>	lsbpte@laptboard.org
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	21

### Job Description

Assess, plan, organize, and participate in rehabilitative programs that improve mobility.

### Training/Education

A minimum of a Bachelor's of Science in physical therapy that must be conferred by a physical therapy school or program accredited by the Commission on Accreditation of Physical Therapy Education (CAPTE) is sufficient for entry into this field. All physical therapy programs offer a master's or doctoral degree.

### Requirements for License

- Must be at least 21 years of age.
- Must be a citizen of the United States or have obtained legal authority to work in the United States, and have proper documentation evidencing this fact.
- Must be of good moral character.
- Must have paid all fees required.
- Must have graduated from a school of physical therapy, which school, at the time of such graduation, was approved by the Commission on Accreditation in Physical Therapy Education or the board.
- Must pass an examination to the satisfaction of the board as provided for in R.S. 37:2414.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$315	\$115	L.R.S.37:2401 – 37:2421

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$37.66	\$30.23	\$44.54	\$78,330

# Louisiana Licensing Guide

## Physical Therapist (Assistant)

soc: 31-2021

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Physical Therapy Board 104 Fairlane Drive Lafayette, LA 70507
<b>Phone:</b>	337-262-1043
<b>Fax:</b>	337-262-1054
<b>Website:</b>	www.laptboard.org
<b>Email:</b>	lsbpte@laptboard.org
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	19

### Job Description

Assist physical therapist in providing physical therapy treatments and procedures.

### Training/Education

Physical therapist aides are trained on the job, but physical therapist assistants typically earn an associate degree from an accredited physical therapist assistant program.

### Requirements for License

- Must be at least 19 years of age.
- Must be of good moral character.
- Must have paid all fees required.
- Must have graduated from an accredited school of physical therapy assisting, which school, at the time of such graduation, was approved by the Commission on Accreditation in Physical Therapy Education or the board. However, the board shall not require an applicant to have completed a course of training in excess of that required for an associate degree.
- Must pass an examination to the satisfaction of the board as provided for in R.S. 37:2414.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$315	\$115	L.R.S.37:2401 – 37:2419

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$20.78	\$13.79	\$26.75	\$43,220

# Louisiana Licensing Guide

## Physician or Medical Doctor

soc: 29-1069

Star Rating: *N/A*

<b>Regulatory Authority:</b>	Louisiana State Board of Medical Examiners Office of Continuing Education and Resources 630 Camp Street New Orleans, LA 70130
<b>Phone:</b>	504-568-7190
<b>Fax:</b>	504-599-0503
<b>Website:</b>	www.lsbme.la.gov
<b>Email:</b>	Last Name A-L jkouba@lsbme.la.gov Last Name M-Z bbender@lsbme.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	21

### Job Description

Diagnose illness, prescribe and administer treatment for people suffering from injury or disease.

### Training/Education

It takes many years of education and training to become a physician: Four years of undergraduate school, 4 years of medical school, and 3 to 8 years of internship and residency, depending on the specialty selected.

### Requirements for License

- Be at least 21 years of age and of good moral character.
- Be a citizen of the United States or possess valid and current legal authority to reside and work in the United States duly issued by the commissioner of the Immigration and Naturalization Service.
- Possess a Doctor of Medicine degree duly issued by a medical school approved by the board. This diploma must be in English; if not, must be accompanied by a certified translation into English.
- Completed a year of ACGME approved internship training in the United States or Canada.
- Have taken and passed either the state board examination, National Boards Parts 1, 2, and 3, FLEX, USMLE, COMLEX-USA, NBOME or a combination thereof. (There is no limit on step 1, four on Step 2 and four on step 3)
- If a medical competency examination has not been taken within 10 years of application, the applicant must be board certified or re-certified through the American Board of Medical Specialties or the American Osteopathic Association within the past ten years or the applicant must take and pass SPEX (Special Purpose Examination) administered through the Federation of State Medical Boards, Inc or COMVEX-USA administered by the National Board of Osteopathic Examiners.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$382	\$332	R.S. 37: 1261-1291

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$95.11	\$68.44	>\$90.00	\$197,830

# Louisiana Licensing Guide

## Physician's Assistant

soc: 29-1071

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Medical Examiners Office of Continuing Education and Resources 630 Camp Street New Orleans, LA 70130
<b>Phone:</b>	504-680-9544
<b>Fax:</b>	504-568-6823
<b>Website:</b>	<a href="http://www.lsbme.la.gov">www.lsbme.la.gov</a>
<b>Email:</b>	<a href="mailto:pjohnson@lsbme.la.gov">pjohnson@lsbme.la.gov</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	20

### Job Description

Provide healthcare services typically performed by a physician, under the supervision of a physician.

### Training/Education

A formal education is required for this program. Most physician's assistants obtain a bachelor's degree or master's degree. Graduate program in this field lasts about 2 years. In Louisiana each physician's assistant's proposed supervising physician would submit a job description for the physician's assistant. It is then presented to the Board members for approval.

### Requirements for License

- Must be at least 20 years of age;
- Must be of good moral character;
- Must demonstrate his competence to provide patient services under the supervision and direction of a supervising physician by;
  - a. presenting to the board a valid diploma certifying that the applicant is a graduate of a physician assistant training program accredited by the Committee on Allied Health Education and Accreditation (CAHEA), or its successors, and by presenting or causing to be presented to the board satisfactory evidence that the applicant has successfully passed the national certification examination administered by the National Commission on Certificate of Physician Assistants (NCCPA) or its successors, together with satisfactory documentation of current certification; or
  - b. presenting to the board a valid, current physician assistant license, certificate or permit issued by any other state of the United States; provided, however, that the board is satisfied that the certificate, license or permit presented was issued upon qualifications and other requirements substantially equivalent to the qualifications and other requirements set forth in this Chapter;
- Must certify that he is mentally and physically able to engage in practice as a physician assistant;
- Must not, as of the date of application or the date on which it is considered by the board, be subject to discipline, revocation, suspension, or probation of certification or licensure in any jurisdiction for cause resulting from the applicant's practice as a physician assistant; provided, however, that this qualification may be waived by the board in its sole discretion.

# Louisiana Licensing Guide

## Physician's Assistant continued

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$275	\$175	R.S. 37: 1360.21-1360.38

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$37.70	\$25.81	\$48.24	\$78,420

# Louisiana Licensing Guide

## Plumber, Journeyman

soc: 47-2152

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	State Plumbing Board of Louisiana 12497 Airline Highway Baton Rouge, LA 70817
<b>Phone:</b>	225-756-3434
<b>Fax:</b>	225-756-3433
<b>Website:</b>	www.spbla.com
<b>Email:</b>	jpoffice@spbla.com
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Assemble, install, alter, and repair pipelines or pipe systems that carry water, steam, air, liquids, or gases. May install heating and cooling equipment and mechanical control.

WSPS endorsements can only be attached to a Journeyman or Master License.

### Training/Education

Almost all plumbers, like pipe layers, pipefitters, and steamfitters undergo some type of apprenticeship training. Apprenticeships span 4-5 years of on-the-job-training. Training could be at vocation schools, an associate's degree or some may require a bachelor's degree.

### Requirements for License

- Must perform 8,000 hours of manual labor of plumbing under direct supervision of licensed journeyman plumber.
- Successfully pass required examination, and pay appropriate fees.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$40	\$40	L.A.R.S.37:1361 et seq.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$21.69	\$17.71	\$25.69	\$45,120

# Louisiana Licensing Guide

## Plumber, Master

soc: 47-2152

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	State Plumbing Board of Louisiana 12497 Airline Highway Baton Rouge, LA 70817
<b>Phone:</b>	225-756-3434
<b>Fax:</b>	225-756-3433
<b>Website:</b>	www.spbla.com
<b>Email:</b>	mpoffice@spbla.com
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Assemble, install, alter, and repair pipelines or pipe systems that carry water, steam, air, liquids, or gases. Master Plumbers may install heating and cooling equipment and mechanical control. WSPS endorsements can only be attached to a Journeyman or Master license.

### Training/Education

Training and education are the same for master plumbers as it is for journeyman plumbers. However, to be licensed, a master plumber must already possess a journeyman plumber license, restricted master plumber license, or a current professional engineer license with 5 years experience in the area of plumbing.

### Requirements for License

- Must pay appropriate fees, and successfully pass required examination

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$180	\$180	L.A.R.S.37:1361 et seq.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$21.69	\$17.71	\$25.69	\$45,120

# Louisiana Licensing Guide

## Podiatrist

soc: 29-1081

Star Rating: ★★

**Regulatory Authority:**

Louisiana State Board of Medical Examiners  
Office of Continuing Education and Resources  
630 Camp Street  
New Orleans, LA 70130

**Phone:**

504-680-9544

**Fax:**

504-568-6823

**Website:**

[www.lsbme.la.gov](http://www.lsbme.la.gov)

**Email:**

[pjohnson@lsbme.la.gov](mailto:pjohnson@lsbme.la.gov)

**Period of License:**

1 Year

**Minimum Age:**

21

### Job Description

Diagnose and treat diseases and deformities of the human foot.

### Training/Education

Must complete at least 90 semester hours of undergraduate study. After this, colleges of podiatric medicine offer a 4-year program whose core curriculum is similar to that in other schools of medicine. While the first 2 years are classroom instruction, the 3rd and 4th year students have clinical rotations in private practices, hospitals, and clinics.

### Requirements for License

- Must be at least 21 years of age.
- Must be of good moral character.
- Must be a citizen of the United States or possess valid and current legal authority to reside and work in the United States duly issued by the commissioner of the Immigration and Naturalization Service of the United States under and pursuant to the Immigration and Nationality Act (66 Stat. 163) and the commissioner's regulations thereunder.
- Must possess a doctor of podiatric medicine or equivalent degree duly issued and conferred by a podiatric school or college approved by the board.
- Must have taken and passed all three parts of the examination offered by the National Board of Podiatric Medical Examiners, or its successor, or such other national examination as may be approved by the board following consultation with the board's Podiatry Advisory Committee.
- With respect to applications for licensure first received by the board on and after January 1, 2005, must have completed at least one year of postgraduate podiatric training in an internship or equivalent program accredited by the Council on Podiatric Medical Education of the American Podiatric Medical Association or its successor association, and approved by the board.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$325 Internship Registration: \$50	\$225	R.S. 37: 611-628

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$58.77	\$43.27	\$70.95	\$122,240

# Louisiana Licensing Guide

## Polygraph Examiner

soc: 19-4092

Star Rating: ★★

<b>Regulatory Authority:</b>	Office of the Governor Polygraph Board P.O. Box 32 Angola, LA 70712
<b>Phone:</b>	225-744-3531
<b>Fax:</b>	225-655-2254
<b>Website:</b>	n/a
<b>Email:</b>	lapolygraphboard@att.net
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Examine and analyze responses to examinations, and provide final reports. Testify in court as necessary, and may assist in investigations.

### Training/Education

People in this field of work are typically referred to as forensic technicians. To be licensed in the state of Louisiana one must graduate from a state recognized polygraph school with no less than 6 months, not to exceed 18 months, of internship. Course of study spans about 2 years. A minimum of 20 continued education hours are required every 2 years.

### Requirements for License

- Must pass a written state examination. Must successfully pass an oral interview conducted by the Board.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$125	\$50	R.S. 37:2831-2854

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$22.11	\$17.16	\$27.31	\$46,000

# Louisiana Licensing Guide

## Polysomnography Personnel

soc: 29-2099.01

Star Rating: *N/A*

<b>Regulatory Authority:</b>	Louisiana State Board of Medical Examiners 630 Camp Street New Orleans, LA 70130
<b>Phone:</b>	504-568-7323
<b>Fax:</b>	504-599-0503
<b>Website:</b>	www.lsbme.la.gov
<b>Email:</b>	jthomas@lsbme.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Conduct electroneurodiagnostic (END) tests such as electroencephalograms, evoked potentials, polysomnograms, or electronystagmograms. May perform nerve conduction studies.

### Training/Education

Most require training in vocational schools, related on-the-job experience, or an associate's degree.

### Requirements for License

- Must be of good moral character
- Must be a citizen of the United States or possess valid and current legal authority to reside and work in the United States duly issued by the commissioner of the Immigration and Naturalization Service.
- Is licensed as a Polysomnographer under the laws of another state, territory, or country, whose standards of licensure conform with the standards of this state on that date. (Original License must be presented)
- Holds current credentials as a registered polysomnographic technologist granted by the Board of Registered Polysomnographic Technologists or equivalent organization.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Technologist: \$150 Technician: \$100	Technologist: \$75 Technician: \$50	R.S. 37:2861-2870

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$24.46	\$16.03	\$31.33	\$50,890

# Louisiana Licensing Guide

## Private Investigator

soc: 33-9021

Star Rating: ★★★★★

**Regulatory Authority:**

Louisiana State Board of Private Investigators  
2051 Silverside Dr.  
Suite 190  
Baton Rouge, LA 70808

**Phone:**

225-763-3556

**Fax:**

225-763-3536

**Website:**

www.lsbpie.com

**Email:**

info@lsbpie.com

**Period of License:**

1 Year

**Minimum Age:**

18

### Job Description

Detect occurrences of unlawful acts or infractions of rules in private establishments, or seek, examine, and compile information for client.

### Training/Education

Usually need one to two years of training both on-the-job and informal with experienced workers. Some jobs require vocational school training, an associate's degree, or a bachelor's degree.

### Requirements for License

- Must be of legal age (18).
- Must be a citizen of the United States or a resident alien holding a proper documentation to work in the United States.
- Has not been convicted in any jurisdiction of any felony or of crime involving moral turpitude.
- Has not been declared by any court of competent jurisdiction to be incompetent by reason of mental defect or disease which has not been restored.
- Is not a practicing alcoholic or drug addict.
- If a corporation, shall be incorporated under the laws of this state or shall be duly qualified to do business within this state with a valid certificate of authority issued by the Secretary of State, and shall have an agent for service of process designated as required by law.
- If, in the discretion of the Board, the applicant provides inadequate information to allow the Board to ascertain whether the applicant satisfied the qualifications for licensure, the applicant shall be required to provide additional information for the purpose of the application, or may be required to present himself/herself for an interview for this purpose.
- All applicants shall attend and successfully complete a Board approved, 40-hour Basic Private Investigation Preparatory course.
- All applicants shall take a Board administered examination and successfully pass with a 75% score.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Initial Fee: \$100 Application Fee: \$50	\$100	R.S.37:3500-3525

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$19.27	\$14.86	\$18.98	40070

# Louisiana Licensing Guide

## Private Investigator Apprentice

soc: 33-9021

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Private Investigators 2051 Silverside Dr. Suite 190 Baton Rouge, LA 70808
<b>Phone:</b>	225-763-3556
<b>Fax:</b>	22-763-3536
<b>Website:</b>	www.lsbpie.com
<b>Email:</b>	info@lsbpie.com
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

Detect occurrences of unlawful acts or infractions of rules in private establishments, or seek, examine, and compile information for client, as an apprentice.

Licensure for an apprentice only lasts one (1) year.

### Training/Education

Usually need one to two years of training both on-the-job and informal with experienced workers. Some jobs require vocational school training, an associate's degree, or a bachelor's degree.

### Requirements for License

- A license is issued to any person who satisfies the minimum requirements for licensing as an apprentice, as established by the rules and regulations promulgated by the Board.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$192.50	N/A	R.S.37:3500-3525

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$19.27	\$14.86	\$18.98	\$40,070

# Louisiana Licensing Guide

## Private Investigator Journeyman

soc: 33-9021

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Private Investigators 2051 Silverside Dr. Suite 190 Baton Rouge, LA 70808
<b>Phone:</b>	225-763-3556
<b>Fax:</b>	225-763-3536
<b>Website:</b>	www.lsbpie.com
<b>Email:</b>	info@lsbpie.com
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

An individual license authorizing the individual to provide contract private investigator services to any agency licensed by the Louisiana State Board of Private Investigator Examiners.

### Training/Education

Usually need one to two years of training both on-the-job and informal with experienced workers. Some jobs require vocational school training, an associate's degree, or a bachelor's degree.

### Requirements for License

- Must be of legal age (18).
- Must be a citizen of the United States or a resident alien holding a proper documentation to work in the United States.
- Has not been convicted in any jurisdiction of any felony or of crime involving moral turpitude.
- Has not been declared by any court of competent jurisdiction to be incompetent by reason of mental defect or disease which has not been restored.
- Is not a practicing alcoholic or drug addict.
- If a corporation, shall be incorporated under the laws of this state or shall be duly qualified to do business within this state with a valid certificate of authority issued by the Secretary of State, and shall have an agent for service of process designated as required by law.
- If, in the discretion of the Board, the applicant provides inadequate information to allow the Board to ascertain whether the applicant satisfied the qualifications for licensure, the applicant shall be required to provide additional information for the purpose of the application, or may be required to present himself/herself for an interview for this purpose.
- All applicants shall attend and successfully complete a Board approved, 40-hour Basic Private Investigation Preparatory course.
- All applicants shall take a Board administered examination and successfully pass with a 75% score.

# Louisiana Licensing Guide

## Private Investigator Journeyman continued

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Initial Fee: \$250 Application Fee: \$50 Background Check: \$42.50 Total: \$342.50	\$250	R.S.37:3500-3525

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$19.27	\$14.86	\$18.98	\$40,070

# Louisiana Licensing Guide

## Psychologist

soc: 19-3039

Star Rating: *N/A*

<b>Regulatory Authority:</b>	Louisiana State Board of Examiners of Psychologists 8706 Jefferson Highway Suite B Baton Rouge, LA 70809
<b>Phone:</b>	225-925-6511
<b>Fax:</b>	225-925-6521
<b>Website:</b>	www.lsbep.org
<b>Email:</b>	kelly.parker@la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	21

### Job Description

Psychologists study the human mind, and human behavior.

### Training/Education

A doctoral degree with a major in psychology from an approved program is required to practice psychology in Louisiana. Doctoral degrees take 5-7 years to complete. In clinical or counseling psychology, the requirements for the doctoral degree usually include at least 1 year of internship.

### Requirements for License

- Must pass a written and oral examination.
- Must have documentary proof of two years of supervision under a licensed psychologist.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Application: \$200 Written Examination: \$600 Oral Examination: \$250 Jurisprudence: \$75	Annual: \$320 Re-instatement: \$570	RS 37:2351-2371

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$40.01	\$33.08	\$47.06	\$83,220

# Louisiana Licensing Guide

## Radiologic Technologist

soc: 29-2034

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Radiologic Technology Board of Examiners 3108 Cleary Avenue Suite 207 Metairie, LA 70002
<b>Phone:</b>	504-838-5231
<b>Fax:</b>	n/a
<b>Website:</b>	www.lsrte.org
<b>Email:</b>	laradbrd@bellsouth.net
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	18

### Job Description

Take X-rays and CAT scans or administer non-radioactive materials into patient's blood stream, for diagnosis purposes.

### Training/Education

Formal training ranges in length from 1-4 years, and lead to a certificate, associate's degree, or bachelor's degree. Regardless of education or training received, one must be licensed to expose humans to ionizing radiation. A 2-year associate degree is prevalent in most cases. A bachelor's degree or higher is desirable for supervisory, administrative, or teaching positions.

### Requirements for License

- Must be a graduate of JRCERT approved school of radiology technology.
- Must pass the state Board or equivalent examination.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50	\$50	RS 37:3200-3221

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$23.84	\$19.97	\$27.60	\$49,580

# Louisiana Licensing Guide

## Real Estate Appraiser

soc: 13-2021

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana Real Estate Appraisers Board 9071 Interline Avenue Baton Rouge, LA 70809
<b>Phone:</b>	225-925-1923 1-800-821-4529 (in state only)
<b>Fax:</b>	225-925-4501
<b>Website:</b>	www.reab.state.la.us
<b>Email:</b>	info_appraisal@lrec.state.la.us
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	N/A

### Job Description

Appraise real property to determine its value for purchase, sales, investment, mortgage, or loan purposes.

Trainee: Set values for residential or commercial properties. Certified Residential: Set values for residential (any value) or commercial (under \$250,000 in value) properties, operate a real estate appraisal office, and supervise trainee licenses. Certified General: Set values for residential (any value) or commercial (any value) properties, operate a real estate appraisal office, and supervise trainee licenses.

### Training/Education

Trainee: 75 hours of Board approved courses.

Certified Residential: A Bachelor's Degree is required, 200 hours of Board approved courses, minimum of 2 years of trainee experience, 2500 hours of approved completed appraisal transactions.

Certified General: A Bachelor's Degree is required, 300 hours of Board approved courses, a minimum of 3 years of trainee experience, 3000 hours of approved completed appraisal transactions.

### Requirements for License

- Trainee: Must work under the supervision of a licensed Louisiana certified appraiser.
- Certified Residential: Must pass the residential appraiser licensing examination administered by the national testing service under contract with the Board. Payment of the \$80 registration fee for the Appraisal Federal Registry.
- Certified General: Must pass the general appraiser licensing examination administered by the national testing service under contract with the Board. Payment of the \$80 registration fee for the Appraisal Federal Registry.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Trainee: \$245 Certified Residential: \$445 Certified General: \$445	Trainee: \$220 Certified Residential: \$300 Certified General: \$300	R.S. 37:3407

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$23.22	\$16.61	\$27.55	48300

# Louisiana Licensing Guide

## Real Estate Broker

soc: 41-9021

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana Real Estate Commission 9071 Interline Avenue Baton Rouge, LA 70809
<b>Phone:</b>	225-925-1923
<b>Fax:</b>	225-925-4501
<b>Website:</b>	www.lrec.state.la.us
<b>Email:</b>	info_licensing@lrec.state.la.us
<b>Period of License:</b>	1 Year, all licenses expire 12/31 each year
<b>Minimum Age:</b>	18

### Job Description

Operate real estate office, or work for commercial real estate firm, overseeing real estate transactions. Other duties include selling real estate or renting properties, and arranging loans.

### Training/Education

A high school education, and 150 hours of Commission approved course work is necessary to pursue this field. Many firms offer training in real estate, but subsequently a large number of employers are leaning towards hiring those with some college background. Courses in real estate, business administration, marketing, statistics, economics, law, and English are all helpful in landing a good job as a broker. Must have 4 years of active licensure as a salesperson. Background check through a Commission contracted vendor. Requires the addition of Errors and Omission Insurance which can be obtain privately or through Commission sponsored plan. Current E&O premium is \$190.

### Requirements for License

- Must pass the real estate broker licensing examination administered by the national testing service currently under contract with the commission.
- Must already have a license and practice as a real estate salesperson for two years.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$165	\$115	RS 37:1443

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$34.78	\$19.29	\$50.12	\$72,340

# Louisiana Licensing Guide

## Real Estate Salesperson

soc: 41-9022

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Real Estate Commission 9071 Interline Avenue Baton Rouge, LA 70809
<b>Phone:</b>	225-925-1923
<b>Fax:</b>	225-925-4501
<b>Website:</b>	www.lrec.state.la.us
<b>Email:</b>	info_licensing@lrec.state.la.us
<b>Period of License:</b>	1 Year, all licenses expire 12/31 each year
<b>Minimum Age:</b>	18

### Job Description

Rent, buy, or sell property for clients.

### Training/Education

A high school education, and 90 hours of Commission approved course work is necessary to pursue this field. More than 1,000 colleges offer courses in real estate. At some, a student can earn an associate or bachelor's degree with a major in real estate, and a few offer more advanced degrees. Background check through a Commission contracted vendor. Requires the addition of Errors and Omission Insurance which can be obtain privately or through Commission sponsored plan. Current E&O premium is \$190.

### Requirements for License

- Pass the real estate licensing examination administered by the national testing service currently under contract with the commission.
- Comply with application procedures as required by the commission's licensing and testing division.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$90	\$80	RS 37:1443

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$20.29	\$12.88	\$22.46	\$42,200

# Louisiana Licensing Guide

## Rehabilitation Counselor, Vocational

soc: 21-1015

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Licensed Professional Vocational Rehabilitation Counselors Board of Examiners 10985 North Harrell's Ferry Road Suite 212B Baton Rouge, LA 70816
<b>Phone:</b>	225-922-1435
<b>Fax:</b>	225-922-1352
<b>Website:</b>	www.lrcboard.org
<b>Email:</b>	admin@lrcboard.org
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	21

### Job Description

Counsel individuals to maximize the independence and employability of persons coping with personal, social, and vocational difficulties that result from birth defects, illness, disease, accidents, or the stress of daily life.

### Training/Education

A formal education with a master's degree and 2 years of supervision in rehabilitation counseling is necessary for entry level into this field.

### Requirements for License

- Must be of good moral character.
- Must not be in violation of any of the provisions of the chapter.
- Has declared special competencies and demonstrated professional competence by successfully passing the Certified Rehabilitation Counselor Examination offered by the Commission on Rehabilitation Counselor Certification, and forwarding such documentation to the board.
- Must have a Master's Degree in Rehabilitation Counseling or Related Field.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$200	\$100	title 46 Chapter 53 RS 37:3441-3452 and RS 36:478.1

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$19.75	\$14.61	\$23.94	\$41,080

# Louisiana Licensing Guide

## Respiratory Therapist

soc: 29-1126

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Medical Examiners Office of Continuing Education and Resources 630 Camp Street New Orleans, LA 70130
<b>Phone:</b>	504-568-7814
<b>Fax:</b>	504-568-6823
<b>Website:</b>	www.lsbme.la.gov
<b>Email:</b>	dvicknair@lsbme.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

Respiratory Therapy is the allied health specialty practiced under the direction and supervision of a physician involving the assessment, treatment, testing, monitoring, and care of persons with deficiencies and abnormalities of the cardiopulmonary system.

### Training/Education

Be a graduate of a respiratory care education program accredited by CoARC (Commission for the Accreditation for Respiratory Care), or have successfully completed all program requirements established by the NBRC (National Board for Respiratory Care) for entry level Respiratory Therapy credentialing.

### Requirements for License

- Must be of good moral character.
- Must be at least 18 years of age and a high school graduate or have the equivalent of a high school diploma.
- Must be a graduate of a respiratory therapy education program.
  - a. Hold current credentials as a certified or registered respiratory therapist granted by the National Board for Respiratory Care or its predecessor or successor organization or equivalent credentials on the basis of examination and training approved by the board.
  - b. Hold a current, unrestricted license to practice respiratory therapy issued by the licensing authority of another state, the District of Columbia, or a territory of the United States, whose requirements for licensure are considered by the board to exceed or be equivalent to those of the state of Louisiana and who otherwise meets the requirements provided by this Chapter and established by the board.
- Must have paid all fees and satisfied all requirements of this Chapter and the board's rules.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$125 Temporary License: \$50- Issued for 6 months to recent graduates who have registered for the NBRC entry level exam.	\$85	R.S. 37: 3351-3361

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$24.98	\$21.13	\$28.11	\$51,960

# Louisiana Licensing Guide

## Repossession Agent

soc: 43-3011

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	State of Louisiana Office of Financial Institutions 8660 United Plaza Boulevard Suite 200 Baton Rouge, LA 70809-7024
<b>Phone:</b>	225-925-4660
<b>Fax:</b>	225-925-4524
<b>Website:</b>	www.ofi.louisiana.gov
<b>Email:</b>	mjohnson@ofi.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

Locate and notify customers of delinquent accounts by mail, telephone, or personal visit to solicit payment. Duties include receiving payment and posting amount to customer's account; preparing statements to credit department if customer fails to respond; initiating repossession proceedings or service disconnection; and keeping record of collection and status of accounts.

### Training/Education

Usually requires a high school diploma.

### Requirements for License

- Must be 18 years of age or older and a citizen of the United States or a resident alien holding proper documentation to work in the United States.
- Must be of good character and fitness.
- Must not have been convicted of a felony in the previous 10 years, regardless that the conviction was expunged, set aside, or received a first offense pardon.
- Must have two years experience as a repossession agent or apprentice within the previous three years.
- Must have received a designation as a certified recovery specialist from a recognized national certification program.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$400	\$300	TITLE 6. BANKS AND BANKING CHAPTER 10-A. ADDITIONAL DEFAULT REMEDIES

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$15.13	\$12.13	\$17.69	\$31,480

[95]

# Louisiana Licensing Guide

## Sanitarian

soc: 19-4091

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Examiners for Sanitarians 7173-A Florida Boulevard Baton Rouge, LA 70806
<b>Phone:</b>	225-324-6989
<b>Fax:</b>	225-925-7245
<b>Website:</b>	www.lsbes.org
<b>Email:</b>	janet.merritt@la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Performs laboratory and field tests to monitor the environment and investigate sources of pollution, including those that affect health. Under direction of an environmental scientist or specialist, may collect samples of gases, soil, water, and other materials for testing and take corrective actions as assigned.

### Training/Education

Graduation from an accredited college or university, with a bachelor's degree, and concentration of courses in the general area of environmental health. Applicants may obtain a bachelor's degree that includes at least 30 semester hours, or the equivalent of courses in the physical and biological sciences, with a minimum of 6 hours in the physical sciences (chemistry and physics), and 10 hours in biological sciences.

### Requirements for License

- Temporary permit is available with proof of college or university transcript and a recent photo. Registered Sanitarians must pass a written test, and have one year of field experience and meet same requirements.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$25 Sanitarian Examination: \$50	\$25	R.S.37:2102

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$18.79	\$12.06	\$22.92	\$39,090

# Louisiana Licensing Guide

## School Ancillary Personnel Certificate

soc: 25-9099

Star Rating: *N/A*

<b>Regulatory Authority:</b>	Louisiana Department of Education 1201 North Third Street Baton Rouge, LA 70802-5243
<b>Phone:</b>	877-453-2721
<b>Fax:</b>	225-342-0193
<b>Website:</b>	www.louisianabelieves.com
<b>Email:</b>	customerservice@la.gov
<b>Period of License:</b>	Various for different certifications
<b>Minimum Age:</b>	Contact Regulatory Authority

### Job Description

This occupational title includes many different types of specialized fields of study within school settings.

### Training/Education

Training and education vary, depending on the occupational title.

### Requirements for License

- An Ancillary Personnel Certificate does not authorize the holder to perform any services in the school systems of Louisiana other than those specifically stated on the certificate.
- Occupations listed under the School Ancillary Personnel Certificate as reported by the Louisiana Department of Education are as follows

#### *Artists*

- There must be a written request indicating that the person will be employed once the certification is granted.
- There must be substantive evidence of artistic and or creative accomplishments over an extended period of time.
- There must be some evidence of substantial professional recognition. The person holding such certification is not eligible for tenure.
- Ancillary certification for artists must be renewed either annually or at the time of reemployment.

#### *Child Nutrition Program Supervisor*

- An Ancillary Personnel Certificate does not authorize the holder to perform any services in the school systems of Louisiana other than those specifically stated on the certificate.
- Occupations listed under the School Ancillary Personnel Certificate as reported by the Louisiana Department of Education are as follows:
  - Hold a Master's degree from a regionally accredited University.
  - Meet requirements for area of specialty; Food Service or Nutrition.

# Louisiana Licensing Guide

## School Ancillary Personnel continued

### Food Service

- An Ancillary Personnel Certificate does not authorize the holder to perform any services in the school systems of Louisiana other than those specifically stated on the certificate.
- Occupations listed under the School Ancillary Personnel Certificate as reported by the Louisiana Department of Education are as follows:
  - A minimum of three years of successful experience in home economics education or quantity food service management.
  - A minimum of 21 semester hours, of which six semester hours are in nutrition (related to humans), and three semester hours in quantity food preparation. The remaining 12 semester hours must include at least four of the following:
    - A. Quantity Food Purchasing
    - B. Organization and Management
    - C. Quantity Food Service Equipment and Layout
    - D. Accounting
    - E. Statistics
    - F. Microbiology
    - G. Food Science
    - H. Food Technology
- License is valid for life of continuous service. Certification is valid for life of continuous service.

### Nutrition

- An Ancillary Personnel Certificate does not authorize the holder to perform any services in the school systems of Louisiana other than those specifically stated on the certificate.
- Occupations listed under the School Ancillary Personnel Certificate as reported by the Louisiana Department of Education are as follows:
  - A minimum of three years in teaching, nutrition education, public health nutrition, clinical or administrative dietetics, cooperative extension or food service management.
  - Course work, including graduate and undergraduate semester hours, shall include the following:
    - a. Nutrition—18 semester hours—at least 6 hours in nutrition related to humans. The remaining 12 semester hours may include nutrition, physiology, biochemistry, microbiology, or bacteriology.
    - b. Foods—9 semester hours.
    - c. Research methodology, statistics, or evaluative techniques—3 hours.

### CHILD NUTRITION PROGRAM SUPERVISOR

- An Ancillary Personnel Certificate does not authorize the holder to perform any services in the school systems of Louisiana other than those specifically stated on the certificate.
- Occupations listed under the School Ancillary Personnel Certificate as reported by the Louisiana Department of Education are as follows:
  - A minimum of 12 semester hours must be presented in course credit in at least two of the following subjects:
    - A. Quantity Food Preparation or Cookery
    - B. Child or Adolescent Psychology
    - C. Communication and Speech
    - D. Education Materials and or Methods
    - E. Personnel or Institutional Management

# Louisiana Licensing Guide

## School Ancillary Personnel continued

### **Provisional or Child Nutrition Program Supervisor**

- An Ancillary Personnel Certificate does not authorize the holder to perform any services in the school systems of Louisiana other than those specifically stated on the certificate.
- Occupations listed under the School Ancillary Personnel Certificate as reported by the Louisiana Department of Education are as follows:
- A special provisional certificate may be issued to an individual employed as Acting Child Nutrition Program Supervisor. License is renewable after each year of service.

### ***Non-Public Montessori Teacher***

- An Ancillary Personnel Certificate does not authorize the holder to perform any services in the school systems of Louisiana other than those specifically stated on the certificate.
- Occupations listed under the School Ancillary Personnel Certificate as reported by the Louisiana Department of Education are as follows:
- Louisiana Montessori teachers will be certified and issued Louisiana Montessori Teaching Certificates by the Louisiana Department of Education. Certification is valid for life of continuous service based on the following:

A. The Louisiana Montessori Association or its successors shall submit to the State Department of Education a list of prospective recipients of Louisiana Montessori Teaching Certificates with the recommended type of certificate to be issued.

- In addition the Louisiana Montessori Association shall submit a copy of a Montessori diploma. Thus, indicating completion of a Montessori course of study from one of the following:

A. American Montessori Society  
B. Association Montessori International  
C. St. Nicolas Training Course of London  
D. The Montessori World Education Institute  
E. Montessori Institute of America  
F. Southwestern Montessori Training Institute  
G. Any other training institute approved by the Louisiana Montessori Association.

- A letter from the administrative head of a Montessori school of the Louisiana Montessori Association verifying the appropriate number of years of successful teaching experience as needed for those seeking Type A, B, and Junior Class A certificates.

- Types of Louisiana Montessori Teaching Certificates Issued:

A. Type A Montessori Teaching Certificate—To qualify, a teacher must have completed training from an approved Montessori training facility and have a bachelor's degree from a regionally accredited college or university and at least one year of successful teaching experience in a Montessori school.

B. Type B Montessori Teaching Certificate—Must have completed training at an approved Montessori training facility, and have one year of successful teaching experience.

# Louisiana Licensing Guide

## School Ancillary Personnel continued

C. Type C Montessori Teaching Certificate—Must have completed training at an approved Montessori training facility.

- All Teacher Aides who have earned a bachelor's degree must have an official college transcript on file in the school's office to be available upon request of the visiting committee.
- Six semester hours in diagnosis and remedial reading problems, three semester hours of which may be undergraduate course work. Secondary major must have three semester hours in foundation of reading in addition to this requirement.

### *Qualified Examiners for Special Education*

#### **Educational Diagnostician**

- An Ancillary Personnel Certificate does not authorize the holder to perform any services in the school systems of Louisiana other than those specifically stated on the certificate.
- Occupations listed under the School Ancillary Personnel Certificate as reported by the Louisiana Department of Education are as follows:
  - Certification is valid for life of continuous service. Must have a minimum of a master's degree in education.
  - A minimum of a Type B or Level 2 Louisiana teaching certificate.
    - A. Hold generic special education certification, with at least one (1) year of classroom teaching experience in a properly certified area of Special Education.
    - B. Hold certification in at least two (2) special education disability areas (mentally retarded, learning disabled), with at least one (1) year of training experience in a properly certified area of special education. Academically gifted is not accepted as a special education area.
  - A minimum of the following graduate level courses:
    - A. Three semester hours in Applied Learning Theory. Three semester hours in Behavioral Intervention Strategies including Systematic Behavior Assessment.
    - B. Three semester hours in Consulting Teaching Strategies.
    - C. Three semester hours in Precision Assessment, and Diagnostic or Prescriptive Strategies.
    - D. Three semester hours in Test Theory.
    - E. Educational Diagnosis, three (3) semester hours, and
    - F. Supervised internship, to include 100 child contact clock hours, three (3) semester hours.

#### **Audiologist**

**A. Provisional Certificate in Audiology:** Valid for three (3) years.

- Master's degree in audiology.
- Must work under supervision of a licensed Audiologist.

**B. Qualified licensed Audiologist:** Valid for life with continuous service.

- Master's degree in Audiology.
- Louisiana license as an Audiologist.

#### **School Psychologist**

A. **Standard Certificate**-valid five years, renewable, issued upon completion of a school psychology-training program, which meets the requirements of the Standards for Training Programs in School Psychology, and issued to persons who were certified according to criteria previously adopted by the Board of Elementary and Secondary Education. Two levels of certification exist.

# Louisiana Licensing Guide

## School Ancillary Personnel continued

**Level A**-issued to applicants who meet the requirements for the Standard Certificate and who possess a doctoral degree in psychology from a regionally accredited institution. Certification is valid for five years.

**Level B**-issued to applicants who meet the requirements for the Standard Certificate. Also who possesses a masters or specialist degree from a school of psychology training program in a regionally accredited institution. Certification is valid for five years.

**B. Provisional Certificate**-issued to persons who have completed academic preparation from an approved school of psychology and meet all requirements except internship. The internship shall be completed during the time of the provisional certificate in accordance with the internship requirements specified in the Standards for Training Programs in School Psychology. Also issued to someone whose certification has lapsed and who has not met the requirements for certification renewal. Certification is valid for one year (renewable once).

### Social Worker

- An Ancillary Personnel Certificate does not authorize the holder to perform any services in the school systems of Louisiana other than those specifically stated on the certificate.
- Occupations listed under the School Ancillary Personnel Certificate as reported by the Louisiana Department of Education are as follows:
- A Provisional Certificate in school social work is valid for three years, and is non-renewable.
- Individuals holding a Provisional Graduate Social Worker Certificate (GSW) issued under R.S.37:2701 et seq., must work under the supervision of a Licensed Clinical Social Worker (LCSW) if providing clinical social work services. The supervision is a minimum of one hour per week.
  
- **Qualified Social Worker** - holds a license as a Licensed Clinical Social Worker (LCSW) in accordance with R.S.37:2701.
  
- Individual must hold a certificate as a Graduate Social Worker (GSW) in accordance with R.S.37:201 et seq., and receive a minimum of one hour per week supervision by a LCSW, if providing clinical social work services.
  - A. Work experience in one or more of the following social work practice settings within the past five years:
    - School setting
    - Mental Health setting
    - Correction setting
    - Family or Child or Community Service Agency
    - Medical Social Services in which social services were delivered to families and children
    - Private Clinical practice in which social work services were delivered to adults, children, and families
  
  - B. Graduate Social Worker field experience in the above social work practice settings plus two years of work experience is to be judged by the Louisiana State Board of Certified Social Work Examiners.

### Speech Pathologist

- Qualified Speech Pathologist-Certification is valid for as long as the individual holds a state license.

# Louisiana Licensing Guide

## School Ancillary Personnel continued

- A. **Provisional Certificate** in Speech Pathology: a master's degree in Speech Pathology or equivalent. Certification is valid for three years (non-renewable). Licensed Speech Pathologist-Type B or Type A Louisiana Certificate as a speech, language, and hearing specialist under the certification requirements.

### Supervisor of School Psychological Services

- The applicant must hold a valid Louisiana Level A or B School Psychologist Certification under current requirements and have had at least three years of supervised experience as a school psychologist, at least two of which must have been in Louisiana.

### Art Therapist

- Certificate is valid as long as holder remains in the same school system.
- Eligibility Requirements: evidence of successful completion of accredited art therapy degree program, and current registration or membership in the American Art Therapy Association.
- Requirements of the educational program: three semester hours, Introduction to Education of Exceptional Children; and three semester hours, Psychology of Exceptional Children.
- Fifty percent of preclinical experience must have been directed toward a population aged zero through 21 years, in both institutional and school settings.
- Renewal Guidelines: the Louisiana employing authority must request renewal at the time of any change of employment systems.
- Initial Fee is \$50. Renewal Fee is \$25.

### Dance Therapist

- Certificate is valid as long as holder remains in same school system.
- **Master's** level eligibility requirements: master's degree in dance therapy; requirements of the educational program; three semester hours, Introduction to Education of Exceptional Children; and three semester hours, Psychology of Exceptional Children.
- Current registration or membership in the American Dance Therapy Association.
- Renewal guidelines: the Louisiana employing authority must request a renewal at the time of any change of employment systems.
- **Bachelor's** level eligibility requirements: bachelor's degree in dance therapy; requirements of the educational program; three semester hours, Introduction to Education of Exceptional Children; and three semester hours, Psychology of Exceptional Children.
- Practicum for two semesters in both a clinical and a school setting. Fifty percent of the practicum must involve work with a population aged zero through 21 years.
- Current registration or membership in the American Dance Therapy Association.
- Renewal guidelines: the Louisiana employing authority must request renewal at the time of any change of employment systems.
- Initial Fee is \$50. Renewal Fee is \$25.

### Music Therapist

- Certificate is valid as long as holder remains in same school system.
- Eligibility requirements: evidence of successful completion of an accredited music therapy degree program, and registration in the National Association of Music Therapy, Inc.

# Louisiana Licensing Guide

## School Ancillary Personnel continued

- Meet the following course requirements of the music therapy component of the degree program; three semester hours, Introduction to Education of Exceptional Children; three semester hours, Psychology of Exceptional Children; recreational music; and school music.
- Fifty percent of preclinical and clinical experiences should be directed toward a population aged zero through 21 years, in both institutional and school settings.
- Renewal guidelines: the Louisiana employing authority must request renewal at the time of any change of employment systems.
- Initial Fee is \$50. Renewal Fee is \$25.

### Occupational Therapist

- **Provisional Certification** is valid for two years.
- Eligibility requirements: a temporary license to practice occupational therapy in Louisiana in compliance with R. S. 37:3009, as administered by the Louisiana State Board of Medical Examiners.
- Renewal guidelines: non-renewable.
- **Full Certificate** is valid for five years and is renewable.
- Eligibility requirements: a valid license to practice occupational therapy in Louisiana in compliance with R. S. 37:3001 - 3014, as administered by the Board of Medical Examiners; and two years of successful work experience as an occupational therapist with children, and the recommendation of applicant's employer.
- Renewal guidelines: applicant must present copy of current licensure, and request made by the Louisiana employing authority.
- Initial Fee is \$50. Renewal Fee is \$25.

### Physical Therapist

- **Provisional Certification** is valid for two years.
- Eligibility requirements: a temporary license to practice physical therapy in compliance with R. S. 37:2402, as administered by the Louisiana State Board of Physical Therapy Examiners.
- Renewal guidelines: non-renewable.
  
- **Full Certificate** is valid for five years.
- Eligibility requirements: a valid Louisiana license to practice physical therapy in compliance with R. S. 37:2402, as administered by the Louisiana State Board of Physical Therapy Examiners; and two years of successful work experience as a physical therapist with children, and the recommendation of applicant's employer.
- Renewal guidelines: current licensure, and request made by the Louisiana employing authority.
- Initial Fee is \$50. Renewal Fee is \$25.

### Recreational Therapist

- Certificate is valid as long as individual is employed in the same school system.
- **Master's** level eligibility requirements: evidence of successful completion of an accredited recreational therapy degree program, and registration in the National Therapeutic Society; requirements as part of recreational therapy degree program; three semester hours, Introduction to Education of Exceptional Children; and three semester hours, Psychology of Exceptional Children.
- Fifty percent of preclinical and clinical experiences should be directed toward a population aged zero through 21 years in both institutional and school settings.
- Renewal guidelines: the Louisiana employing authority must request renewal at the time of any change of employment systems.

# Louisiana Licensing Guide

## School Ancillary Personnel continued

- **Bachelor's** level eligibility requirements: evidence of successful completion of an accredited recreational therapy degree program, and registration in the National Therapeutic Society; and requirements as part of recreational therapy degree program: three semester hours, Introduction to Education of Exceptional Children; and three semester hours, Psychology of Exceptional Children.
- Fifty percent of preclinical and clinical experiences should be directed toward a population aged zero through 21 years in both institutional and school settings.
- Current registration or membership in the National Therapeutic Society, with a rating on a level no lower than Therapeutic Recreation Leader (TRL).
- Renewal guidelines: the Louisiana employing authority must request renewal at the time of any change of employment location.
- Initial Fee is \$50. Renewal Fee is \$25.

### Talent Teacher

- Must have a master's degree in art, music or theater arts or a master's degree in art, music or theater education, or present evidence of achievement in the arts as demonstrated by the following achievements:
  - A. There must be a written request from the employing authority indicating that the person will be employed as a talent teacher once the certification is granted.
  - B. A minimum of one year of successful experience working with students in the specific arts area, and at the level for which employment is being sought.

### Counselor

- Counselor K-12 (counselor in a school setting) certificate is valid for three years; upon verification by employer of three years of successful experience as a school counselor, the certificate becomes valid for life of continuous service.
- Eligibility requirements: master's degree in school counseling from a regionally accredited institution, or a master's degree with the equivalent hours and courses required for a master's degree in school counseling; and
- Graduate training must include a total of 24 semester hours of professional courses distributed so that at least one course will be taken in each of the basic areas listed below.
  - A. Principles and Administration of School Counseling Programs
  - B. Career and Lifestyle Development
  - C. Individual Appraisal
  - D. Counseling Theory and Practice
  - E. Group Processes
  - F. Human Growth and Development
  - G. Social and Cultural Foundations in Counseling
  - H. Supervised Practicum in a School Setting
- Renewal guidelines: if certificate holder allows a period of five consecutive calendar years to pass in which applicant is not a regularly employed educator for at least one semester (90 consecutive days), the certificate lapses for disuse. To reinstate a lapsed certificate the holder must present evidence that six semester hours of credit were earned in state-approved courses during the five-year period immediately preceding the request for reinstatement.
- Initial Fee is \$50. Renewal Fee is \$25.

# Louisiana Licensing Guide

## School Ancillary Personnel continued

### **Professional Counselor**

- An Ancillary Professional Counselor certificate may be issued to an applicant who has met the requirements for counselor in the school setting and holds current licensure as a Licensed Professional Counselor (LPC) in Louisiana in accordance with Act 892 L.S. 1987 et seq.
- An applicant who holds a Louisiana teaching certificate and meets all other requirements listed above may be issued an endorsement for Counselor K-12 or Professional Counselor K-12. Refer to the Department of Education for further details.
- Initial Fee is \$50 and Renewal Fee is \$25.

### ***Out-of-State Principals***

#### Out-of-State Principal Level 1 (OSP1)

- This is a standard, three year, non-renewable Louisiana certificate issued to an individual who holds out-of-state certification as a principal (or comparable educational leader certificate) and has not met Louisiana's Praxis and or National Teacher Exam (NTE) requirements. It authorizes the individual to serve as a principal in a Louisiana public school system, and is issued when the individual anticipates immediate administrative employment in a Louisiana public school system.
- Eligibility requirements: a valid out-of-state certificate as a principal or comparable educational leader certificate; a minimum of four years of successful experience as a principal in another state, as verified by the previous out-of-state school district(s) from satisfactory annual evaluation results; the candidate meets all other requirements for a Louisiana certificate as required by law or Board policy.
- An applicant who meets the above stated eligibility requirements shall not have to complete the required examinations or to submit scores from any examinations previously taken in another state as a prerequisite to the granting of certification as an out-of-state principal level 2 (OSP2), provided that: the applicant completes one year of employment as a principal in a Louisiana public school system while holding the three-year OSP1 certificate; and the local superintendent (or designee) of the employing Louisiana public school system has recommended the applicant for continued administrative employment in the following school year.
- Upon employment as a principal or an assistant principal in a Louisiana public school system, an individual holding an OSP1 certificate must enroll or be enrolled in the state-approved Educational Leader Induction Program under the direction of the Louisiana Department of Education. The individual has three years to complete the induction program.

#### **Out-of-State Principal Level 2 (OSP2)**

- This certificate is valid for five years and is renewable every five years, based upon successful completion and verification of required continuing learning units.
- Eligibility requirements: a valid Out-of-State Principal Level 1 (OSP1) certificate and satisfaction of Louisiana Praxis and or National Teacher Exam (NTE) requirements; and completed the Educational Leader Induction Program under the administration of the Louisiana Department of Education.
  - a) The induction period begins upon the candidate's first full-time administrative appointment (permanent or acting) as assistant principal or principal;
  - b) The Educational Leader Induction Program must be completed within a three-year period.
- Three years of educational leadership experience at the level of assistant principal or above.
- Renewal requirements: to maintain a valid OSP2 certificate, the holder is required to complete 150 continuing learning units of professional development consistent with the Individual Professional Growth Plan (IPGP) over a five-year time period, beginning with issuance date of the OSP2 certificate.

# Louisiana Licensing Guide

## School Ancillary Personnel continued

### Out-of-State Superintendent (OSS)

- This special Out-of-State Superintendent (OSS) certificate is valid only for the employing Louisiana public school district requesting its issuance. It is valid for five years from date of first appointment as superintendent and is renewable every five years.  
Eligibility Requirements:

- A. Employed by a Louisiana public school system to serve as a superintendent or an assistant superintendent.
- B. A valid teaching certificate from another state with authorization to serve as a school superintendent.
- C. A master's degree from a regionally accredited institution of higher education.
- D. Five years of successful administrative or management experience in education at the level of assistant principal or above. The assistant principal experience would be limited to a maximum of two years of experience in that position.
- E. Five years of successful teaching experience in a properly certified field.

Renewal Requirements:

- a. Over a five year time period from date of appointment as a superintendent, the holder of an OSS certificate must complete a minimum of 150 continuing learning units of professional development that is consistent with the leader's Individual Professional Growth Plan (IPGP).

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Depends on Occupation	Depends on Occupation	Contact Reg Authority

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$23.11	\$15.58	\$28.90	\$48,080

# Louisiana Licensing Guide

## Security Officer

soc: 33-9032

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana State Board of Private Security Examiners 15703 Old Hammond Highway Baton Rouge, LA 70816
<b>Phone:</b>	225-272-2310
<b>Fax:</b>	225-272-5816
<b>Website:</b>	www.lsbpse.info
<b>Email:</b>	JaneRyland@LSBPSE.com
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	18(Unarmed) and 21(Armed)

### Job Description

Guard, patrol, or monitor premises to prevent theft, violence, or infractions of rules.

### Training/Education

To obtain a license in this field one must have 16 hours of classroom and initial firearms instruction, and take a refresher course that is required annually.

### Requirements for License

- Must be of good moral character.
- Must be of legal age (18 years or older).
- Must be a citizen of the United States.
- Has not been declared by any court of competent jurisdiction of any felony or any crime involving moral turpitude, or illegal use or possession of a dangerous weapon for any of which a full pardon or similar relief has not been granted.
- Has not been declared by any court of competent jurisdiction incompetent by reason of mental defect or disease which has not been restored.
- Applicant must possess a high school diploma (or GED) or equivalent work experience.
- If the Board feels the applicant has not provided sufficient information, they can require the applicant to present additional information to the Board.
- If the applicant possesses an arrest record without a disposition, the applicant must cease working until one is submitted.
  1. The applicant has 30 calendar days to provide a disposition.
  2. The disposition must come from either the district attorney's office or from the clerk of court's office from the judicial district in which the arrest occurred.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$92.50	\$40	L.A.R.S.37:3270-37:3298

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$12.50	\$8.89	\$14.34	\$26,000

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# Louisiana Licensing Guide

## Social Worker/ Licensed Clinical Social Worker/ Graduate Social Worker/ Registered Social Worker

SOC: 21-1021/ 21-1022/ 21-1023/ 21-1029

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana State Board of Social Work Examiners 18550 Highland Rd Suite B Baton Rouge, LA 70809
<b>Phone:</b>	225-756-3470
<b>Fax:</b>	225-756-3472
<b>Website:</b>	www.labswe.org
<b>Email:</b>	socialwork@labswe.org
<b>Period of License:</b>	1 Year (By August 31 of each year)
<b>Minimum Age:</b>	N/A

### Job Description

Provides social services and assistance to improve the social and psychological functioning of children and their families and to maximize the family well-being and the academic functioning of children.

### Training/Education

Entry into this field of study requires a minimum of a bachelor's degree in social work. However, a master's degree or higher is required to work in health and mental health settings.

### Requirements for License

#### Licensed Clinical Social Worker (LCSW)

- Must be of good moral character.
- Must have a master's degree from a graduate school of social work.
- Must have completed at least 36 accumulated months of full-time postgraduate social work practice. Twenty-four (24) accumulated months of postgraduate social work experience shall be in a setting practicing social work under the supervision of a Board-approved clinical supervisor.
- Must pass the Board-approved exam.

#### Graduate Social Worker (GSW)

- Must hold a master's degree from a graduate school of social work.
- Must have passed an examination approved by the Board.
- The Board may issue a Provisional Graduate Social Worker Certificate to an individual who, except for passing the examination, has completed all requirements for certification as a graduate social worker. The individual may not hold the provisional certificate for more than three years from the issuance of the original certificate and the individual shall take an examination approved by the Board at least once a year.
- An individual certified as a graduate social worker or as provisional graduate social worker may engage in advanced social work practice based on the application of social work theory, knowledge, ethics, and methods to restore or enhance social, psychosocial or biopsychosocial functioning of individuals, couples, families, groups, organizations, and communities. The graduate social worker's or provisional graduate social worker's practice requires the application of specialized knowledge and advanced practice skills which include:
  - Prevention or Intervention, or both
  - Service or Treatment Planning and Evaluation
  - Case Management, Information and Referral Counseling
  - Employee Assistance Services

# Louisiana Licensing Guide

## Social Worker continued

- Addiction Services
- Advocacy
- Teaching
- Research
- Supervision
- Consultation
- Community Organization
- Development, Implementation, and Administration of policies, programs, and activities

- An individual practicing graduate level social work in Louisiana and who meets the qualifications set forth in the GSW section of the law and who wishes to continue the practice shall apply for certification under the provisions of this Chapter within one year subsequent to January 1, 2000.

### Registered Social Worker (RSW)

- Must hold either a Bachelor of Social Work, Bachelor of Arts, or Bachelor of Science degree from an undergraduate social work program.
- An individual registered as a Registered Social Worker may engage in generalist social work practice based on the application of social work theory, knowledge, ethics, and utilizing problem-solving methods to restore or enhance social functioning. Social workers at this level shall work as an employee in an agency and shall not engage in advanced practice or in clinical social work.
- An individual practicing bachelor level social work in Louisiana and who meets the qualifications set forth in the RSW section of the law and who wishes to continue the practice shall apply for registration under the provisions of this Chapter within one year subsequent to January 1, 2000.
- At any time within one year of January 1, 2000, the Board shall register as a registered social worker any individual who files a verified application, accompanied by such fees as is required in R.S.37:2716 and who submits evidence verified by oath and satisfactory to the Board that the applicant complies with the requirements of the RSW section of the law.

### Licensed Master Social Worker

- Must have obtained a master's degree in social work from academic program accredited by the Council on Social Work Education (CSWE).
- Must pass the Association of Social Work Boards (ASWB) Masters examination.
- The practice requires the application of specialized knowledge and advanced practice skills which include prevention or intervention, or both, service or treatment planning and evaluation, case management, information and referral, counseling, employee assistance services, addiction services, advocacy, teaching, research, supervision, consultation, community organization, and the development, implementation, and administration of policies, programs, and activities.
- A social worker at this level may practice clinical social work and psychotherapy within an agency under the supervision of a licensed clinical social worker.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Background Check: \$42.50 Registered Social Worker: \$50 Licensed Master Social Worker: \$75 Licensed Clinical Social Worker: \$100	Registered Social Worker: \$25 Licensed Master Social Worker: \$50 Licensed Clinical Social Worker: \$75	L.R.S.37:2701-2723

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$22.98	\$17.77	\$27.91	\$47,800
\$23.12	\$19.07	\$27.12	\$48,080
\$21.01	\$15.49	\$26.05	\$43,710
\$25.36	\$17.96	\$32.19	\$52,760

# Louisiana Licensing Guide

## Speech Pathologist

soc: 29-1127

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Board of Examiners for Speech-Language Pathology and Audiology 18550 Highland Rd Suite B Baton Rouge, LA 70809
<b>Phone:</b>	225-756-3480
<b>Fax:</b>	225-756-3472
<b>Website:</b>	www.lbespa.org
<b>Email:</b>	aud-slp@lbespa.org
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Assess and treat persons with speech, language, voice, and fluency disorders. May select alternative communication systems and teach their use. May perform research related to speech and language problems.

### Training/Education

Entry level into this field requires a minimum of a master's degree in speech pathology.

### Requirements for License

- Must have passing score on PRAXIS Examination
- Must have at least 400 clinical practicum hours if graduate program began after January 1, 2004

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$125	\$65	L.S.A. R.S. 37:2650-2666

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$28.40	\$23.02	\$30.47	\$57,429

# Louisiana Licensing Guide

## Speech Pathologist Assistant

soc: 31-9099

Star Rating: *N/A*

<b>Regulatory Authority:</b>	Louisiana Board of Examiners for Speech-Language Pathology and Audiology 18550 Highland Rd Suite B Baton Rouge, LA 70809
<b>Phone:</b>	225-756-3480
<b>Fax:</b>	225-756-3472
<b>Website:</b>	www.lbespa.org
<b>Email:</b>	aud-slp@lbespa.org
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Health Support workers of speech pathology clients under the supervision of a speech pathologist.

### Training/Education

Entry level of this job requires a bachelor's degree in speech from a regionally accredited program

### Requirements for License

- Must have 225 hours of clinical practice, the first 100 of which shall have been obtained through a regionally accredited institution. Of the 100 hours, 75 shall be obtained through direct patient/client contact and the remaining 25 hours may be obtained through observation of testing and therapy. The first 75 hours of direct patient/client contact hours shall be obtained in the following categories: a minimum of 20 hours in speech disorders, 20 in language disorders, and the remaining 35 hours may be obtained in the areas of speech, language, or hearing disorders. The remaining 125 hours may have been obtained on-the-job or through a regionally accredited educational institution.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$125	\$65	L.S.A. R.S. 37:2650-2666

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$28.40	\$23.02	\$32.58	\$59,070

# Louisiana Licensing Guide

## Sprinkler System Installer

soc: 47-2152

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Office of State Fire Marshal 8181 Independence Blvd. Baton Rouge, Louisiana 70806
<b>Phone:</b>	225-925-7045
<b>Fax:</b>	225-925-3813
<b>Website:</b>	www.lasfm.org
<b>Email:</b>	bill.owens@dps.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	None

### Job Description

Assemble, install, alter, and repair pipelines or pipe systems that carry water.

### Training/Education

Usually need one or two years of both on-the-job experience and informal training with experienced workers. Training in vocational schools, an associate's degree, or may require a bachelor's degree.

### Requirements for License

- Employees must hold a current certification as a NICET LEVEL III or IV in Sprinkler Layout <http://www.nicet.org/>. An inspector must pass a competency exam administered by the State Fire Marshal's Office.
- Applicant must attach two color photographs that are one inch by one inch and shows the whole face. Failure to do so will result in a delay of the process. We cannot process the application without the photos, dates, including the date of hire, and must have original signatures!
- Must submit a photocopy of the applicant's social security card and driver's license. This will enable our office to verify required information in case of illegible handwriting.
- Certificate Holder must attach a copy of current NICET Card and sign and notarize the attached affidavit, for an initial application and or renewal.
- No cash or personal checks are accepted from firms or employees! Company check only (Certified Funds for firms), or money order should be made payable to the Office of the State Fire Marshal.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Designer: \$100 Inspector: \$100	Designer: \$50 Inspector: \$50	R.S. 40:1625 et seq.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$21.69	\$17.71	\$25.69	\$45,120

# Louisiana Licensing Guide

## Substance Abuse Counselor, Board Certified

soc: 21-1011

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Addictive Disorder Regulatory Authority 4919 Jamestown Avenue Suite 203 Baton Rouge, LA 70808
<b>Phone:</b>	225-361-0698
<b>Fax:</b>	225-364-2631
<b>Website:</b>	www.la-adra.org
<b>Email:</b>	pamela.richards@la-adra.org
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	21

### Job Description

Counsel and advise individuals with alcohol, tobacco, drug, or other problems, such as gambling and eating disorders. May counsel individuals, families, or groups or engage in prevention programs.

### Training/Education

Entry level of this job requires a bachelor's degree in the human service field from a regionally accredited program.

### Requirements for License

- Must not be in violation of ethical standards, and must be a resident of the United States.
- Is not and has not been a compulsive gambler or an abuser of alcohol or other drugs during the previous two years.
- Must not have been convicted of a felony (the Board may waive this requirement upon review of the individual's circumstances).

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$200	\$200	Acts 384-Chapter 50 of Title 37 L.R.S. Para 3371-84

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$18.07	\$13.67	\$22.43	\$37,580

# Louisiana Licensing Guide

## Surveyor, Professional Land

soc: 17-1022

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Professional Engineering and Land Surveying Board 9643 Brookline Avenue Suite 121 Baton Rouge, LA 70809-1433
<b>Phone:</b>	225-925-6291
<b>Fax:</b>	225-925-6292
<b>Website:</b>	www.lapels.com
<b>Email:</b>	donna@lapels.com
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	N/A

### Job Description

Make exact measurements and determine property boundaries. Provide data relevant to the shape, contour, gravitation, location, elevation, or dimension of land or land features on or near the earth's surface for engineering, map-making, mining, land evaluations, construction, and other purposes.

### Training/Education

Entry level of this job requires a bachelor's degree with at least 30 semester hours in land surveying, mapping, and real property courses approved by the Board from an accredited institution of higher education.

### Requirements for License

- Must meet the qualifications to be a land surveyor intern, who is of good character and reputation, who has a verifiable record of four years or more of combined office and field experience in land surveying, including two years or more experience in charge of land surveying projects under the supervision of a professional land surveyor.
- Must hold a valid license to engage in the practice of land surveying issued by the proper authority of a state, territory, possession of the United States, or the District of Columbia, based on requirements that do not conflict with the provisions of the Louisiana licensure law.
- Must be of good character and reputation, and passed the written examination on the fundamentals of land surveying, principles and practice of land surveying, and Louisiana laws of land surveying.
- Must have submitted an application for licensure in accordance with the requirements of R.S.37:694, and if the state, territory, possession, or the District of Columbia, in which applicant is licensed, will accept the licenses issued by the Louisiana Board on a comity basis, and who was duly licensed as a professional land surveyor by the Louisiana Board.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50 By Comity: \$180	\$120	L.R.S.37:681-37:703

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$26.35	\$18.42	\$32.75	\$54,810

# Louisiana Licensing Guide

## Teacher, Primary and Secondary Certification

soc: 25-2021/ 25-2031

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Department of Education Division of Certification, Leadership, and Preparation P.O. Box 94064 Baton Rouge, LA 70804-9064
<b>Phone:</b>	877-453-2721
<b>Fax:</b>	n/a
<b>Website:</b>	www.teachlouisiana.net
<b>Email:</b>	customerservice@la.gov
<b>Period of License:</b>	3 Years (Level I)- 5 Years (Level II)- After Level II must maintain
<b>Minimum Age:</b>	N/A

### Job Description

Primary Teacher- Instruct children (normally up to five years of age) in activities designed to promote social, physical, and intellectual growth needed for primary school, daycare center or other child development facility.

Secondary Teacher- Instruct students in secondary public or private schools in one or more subjects at the secondary level, such as English, mathematics, or social studies.

### Training/Education

Primary Teacher- Entry level for teachers require a bachelor's degree, and complete an approved teacher's program with a prescribed number of subject and education credits as well as supervised practice teaching.

Secondary Teacher- Entry level for teachers require a bachelor's degree, and complete an approved teacher's program with a prescribed number of subject and education credits as well as supervised practice teaching.

### Requirements for License

- Must contact the above Regulatory Authority for any revisions to the authorizing statutes, if applicable, and teacher requirements for certification.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50	\$25	Title 70 Part IX, Page 117

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
Not Available	Not Available	Not Available	\$47,440 \$49,470

# Louisiana Licensing Guide

## Truck Driver, Certified

soc: 53-3032

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Office of Motor Vehicles 7979 Independence Blvd. Baton Rouge, LA 70806
<b>Phone:</b>	225-925-6146
<b>Fax:</b>	n/a
<b>Website:</b>	www.expresslane.org
<b>Email:</b>	N/A
<b>Period of License:</b>	4 Years
<b>Minimum Age:</b>	N/A

### Job Description

Drive a tractor-trailer combination or a truck with a capacity of at least 26,000 GVW, to transport and deliver goods, livestock or materials in liquid, loose, or packaged form.

### Training/Education

While some truck drivers may generally receive informal on-the-job training consisting of 1 or 2 days of classroom instruction, some can learn just by riding with more experienced drivers. However, drivers must receive additional training to drive special types of trucks or handle hazardous materials.

### Requirements for License

- Department of Transportation (DOT) Physical.
- Proof of Insurance and valid driver's license.
- Complete appropriate tests, if applicable.
- Must obtain a Commercial Driver's License (CDL).
- In order to get a hazardous material endorsement, the applicant must have a finger-print based, background threat assessment performed by TSA ([www.hazprints.com](http://www.hazprints.com)).

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Contact Regulatory Authority	Contact Regulatory Authority	R.S.32:308

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$18.60	\$14.75	\$21.87	\$38,680

# Louisiana Licensing Guide

## Veterinarian (Doctor of Veterinarian Medicine)

soc: 29-1131

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Board of Veterinary Medicine 263 Third Street Suite 104 Bato Rouge, LA 70801
<b>Phone:</b>	225-342-2176
<b>Fax:</b>	225-342-2142
<b>Website:</b>	www.lsbvm.org
<b>Email:</b>	admin@lsbvm.org
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	21

### Job Description

Diagnose and treat diseases and dysfunctions of animals.

### Training/Education

Prospective veterinarians must graduate from a 4-year program at an accredited college of veterinary medicine with a Doctor of Veterinary Medicine (D.V.M. or V.M.D.) degree and obtain a license to practice. Also, while many colleges do not require a bachelor's degree for entrance, all require a significant number of credit hours ranging from 45 to 90 semester hours at the undergraduate level.

### Requirements for License

- No person shall practice veterinary medicine in the state that is not a licensed veterinarian or the holder of a valid temporary permit issued by the Board.
- This Chapter shall not be construed to prohibit:
  1. An employee of the federal, state, or local government that is performing his official duties.
  2. A person who is a regular student in a veterinary school performing duties or actions assigned by instructors, or working under the direct supervision of a licensed veterinarian during a school vacation period.
  3. The following are hereby declared to be accepted livestock management practices and shall not require a license:
    - a. The collection of semen for quality evaluation of male equine or bovine species conducted for the purpose of processing or freezing of semen for use in artificial insemination.
      - The nonsurgical impregnation of farm animals with frozen embryos.
      - The practice of artificial insemination of farm animals.
      - The teaching in schools and short courses of artificial insemination techniques and pregnancy diagnosis by qualified employees of the National Association of Animal Breeder's Certified Semen Service Program.
- A veterinarian regularly licensed in another state consulting with a licensed veterinarian in this state.
- Any merchant or manufacturer selling, at his regular place of business, medicines, feed, appliances, or other products used in the prevention or treatment of animal diseases.
- The owner of an animal and the owner's full-time regular employee caring for and treating the animal belonging to such owner, except where the ownership of the animal was transferred for purposes of circumventing this Chapter.

# Louisiana Licensing Guide

## Veterinarian continued

- A member of the faculty of a veterinary school performing his regular functions, or a person lecturing, or giving instructions or demonstrations at a veterinary school or in connection with a continuing education course or seminar.
- Any person selling or applying any pesticide, insecticide, or herbicide.
- Any person engaging in bona fide scientific research that reasonably requires experimentation involving animals.
- Registered equine dentists, as provided by Chapter 18-C of this Title, performing duties authorized by the Louisiana Board of Veterinary Medicine.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$225 Application Fee: \$75	\$225	L.A.R.S.37:1511 et seq.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$36.75	\$27.65	\$43.08	\$76,430

# Louisiana Licensing Guide

## Veterinary Technician, Registered

soc: 29-2056

Star Rating: ★★

<b>Regulatory Authority:</b>	Louisiana Board of Veterinary Medicine 263 Third Street Suite 104 Bato Rouge, LA 70801
<b>Phone:</b>	225-342-2176
<b>Fax:</b>	225-342-2142
<b>Website:</b>	www.lsbvm.org
<b>Email:</b>	admin@lsbvm.org
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Job Description

Provides veterinary services and health care tasks under the direct supervision and direction of a licensed veterinarian.

### Training/Education

Prospective veterinary technician must graduate from a 2-year program at an AVMA accredited college of veterinary technology.

### Requirements for License

- Submit notarized application to the Board at least 30 days prior to announced date of examination, and be of good moral character.
- Must have successfully completed a 2-year program at an AVMA accredited college of veterinary technology.
- Must pass national and or state examination for veterinary technology.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$30 \$Application Fee: \$25	\$30	L.A.R.S.37:1511 et seq.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$12.41	\$10.52	\$14.12	\$25,810

# Louisiana Licensing Guide

## Warehouse Manager (Commodity Warehouse)

soc: 11-3071

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Louisiana Agricultural Commodities Commission P.O. Box 3098 Baton Rouge, Louisiana 70821-3098
<b>Phone:</b>	225-922-1341
<b>Fax:</b>	225-923-4877
<b>Website:</b>	www.ldaf.state.la.us
<b>Email:</b>	LACC@ldaf.state.la.us
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Plan, direct, or coordinate transportation, storage, or distribution activities in accordance with governmental policies and regulations for warehouse in which agricultural commodities are stored for the public for a fee.

### Training/Education

Usually one or two years of both on-the-job experience and informal training with experienced workers. Training includes vocational schools, related on-the-job experience, or an associate's degree. Some may require a bachelor's degree.

### Requirements for License

- Must have 5 years experience in the warehouse business to include facilities that commingle commodities belonging to different owners, and facilities that preserve the separate identities of different lots of agricultural commodities, and submit an application.
- Must provide bond, current financial statement, schedule of charges or tariffs, scale ticket and signature cards, and current certificate of provisional stock in amount to cover commodities.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$200	\$200	R.S.3:3401 et seq.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$37.39	\$26.64	\$44.98	\$77,760

# Louisiana Licensing Guide

## Water Supply Protection Specialist

soc: 51-8031

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	State Plumbing Board of Louisiana 12497 Airline Highway Baton Rouge, LA 70817
<b>Phone:</b>	225-756-3434
<b>Fax:</b>	225-756-3433
<b>Website:</b>	www.spbla.com
<b>Email:</b>	jpoffice@spbla.com
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Operate or control an entire process or system of machines, often through the use of control boards, to transfer or treat water or liquid waste.

The WSPS endorsement can only be attached to a Journeyman or Master License.

### Training/Education

Completion of an associate degree or a 1-year certificate program in water quality and wastewater treatment technology increases an applicant's chances.

### Requirements for License

- Must have a current Journeyman Plumber License or Master Plumber License.
- Must possess a current American Society of Sanitary Engineers (ASSE) General Tester Certificate to the guidelines of the ASSE Series 5000/5010 Professional Qualifications Standard.
- Must pay all appropriate fees.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$10	\$10	L.A.R.S.37:1361 et seq.

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$18.79	\$12.06	\$22.92	\$39,090

# Louisiana Licensing Guide

## Weighmaster

soc: 11-9011

Star Rating: *N/A*

<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Weights and Measures P.O. Box 3098 Baton Rouge, Louisiana 70821-3098
<b>Phone:</b>	225-922-1341
<b>Fax:</b>	225-923-4877
<b>Website:</b>	<a href="http://www.ldaf.state.la.us">www.ldaf.state.la.us</a>
<b>Email:</b>	<a href="mailto:weightsinfo@ldaf.state.la.us">weightsinfo@ldaf.state.la.us</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

On a paid basis, manage cotton gins, packing houses, or other agricultural establishments for employers. In charge of weighing commodities being bought from or sold to the public when a charge is made for such weighing or a certificate of weight is issued.

### Training/Education

High school diploma to start and some postsecondary education preferred. Some may require associate or bachelor's degree.

### Requirements for License

- Must pass the weighmaster examination.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$75	\$75	L.A.R.S.3:4622RS 46:1401

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$14.89	\$12.06	\$17.32	\$30,980

# Louisiana Licensing Guide

## Weights and Measures Service Person

soc: 43-5111

Star Rating: ★★★

<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Weights and Measures P.O. Box 3098 Baton Rouge, Louisiana 70821-3098
<b>Phone:</b>	225-922-1341
<b>Fax:</b>	225-923-4877
<b>Website:</b>	www.ldaf.state.la.us
<b>Email:</b>	weightsinfo@ldaf.state.la.us
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Job Description

Install, repair, or recondition any commercial weighing or measuring device.

### Training/Education

High school diploma to start and some postsecondary education preferred. Some may require associate or bachelor's degree.

### Requirements for License

- Must have possession of, or available for use, weights and testing equipment appropriate in design and adequate in amount.
- No person may operate as a registered service agency or as a registered service person until licensed.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50	\$50	L.A.R.S.3:4621 and L.R.S. 3:4622

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$14.89	\$12.06	\$17.32	\$30,980

# Louisiana Licensing Guide

## Wholesale Drug Distributor of Legend Drug or Devices

soc: 41-4011

Star Rating: ★★★★★

<b>Regulatory Authority:</b>	Board of Wholesale Drug Distributors 12091 Bricksome Avenue Suite B Baton Rouge, LA 70816
<b>Phone:</b>	225-295-8567
<b>Fax:</b>	225-295-8568
<b>Website:</b>	www.lsbwdd.org
<b>Email:</b>	lsbwdd@lsbwdd.org
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	21

### Job Description

Sell goods for wholesalers or manufacturers where technical or scientific knowledge is required in such areas as biology, engineering, chemistry, and electronics, normally obtained from at least 2 years of post-secondary education.

### Training/Education

Most require a four-year bachelor's degree, but at least some college education is necessary.

### Requirements for License

- A separate license is required for each facility or physical location.
- Parent entity must license all divisions, subdivisions, subsidiaries, and or affiliate companies owned by the parent company that sell and or ship legend drugs or devices, in and or into the state of Louisiana.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$400	\$300 and additional \$300 reinstatement fee	L.A.R.S. 37:3461 through R.S. 37:3482 Amended in compliance with the Federal Prescription Drug Marketing Act of 1987

Average Hourly Wage	Entry Hourly Wage	Experienced Hourly Wage	Annual Wage
\$35.21	\$24.29	\$42.13	\$73,230

# Louisiana Licensing Guide

## SECTION II

### BUSINESS LICENSES INCLUDING WORK PERMITS

- *Regulatory Authority*
- *Contact Information*
- *Requirements for License*
- *License Fees*
- *Authorizing Statute*

# Louisiana Licensing Guide

## Arborist (Utility)

<b>Regulated Activity:</b>	Tree Removal- Authorizes the holder to recommend or execute the removal of trees or portions of trees along utility rights of way
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Louisiana Horticulture Commission 5825 Florida Boulevard Baton Rouge, LA 70806
<b>Phone:</b>	225-952-8100
<b>Fax:</b>	225-925-3760
<b>Website:</b>	<a href="http://www.ldaf.la.gov">www.ldaf.la.gov</a>
<b>Email:</b>	<a href="mailto:horticulture@ldaf.state.la.us">horticulture@ldaf.state.la.us</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Requirements for License

- Must take a written exam by appointment.
- Must possess a certificate of liability insurance that includes \$25,000 for bodily injury, and \$50,000 for property damages.
- Must attend one approved continuing education seminar each year.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$75	\$75	R.S. 3:3801

# Louisiana Licensing Guide

## Architectural Firm

<b>Regulated Activity:</b>	Architects
<b>Regulatory Authority:</b>	Louisiana State Board of Architectural Examiners 9625 Fenway Avenue, Suite B Baton Rouge, Louisiana 70809
<b>Phone:</b>	225-925-4802
<b>Fax:</b>	225-925-4804
<b>Website:</b>	www.lastbdarchs.com
<b>Email:</b>	bd@lsbae.brcoxmail.com
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	21

### Requirements for License

A firm is required to file an application for licensure with the board on a form provided by the board. Within 60 days after the firm files with the board, the board, in the event the firm is otherwise in compliance with the provisions of Chapter 12 of L.R.S. and the rules and regulations issued by the board governing firms, shall issue a license.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50	\$50	R.S. 12:1086-1101

# Louisiana Licensing Guide

## Auction

<b>Regulated Activity:</b>	Auctions
<b>Regulatory Authority:</b>	Louisiana Auctioneers Licensing Board 11736 Newcastle Avenue Building 2, Suite C Baton Rouge, LA 70816
<b>Phone:</b>	225-295-8420
<b>Fax:</b>	225-372-8584
<b>Website:</b>	www.lalb.org
<b>Email:</b>	admin@lalb.org
<b>Period of License:</b>	1 Year (Jan 1-Dec 31)
<b>Minimum Age:</b>	18

### Requirements for License

- Must submit an application and meet all bond requirements.
- Must employ licensed auctioneers.
- Must complete 6 hours of Board approved continuing education each year to maintain license.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$300	\$300	R.S. 37:31:3113

# Louisiana Licensing Guide

## Contractor, Landscape

<b>Regulated Activity:</b>	Landscape Contractor-Authorizes a person to recommend and execute measures for interior and exterior beautification through the use of nursery stock. May prepare drawings to indicate the placement of nursery stock.
<b>Regulatory Authority:</b>	Louisiana State Licensing Board for Contractors 2525 Quail Drive Baton Rouge, LA 70808
<b>Phone:</b>	225-765-2301
<b>Fax:</b>	225-765-2431
<b>Website:</b>	<a href="http://www.lslbc.louisiana.gov">www.lslbc.louisiana.gov</a>
<b>Email:</b>	<a href="mailto:administration@lslbc.louisiana.gov">administration@lslbc.louisiana.gov</a>
<b>Period of License:</b>	1-3 Years
<b>Minimum Age:</b>	18

### Requirements for License

- Must take a written exam by appointment.
- Must have the name Landscape Contractor and license number on all drawings.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$460	\$125	R.S. 3:3801 et seq.

# Louisiana Licensing Guide

## Contractor, Landscape Irrigation

**Regulated Activity:**

Landscape Irrigation Contractor - Authorizes the holder to construct, install, connect, repair, maintain, improve or alter any portion of a landscape irrigation system, including the required wiring for that system. State law requires the licensee to obtain a Water Supply Protection Specialist endorsement from the State Plumbing Board before connecting to a public or private water supply system. Licensees must enter into a written contract with the property owner specifying the landscape irrigation services to be performed and the sum to be paid for the services.

**Regulatory Authority:**

Louisiana Department of Agriculture and Forestry  
Louisiana Horticulture Commission  
5825 Florida Boulevard  
Baton Rouge, LA 70806

**Phone:**

225-952-8100

**Fax:**

225-925-3760

**Website:**

[www.ldaf.la.gov](http://www.ldaf.la.gov)

**Email:**

[horticulture@ldaf.state.la.us](mailto:horticulture@ldaf.state.la.us)

**Period of License:**

1 Year

**Minimum Age:**

18

### Requirements for License

- Must take a written exam by appointment.
- Must possess a certificate of liability insurance that includes \$25,000 for bodily injury and \$50,000 for property damages.
- Must attend one approved continuing education seminar every three years.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$75 Written Exam: \$50	\$75	R.S. 3:3801 et seq.

# Louisiana Licensing Guide

## Cotton Buyer

<b>Regulated Activity:</b>	Cotton Buyer
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Louisiana Agricultural Commodities Commission P.O. Box 3098 Baton Rouge, LA 70821-3098
<b>Phone:</b>	225-922-1346
<b>Fax:</b>	225-923-4877
<b>Website:</b>	<a href="http://www.ldaf.la.gov">www.ldaf.la.gov</a>
<b>Email:</b>	<a href="mailto:LACC@ldaf.state.la.us">LACC@ldaf.state.la.us</a>
<b>Period of License:</b>	1 Year (thru June 30)
<b>Minimum Age:</b>	N/A

### Requirements for License

- All persons, firms, corporations, associations, or other entities, which purchase or contract to purchase in this state, for their self, cotton grown in Louisiana, must have five years of experience in the cotton business.
- Must complete application and be approved by the Louisiana Agriculture Commodities Commission annually.
- Must provide bond, current financial statement and agency agreements.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$200	\$200	Contact Regulatory Authority

# Louisiana Licensing Guide

## Cut Flower Dealer

<b>Regulated Activity:</b>	Cut Flower Dealer Permit-Authorizes a person to sell cut flowers, either single flower or in bunches. Cannot arrange flowers in any fashion.
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Louisiana Horticulture Commission 5825 Florida Boulevard Baton Rouge, LA 70806
<b>Phone:</b>	225-952-8100
<b>Fax:</b>	225-925-3760
<b>Website:</b>	<a href="http://www.ldaf.la.gov">www.ldaf.la.gov</a>
<b>Email:</b>	<a href="mailto:horticulture@ldaf.state.la.us">horticulture@ldaf.state.la.us</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Requirements for License

- No exam is required.
- Permit only.
- Separate permit is required for each outlet.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$70	\$70	R.S. 3:3801 et seq.

# Louisiana Licensing Guide

## Dairy Products Processor

<b>Regulated Activity:</b>	Dairy Products Processor-A Processor is a person who processes one or more dairy products, or a person who purchases bulk milk for a dairy farmer for resale to a person who processes dairy products, not ice cream, or ice milk mix.
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Dairy Stabilization Board P.O. Box 3098 Baton Rouge, LA 70821-3098
<b>Phone:</b>	225-922-1347
<b>Fax:</b>	225-923-4900
<b>Website:</b>	<a href="http://www.ldaf.la.gov">www.ldaf.la.gov</a>
<b>Email:</b>	<a href="mailto:michelle@ldaf.la.gov">michelle@ldaf.la.gov</a>
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	N/A

### Requirements for License

- All persons must complete the application form required by the Commissioner of Agriculture and Forestry, and submit for approval for licensure.
- Compliance with all pertinent requirements of the Department of Health and Hospitals (DHH).

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Contact Regulatory Authority	Contact Regulatory Authority	R.S. 3:4101 et seq.

# Louisiana Licensing Guide

## Egg Marketing

<b>Regulated Activity:</b>	Egg Marketing
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Poultry and Egg Programs P.O. Box 1951 Baton Rouge, LA 70821-1951
<b>Phone:</b>	225-925-3772
<b>Fax:</b>	225-923-4877
<b>Website:</b>	<a href="http://www.ldaf.la.gov">www.ldaf.la.gov</a>
<b>Email:</b>	<a href="mailto:PoultryEgg@ldaf.state.la.us">PoultryEgg@ldaf.state.la.us</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must be a packer, producer, wholesaler, or broker, of shell eggs or egg products.
- Must be licensed to sell eggs in Louisiana.
- 500 laying hens are required for licensure.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$100	\$100	LAC Title 7

# Louisiana Licensing Guide

## Electrical Contractor

<b>Regulated Activity:</b>	Electrical Work
<b>Regulatory Authority:</b>	Louisiana State Licensing Board for Contractors 2525 Quail Drive Baton Rouge, LA 70808
<b>Phone:</b>	225-765-2301
<b>Fax:</b>	225-765-2431
<b>Website:</b>	<a href="http://www.lslbc.louisiana.gov">www.lslbc.louisiana.gov</a>
<b>Email:</b>	<a href="mailto:administration@lslbc.louisiana.gov">administration@lslbc.louisiana.gov</a>
<b>Period of License:</b>	1-3 Years
<b>Minimum Age:</b>	18

### Requirements for License

- All details regarding Electrical Contractor are covered under Contractor. Contact the Regulatory Authority for more details specifically related to Electrical Contractors.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$460	\$125	R.S. 37: 2150-2192

# Louisiana Licensing Guide

## Explosive Manufacturer or Distributor

<b>Regulated Activity:</b>	Explosive Manufacturer or Distributor
<b>Regulatory Authority:</b>	Louisiana State Police P.O. Box 66168 Baton Rouge, LA 70806
<b>Phone:</b>	225-925-5113
<b>Fax:</b>	225-925-4048
<b>Website:</b>	www.lsp.org
<b>Email:</b>	gene.dunegan@dps.la.gov
<b>Period of License:</b>	1-4 Years
<b>Minimum Age:</b>	21

### Requirements for License

- Must make sworn application to the department.
- Must agree in writing to hold harmless and indemnify the department, the state, or any peace officer for any and all liability arising out of the issuance or use of a license issued pursuant to this part.
- Must be twenty-one years of age or older.
- Must not suffer from a mental or physical infirmity due to disease, illness, or retardation which prevents the safe handling of explosives.
- Must not be ineligible to possess an explosives license by virtue of having been convicted of a felony.
- Must not have been committed, either voluntarily or involuntarily, for the abuse of a controlled dangerous substance, or been found guilty of or entered a plea of guilty or nolo contendere to a misdemeanor under the laws of this state or similar laws of any other state relating to a controlled dangerous substance within a five-year period immediately preceding the date on which the application is submitted, or be presently charged under indictment or a bill of information for such an offense.
- Must not have entered a plea of guilty or nolo contendere to or been found guilty of a crime of violence as defined in R.S. 14:2 at the misdemeanor level, unless five years have elapsed since completion of sentence or any other conditions set by the court have been fulfilled, or unless the conviction was set aside and the prosecution dismissed prior to the date on which the application is submitted.
- Must not have been convicted of, have entered a plea of guilty or nolo contendere to, or not be charged under indictment or a bill of information for any crime of violence or any crime punishable by imprisonment for a term of one year or greater.
- Must not be a fugitive from justice.
- Must not be a person whose prior activities, arrest or arrests, criminal record, reputation, habits, and associations pose a threat to public safety.
- Must not be an unlawful user of or addicted to marijuana, depressants, stimulants, or narcotic drugs.
- Must not have been adjudicated to be mentally deficient or been committed to a mental institution.
- Must be a legal resident of the United States.
- Must not have been discharged from the Armed Forces of the United States with a discharge characterized as "Under Other than Honorable Conditions", a "Bad Conduct Discharge", or a "Dishonorable Discharge".
- Must not have a history of engaging in violent behavior.
- Must not have been determined by a judge of this state or any other state to be a credible threat to the physical safety of another, nor a person who is subjected to the provisions of an active protective order, or prohibited from possessing or receiving a firearm by law.

# Louisiana Licensing Guide

## Explosive Manufacturer continued

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
1 Year: Manufacturer-\$200 Dealer-Distributor-\$200 User- \$100 Magazine-\$50 Blaster-\$50 Handler-\$50	1 Year: Manufacturer-\$200 Dealer-Distributor-\$200 User- \$100 Magazine-\$50 Blaster-\$50 Handler-\$50	R.S. 40:1472.1 et seq.
2 Years: Manufacturer-\$400 Dealer-Distributor-\$400 User-\$200 Magazine-\$100 Blaster-\$100 Handler-\$100	2 Years: Manufacturer-\$400 Dealer-Distributor-\$400 User-\$200 Magazine-\$100 Blaster-\$100 Handler-\$100	
3 Years: Manufacturer-\$550 Dealer-Distributor-\$550 User-\$250 Magazine-\$150 Blaster-\$150 Handler-\$125	3 Years: Manufacturer-\$550 Dealer-Distributor-\$550 User-\$250 Magazine-\$150 Blaster-\$150 Handler-\$125	
4 Years: Manufacturer-\$700 Dealer-Distributor-\$700 User-\$300 Magazine-\$200 Blaster-\$200 Handler-\$150	4 Years: Manufacturer-\$700 Dealer-Distributor-\$700 User-\$300 Magazine-\$200 Blaster-\$200 Handler-\$150	

# Louisiana Licensing Guide

## Facility, Adult Residential

<b>Regulated Activity:</b>	Adult Residential
<b>Regulatory Authority:</b>	Department of Children and Family Services Office of Community Services 602 North 5th Street Baton Rouge, LA 70801
<b>Phone:</b>	225-342-6298
<b>Fax:</b>	225-342-6299
<b>Website:</b>	www.dhh.louisiana.gov
<b>Email:</b>	christopher.vicent@la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must have a completed HCBS licensure application and the non-refundable licensing fee
- Must have a copy of the approval letter of the architectural facility plans for the adult day care module and the center-based respite module from the Office of the State Fire Marshal and any other office/entity designated by the department to review and approve the facility's architectural plans
- Must have a copy of the on-site inspection report with approval for occupancy by the Office of the State Fire Marshal
- Must have a copy of the health inspection report with approval of occupancy from the Office of Public Health for the adult day care module and the center-based respite module
- Must have a copy of a statewide criminal background check, including sex offender registry status, on all owners and administrators
- Must have proof of financial viability, to include verification and maintenance of:
  - a line of credit issued from a federally insured, licensed lending institution in the amount of at least \$50,000;
  - a general and professional liability insurance of at least \$300,000
  - a worker's compensation insurance
- Must have a completed disclosure of ownership and control information form
- Must have the days and hours of operation
- Must have an organizational chart and names, including position titles, of key administrative personnel and governing body
- Must have any other documentation or information required by the department of licensure

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$600, plus \$5 per unit	Licensed before June 30, 2010: \$250 Licensed after June 30, 2010: \$600, plus \$5 per unit	R.S.40:2151

# Louisiana Licensing Guide

## Facility, Child Care

<b>Regulated Activity:</b>	Child Care
<b>Regulatory Authority:</b>	Department of Children and Family Services Bureau of Licensing P.O. Box 3076 Baton Rouge, LA 70821-3076
<b>Phone:</b>	225-342-9905
<b>Fax:</b>	225-342-9690
<b>Website:</b>	www.dss.state.la.us
<b>Email:</b>	DCFS.Webmaster.DCFS@la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- There are two types of licenses, Class A and Class B.
- Must submit an application, fire and health approvals, zoning, and on-site inspection.
- The length of the licensing process is 30 to 90 days for an initial application.
- An initial application fee of \$25 is required with the application form. This nonrefundable fee will be applied toward the license fee when the facility's capacity is determined.
- After the completed application has been received by the Bureau of Licensing, the Bureau will request that inspections be made by the Office of the State Fire Marshal, Office of Public Health, Sanitarian Services, and any other appropriate local agencies (Zoning Department, City Fire Department, etc.). Even though the Bureau of Licensing makes these requests, it is the responsibility of the applicant to obtain the inspections and get the approvals.
- After the application form and initial fees have been received and processed, you will be contacted by the DSS Bureau of Licensing to schedule the initial inspection survey by a Licensing Specialist. All of the appropriate agencies listed above must give their approval prior to licensure and occupancy. Any additional licensure fees are due after the initial survey and prior to issuance of a license.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Initial Application Fee: \$25 15 or fewer: \$25 16-50: \$100 51-100: \$175 101 +: \$250	15 or fewer: \$25 16-50: \$100 51-100: \$175 101 +: \$250	Contact Regulatory Authority

# Louisiana Licensing Guide

## Facility, Child Residential Non-Medicaid

<b>Regulated Activity:</b>	Child Residential
<b>Regulatory Authority:</b>	Department of Children and Family Services Bureau of Licensing P.O. Box 3076 Baton Rouge, LA 70821-3076
<b>Phone:</b>	225-342-9905
<b>Fax:</b>	225-342-9690
<b>Website:</b>	www.dss.state.la.us
<b>Email:</b>	DCFS.Webmaster.DCFS@la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must submit an application, fire (Fire Marshall) and health approvals (Health Department), zoning, and on-site inspection.
- Director qualifications are a bachelor's degree plus 1 year experience.
- The length of the licensing process is 60 to 120 days for application and on-site inspection.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Initial Application Fee: \$25 4-6 beds: \$400 7-15 beds: \$500 16 +: \$600	4-6 beds: \$400 7-15 beds: \$500 16 +: \$600	Contact Regulatory Authority

# Louisiana Licensing Guide

## Facility, Developmentally Disabled Intermediate Care

<b>Regulated Activity:</b>	Intermediate Care Facility for the Developmentally Disabled
<b>Regulatory Authority:</b>	Louisiana Department of Health and Hospitals Health Standards Section P.O. Box 3767 Baton Rouge, LA 70821-3767
<b>Phone:</b>	225-342-0138 800-798-8675
<b>Fax:</b>	225-342-5073
<b>Website:</b>	<a href="http://www.dhh.louisiana.gov">www.dhh.louisiana.gov</a>
<b>Email:</b>	<a href="mailto:hss.mail@la.gov">hss.mail@la.gov</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must submit an application and obtain fire and health approval, zoning, and on-site survey.
- Note: There is a moratorium on certifying any new facilities.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$600 plus \$5 for each bedroom	\$600 plus \$5 for each bedroom	R.S. 40:1662 et seq.

# Louisiana Licensing Guide

## Facility, Maternity Home-Client Placing Agency

<b>Regulated Activity:</b>	Maternity Home
<b>Regulatory Authority:</b>	Department of Children and Family Services Bureau of Licensing P.O. Box 91303 Baton Rouge, LA 70821
<b>Phone:</b>	225-342-9905
<b>Fax:</b>	225-342-9483
<b>Website:</b>	<a href="http://www.dss.state.la.us">www.dss.state.la.us</a>
<b>Email:</b>	<a href="mailto:MedWeb@dhh.la.gov">MedWeb@dhh.la.gov</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must submit an application and an on-site inspection.
- The length of the licensing process is 30 to 60 days for an application and on-site inspection.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50	\$50	R.S. 46:1401

# Louisiana Licensing Guide

## Fire Detection and Alarm Systems Planning, Certifying, Servicing, and Installing

<b>Regulated Activity:</b>	Firms and employees, who certify, hydrostatically test, install, inspect, integrate, sell, or service life safety and property protection equipment and systems must hold a valid license from the Office of the State Fire Marshal. Life safety systems include fire sprinkler, fire alarm, fire suppression and fire extinguisher equipment and systems. Property protections systems include security, household fire, closed circuit television, electronic locking and mechanical locking systems and equipment.
<b>Regulatory Authority:</b>	The Louisiana State Fire Marshal's Office 8181 Independence Blvd. Baton Rouge, LA 70806
<b>Phone:</b>	225-925-7047
<b>Fax:</b>	225-925-3699
<b>Website:</b>	www.lasfm.org
<b>Email:</b>	mike.polito@dps.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18 years old for technicians 16 years old for apprentices

### Requirements for License

- Firm and employees must be licensed.
- Firm must have a least one qualifier per endorsement held.
- Firm must currently have \$500,000 General Liability and Workmen's Compensation policies.
- All applicants for Property Protection License endorsements must undergo and pass a criminal history check. Felony convictions are grounds for denial.
- Individual license holders must meet all training, testing and certification requirements.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Employee: \$50 Firm: \$350	Employee: \$50 Firm: \$100	R.S. 40:1664 et seq.

# Louisiana Licensing Guide

## Fire Extinguisher Contractor, Portable

<b>Regulated Activity:</b>	Class A- Portable Fire Extinguisher Contractor (Firm)
<b>Regulatory Authority:</b>	The Louisiana State Fire Marshal's Office 8181 Independence Blvd. Baton Rouge, LA 70806
<b>Phone:</b>	225-925-7047
<b>Fax:</b>	225-925-3699
<b>Website:</b>	www.lasfm.org
<b>Email:</b>	mike.polito@dps.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- License required for portable fire extinguisher contractor, Class A certificate of registration, Class A Employee License, and Class A Trainee License.
- Must take the Fire Marshal exam for portable fire extinguishers and score 75 percent or better in order to be licensed as an employee.
- Firm and employees must be licensed.
- Firm must have a least one qualifier per endorsement held.
- Firm must currently have \$500,000 General Liability and Workmen's Compensation policies.
- Individual license holders must meet all training, testing and certification requirements.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$350	\$150	R.S. 40:1651 et seq. and LAC 55:V:3001 et seq.

# Louisiana Licensing Guide

## Fire Extinguishing Supression Systems, Fixed

<b>Regulated Activity:</b>	License required is Pre-Engineered Class B, or Engineered Class C, Fixed Fire Extinguishing Systems Contractors Certificate or Registration, Class B or C Employee License, and an Apprentice Permit.
<b>Regulatory Authority:</b>	The Louisiana State Fire Marshal's Office 8181 Independence Blvd. Baton Rouge, LA 70806
<b>Phone:</b>	225-925-7047
<b>Fax:</b>	225-925-3699
<b>Website:</b>	<a href="http://www.lasfm.org">www.lasfm.org</a>
<b>Email:</b>	<a href="mailto:mike.polito@dps.la.gov">mike.polito@dps.la.gov</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must have liability insurance coverage in the amount of \$500,000, plus B1 firms can only deal with Pre-Engineered Fixed Fire Extinguishing Systems.
- Class C must obtain \$1,000,000 liability insurance coverage. Must have an employee certified in NICET Level III or IV( <http://www.nicet.org/>) special hazards, or a mechanical engineer licensed with the Louisiana Board of Professional Engineers.
- Firm and employees must be licensed.
- Firm must have a least one qualifier per endorsement held.
- Firm must currently have \$500,000 General Liability and Workmen's Compensation policies.
- Individual license holders must meet all training, testing and certification requirements.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Firm: \$350 Employee: \$50	Firm: \$100 Employee: \$50	R.S. 30:1651 et seq. and LAC 55:V:3001 et seq.

# Louisiana Licensing Guide

## Fireworks Public Display

<b>Regulated Activity:</b>	Fireworks Public Display
<b>Regulatory Authority:</b>	The Louisiana State Fire Marshal's Office 8181 Independence Blvd. Baton Rouge, LA 70806
<b>Phone:</b>	225-925-3657 800-256-5452
<b>Fax:</b>	225-925-3813
<b>Website:</b>	www.lasfm.org
<b>Email:</b>	bill.owens@la.gov kalyn.garon@la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	21

### Requirements for License

- Application or letter must be a notarized affidavit and be received at least five days prior to the event. Letter of application must list the date, time and place of the public display, including the length of time of the display, a list of all fire prevention plans, and provisions which will be provided to insure public safety. Copy of insurance coverage shall be provided.
- Must apply to the Office of the State Fire Marshal or to a certified local authority desiring a permit for a public display.
- Letter must be as stated above.
- The Fire Act Handbook is available from the Office of the State Fire Marshal.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$100	Must Contact the Regulatory Authority	Contact Regulatory Authority

# Louisiana Licensing Guide

## Fireworks: Manufacturer, Assembler, Distributor, Importer, Jobber, and Retailer

<b>Regulated Activity:</b>	Fireworks: Manufacturer, Assembler, Distributor, Importer, Jobber, and Retailer
<b>Regulatory Authority:</b>	The Louisiana State Fire Marshal's Office 8181 Independence Blvd. Baton Rouge, LA 70806
<b>Phone:</b>	225-925-3657
<b>Fax:</b>	225-925-3813
<b>Website:</b>	www.lasfm.org
<b>Email:</b>	bill.owens@la.gov kalyn.garon@la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- New building or construction shall have plans submitted to the Plan Revision Department of the OSFM for approval.
- An application must be fully filled out and notarized.
- Certified electrical inspection completed and submitted on all retail locations.
- Physical inspection of storage facilities required on all other licenses.
- Must possess a State Sales Tax ID#.
- The Fireworks Act Handbook is available from the Office of the State Fire Marshal.
- Permits shall be obtained before any items can be sold, constructed, or manufactured.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Manufacturer: \$10,000 Assembler: \$1,000 Distributor: \$2,000 Importer: \$500	Manufacturer: \$10,000 or \$20,000 Assembler: \$1,000 or \$2,000 Distributor: \$2,000 or \$4,000 Importer: \$500 or \$1,000	R.S. 51:650

# Louisiana Licensing Guide

## Fishing License Commercial

<b>Regulated Activity:</b>	Commercial Fishing License
<b>Regulatory Authority:</b>	Louisiana Department of Wildlife and Fisheries P.O. Box 98000 Baton Rouge, LA 70898
<b>Phone:</b>	225-765-2800
<b>Fax:</b>	N/A
<b>Website:</b>	<a href="http://www.wlf.louisiana.gov">www.wlf.louisiana.gov</a>
<b>Email:</b>	N/A
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- A commercial fisherman taking fish from state waters or possessing fishin in the state must purchase and possess a valid commercial fisherman's license.
- All persons on board a vessel with commercial rod and reel in use must possess a valid commercial fisherman's license.
- A licensed commercial fisherman may only sell to a wholesale/retail dealer.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Resident: \$55 Non-Resident: \$460	Resident: \$55 Non-Resident: \$460	R.S. :56

# Louisiana Licensing Guide

## Florist, Retailer

**Regulated Activity:**

Retail Florit License- Authorizes a person to arrange and sell floral designs, cut flowers, and ornamental plants. Activities do not include woody ornamentals, such as tall trees or fruit trees. Businesses must have a regular employee (minimum of 32 hours/week) at each place of business that is a licensed florist. License requirements do not apply to artificial materials or dried plant materials.

**Regulatory Authority:**

Louisiana Department of Agriculture and Forestry  
Louisiana Horticulture Commission  
P.O. Box 3596  
Baton Rouge, LA 70821-3596

**Phone:**

225-925-3770

**Fax:**

225-925-3760

**Website:**

[www.ldaf.la.gov](http://www.ldaf.la.gov)

**Email:**

[horticulture@ldaf.state.la.us](mailto:horticulture@ldaf.state.la.us)

**Period of License:**

1 Year

**Minimum Age:**

18

### Requirements for License

- Must take an exam consisting of a written and practical exam.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$75 Written Exam: \$50	\$75	R.S. :3:3801 et seq.

# Louisiana Licensing Guide

## Florist, Wholesale

<b>Regulated Activity:</b>	Wholesale Florist- Authorizes a person to prepare and sell cut flowers, plant materials and ornamental plants to retail florist and cut flower dealers.
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Louisiana Horticulture Commission P.O box 3596 Baton Rouge, LA 70821-3596
<b>Phone:</b>	225-925-3770
<b>Fax:</b>	225-925-3760
<b>Website:</b>	www.ldaf.la.gov
<b>Email:</b>	horticulture@ldaf.state.la.us
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Requirements for License

- Must pass a written exam by appointment only.
- Work consists of preparing and selling flowers to retail florists and cut flower dealers.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$75 Written Exam: \$50	\$75	R.S.:3:3801 et seq.

# Louisiana Licensing Guide

## Fuel Activities

<b>Regulated Activity:</b>	Fuel Activities Requiring Licensure Due to Excise Taxes
<b>Regulatory Authority:</b>	Louisiana Department of Revenue 617 North Third Street Baton Rouge, LA 70802
<b>Phone:</b>	225-219-7656
<b>Fax:</b>	225-219-2227
<b>Website:</b>	<a href="http://www.revenue.louisiana.gov">www.revenue.louisiana.gov</a>
<b>Email:</b>	<a href="mailto:PracExcSevTaxPolicyInquiries@LA.GOV">PracExcSevTaxPolicyInquiries@LA.GOV</a>
<b>Period of License:</b>	Contact Regulatory Authority
<b>Minimum Age:</b>	N/A

### Requirements for License

- A supplier who may also act as a terminal operator, permissive supplier, distributor, importer, exporter, blender, motor fuel transporter, or aviation fuel dealer, without securing a separate license but who is subject to all other conditions, requirements, and liabilities imposed on those license holders.
- A permissive supplier who may also act as a distributor, importer, exporter, blender, motor fuel transporter, or aviation fuel dealer, without securing a separate license but who is subject to all other conditions, requirements, and liabilities imposed on those license holders.
- A distributor who may also act as an importer, exporter, blender, or motor fuel transporter, without securing a separate license but who is subject to all other conditions, requirements, and liabilities imposed on those license holders.
- An importer who may also act as an exporter, blender, or motor fuel transporter, without securing a separate license but who is subject to all other conditions, requirements, and liabilities imposed on those license holders.
- A terminal operator.
- An exporter.
- A motor fuel transporter.
- A blender.
- An interstate motor fuel user.
- An aviation fuel dealer.
- Fuel Activities Licensing uses Bonding instead of Licensing, contact the Regulatory Authority for more information.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Contact Regulatory Authority Regarding Bonding	Contact Regulatory Authority Regarding Bonding	R.S. 47:807, L.A.C. 61:13301

# Louisiana Licensing Guide

## Gaming, Casino and Video

<b>Regulated Activity:</b>	Gaming Entities
<b>Regulatory Authority:</b>	Louisiana State Police Gaming Enforcement Division 7919 Independence Boulevard Baton Rouge, LA 70806
<b>Phone:</b>	225-922-2155
<b>Fax:</b>	225-922-1580
<b>Website:</b>	<a href="http://www.lgcb.dps.louisiana.gov">www.lgcb.dps.louisiana.gov</a>
<b>Email:</b>	<a href="mailto:LGCB@dps.la.gov">LGCB@dps.la.gov</a>
<b>Period of License:</b>	5 Years
<b>Minimum Age:</b>	Contact Regulatory Authority

### Requirements for License

- Types of licenses regulated; gaming manufacturer or supplier, non gaming supplier permit, video gaming license.
- Contact the Louisiana State Police Gaming Licensing Section at 225-925-3597 or view their Web site <http://www.lsp.org/gaming/index.html>.
- Fees may be subject to changes due to the variations in gaming equipment, and the licensing involved in those equipment.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Contact Regulatory Authority	Contact Regulatory Authority	R.S. 27:1-502 (with some statutes repealed)

# Louisiana Licensing Guide

## Hearing Aid Dealer

<b>Regulated Activity:</b>	Hearing Aid Dealer
<b>Regulatory Authority:</b>	Louisiana Department of Health and Hospitals Louisiana State Board of Hearing Aid Dealers P.O. Box 6016 Monroe, LA 71211
<b>Phone:</b>	318-362-3014
<b>Fax:</b>	318-362-3019
<b>Website:</b>	<a href="http://www.dhh.louisiana.gov">www.dhh.louisiana.gov</a>
<b>Email:</b>	<a href="mailto:rblbhad@aol.com">rblbhad@aol.com</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	21

### Requirements for License

- License is required for all persons selling or fitting hearing aids, either as a sales person or a dealer.
- Dealer must renew license annually, and meet educational requirements (15 hours per year).
- Must have a high school diploma or equivalent, two years of college or two years of accredited higher education and pass all phases of an examination that consists of a verbal, written, and practical examination given once a year in January at various locations.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$200 application fee \$75	\$200 \$400 renew expired license	R.S. 37:2441-24-65

# Louisiana Licensing Guide

## Home and Community Based Service Provider (HCBS)

<b>Regulated Activity:</b>	Home and Community Based Service Provider (HCBS) License with the availability of 7 service modules- Adult Day Care Family Support Personal Care Attendant Respite Care Substitute Family Care Supervised Independent Living Support Employment
<b>Regulatory Authority:</b>	Louisiana Department of Health and Hospitals Health Standards Section P.O. Box 3767 Baton Rouge, LA 70821-3767
<b>Phone:</b>	225-342-0138
<b>Fax:</b>	225-342-0453
<b>Website:</b>	<a href="http://www.dhh.louisiana.gov">www.dhh.louisiana.gov</a>
<b>Email:</b>	<a href="mailto:hss.mail@la.gov">hss.mail@la.gov</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must have a completed HCBS licensure application and the non-refundable licensing fee
- Must have a copy of the approval letter of the architectural facility plans for the adult day care module and the center-based respite module from the Office of the State Fire Marshal and any other office/entity designated by the department to review and approve the facility's architectural plans
- Must have a copy of the on-site inspection report with approval for occupancy by the Office of the State Fire Marshal
- Must have a copy of the health inspection report with approval of occupancy from the Office of Public Health for the adult day care module and the center-based respite module
- Must have a copy of a statewide criminal background check, including sex offender registry status, on all owners and administrators
- Must have proof of financial viability, to include verification and maintenance of:
  - a line of credit issued from a federally insured, licensed lending institution in the amount of at least \$50,000;
  - a general and professional liability insurance of at least \$300,000
  - a worker's compensation insurance
- Must have a completed disclosure of ownership and control information form
- Must have the days and hours of operation
- Must have an organizational chart and names, including position titles, of key administrative personnel and governing body
- Must have any other documentation or information required by the department of licensure

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$600 plus add \$200 for Adult Day Care and Center-based Respite Care	\$600 plus add \$200 for Adult Day Care and Center-based Respite Care	R.S. 40: 2120.2

# Louisiana Licensing Guide

## Juvenile Detention Facility

<b>Regulated Activity:</b>	Juvenile Detention
<b>Regulatory Authority:</b>	Department of Children and Family Services Bureau of Licensing P.O. Box 3078 Baton Rouge, LA 70821-3078
<b>Phone:</b>	225-342-9905
<b>Fax:</b>	225-342-9483
<b>Website:</b>	www.dss.state.la.us
<b>Email:</b>	N/A
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must submit an application and non-refundable fee
  - Must have current Office of State Fire Marshal approval for occupancy
  - Must have current Office of Public Health, Sanitarian Services approval
  - Must have current city fire department approval
  - Must have city or parish building permits office approval
  - Must have current local zoning approval
  - Must have copy of proof of current general liability and property insurance
- Visit DSS Bureau of Licensing for more details

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
6 or fewer youth: \$400 7 to 15 youth: \$500 16 or more youth: \$600	6 or fewer youth: \$400 7 to 15 youth: \$500 16 or more youth: \$600	Title 67. Social Services Part V. Child Welfare Subpart 8. Residential Licensing Chapter 75. Juvenile Detention Facilities Sections 7501-7525

# Louisiana Licensing Guide

## Lime Manufacturing

<b>Regulated Activity:</b>	Lime Manufacturing
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Agricultural Liming Program P.O. Box 3596 Baton Rouge, LA 70821-3596
<b>Phone:</b>	225-925-3770
<b>Fax:</b>	225-925-3760
<b>Website:</b>	<a href="http://www.ldaf.la.gov">www.ldaf.la.gov</a>
<b>Email:</b>	<a href="mailto:AgEnviro@ldaf.state.la.us">AgEnviro@ldaf.state.la.us</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must contact the Regulatory Authority above for license requirements

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$15	\$15	R.S. 3:1430.1-1430.13

# Louisiana Licensing Guide

## Livestock (Alternative License)

<b>Regulated Activity:</b>	Livestock (Alternative License)- Issued to persons owning imported exotic deer and antelope, elk, and farm raised white tail deer for commercial purposes
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Board of Animal Health P.O. Box 1951 Baton Rouge, LA 70821-1951
<b>Phone:</b>	225-925-3980
<b>Fax:</b>	225-925-4103
<b>Website:</b>	<a href="http://www.ldaf.la.gov">www.ldaf.la.gov</a>
<b>Email:</b>	<a href="mailto:animalhealth@ldaf.state.la.us">animalhealth@ldaf.state.la.us</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must submit an application and inspection of the facility.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$250	\$250	R.S. 3:3101-3106

# Louisiana Licensing Guide

## Livestock (Louisiana Public Livestock Market and Permit)

<b>Regulated Activity:</b>	Livestock (Louisiana Public Livestock Market and Permit)
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Board of Animal Health P.O. Box 1951 Baton Rouge, LA 70821-1951
<b>Phone:</b>	225-925-3890
<b>Fax:</b>	225-925-4103
<b>Website:</b>	www.ldaf.la.gov
<b>Email:</b>	animalhealth@ldaf.state.la.us
<b>Period of License:</b>	Charter until revoked. Permit renewed annually.
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must submit an application to the Board of Animal Health, and obtain approval by the Board at a public hearing.
- Must have bond or surety instrument naming BOAH as a trustee.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$250	none	Auction Market Charter Law R.S. 3:3661-671

# Louisiana Licensing Guide

## Livestock Dealer

<b>Regulated Activity:</b>	Livestock Dealer
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Board of Animal Health P.O. Box 1951 Baton Rouge, LA 70821-1951
<b>Phone:</b>	225-925-3980
<b>Fax:</b>	225-925-4103
<b>Website:</b>	www.ldaf.la.gov
<b>Email:</b>	animalhealth@ldaf.state.la.us
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must submit an application to the Board of Animal Health.
- Must have bond or surety instrument naming BOAH as a trustee.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
none	none	R.S. 3:561-567

# Louisiana Licensing Guide

## Manufactured Housing Industry- Broker, Dealer, Manufacturer and Retailer (Main Lot)

<b>Regulated Activity:</b>	Manufactured Housing Industry
<b>Regulatory Authority:</b>	The Louisiana State Fire Marshal's Office Manufactured Housing Section 8181 Independence Blvd. Baton Rouge, LA 70806
<b>Phone:</b>	225-925-4911
<b>Fax:</b>	225-92-3813
<b>Website:</b>	www.lasfm.org
<b>Email:</b>	troxie.snearl@la.gov
<b>Period of License:</b>	1 year
<b>Minimum Age:</b>	18

### Requirements for License

- Broker must complete Licensing Application.
- Developer and Retailer must complete Licensing Application.
- Driver's License.
- \$50,000 surety bond or \$50,000 net worth.
- Proof of 1 year sales experience.
- Proof of a \$100,000 liability insurance policy.
- Attendance of certification course (\$100).
- Manufacturer must complete Licensing Application.
- Proof of \$1,000,000 liability insurance policy.
- Proof of one continuing education course per year

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Broker: \$150 Developer: \$150 Manufacturer: \$250	Broker: \$150 Developer: \$150 Manufacturer: \$250	R.S. 51:911-912

# Louisiana Licensing Guide

## Mining of Lignite Coal, Surface-Injection Wells- Commercial Oilfield Waste Disposers

<b>Regulated Activity:</b>	Oil Wells, Gas Wells, Injection Wells, Lignite Mines, Commercial Oil field Waste Disposers, Solution Mining, and Hydrocarbon Storage
<b>Regulatory Authority:</b>	Louisiana Department of Natural Resources Office of Conservation 617 North Third Street Baton Rouge, LA 70802
<b>Phone:</b>	225-342-5540
<b>Fax:</b>	225-342-3705
<b>Website:</b>	www.dnr.louisiana.gov
<b>Email:</b>	injection-mining@la.gov
<b>Period of License:</b>	Varies. See Requirements for License K (Period of Issuance)
<b>Minimum Age:</b>	N/A

### Requirements for License

- License K Period of Issuance:
  - 1) Class I Well — 10 Years
  - 2) Commercial Facility — Until suspended or revoked
  - 3) Class II, III, and V Wells — Until suspended or revoked
  - 4) Surface Mine—5 Years. A longer term can be granted if the applicant can show that the longer term needed will allow applicant to obtain necessary financing.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Application for Unit Termination: \$252 Application for Substitute Unit Well: \$252 Application for Public Hearing: \$755 Application for Multiple Completion: \$ 126 Application for Commingle: \$252 Application for Automatic Custody Transfer: \$252 Application for Noncommercial Injection Well: \$252 Application for Commercial Class I Injection Well: \$1,264 Application for Commercial Class I Injection Well (Additional Wells): \$631 Application for Commercial Class II Injection Well: \$631 Application for Commercial Class II Injection Well (Additional Wells): \$314	Must Contact the Regulatory Authority	L.A.R.S. 30:1 et seq.

# Louisiana Licensing Guide

## Mining continued

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
<p>Application for Permit to Drill-Minerals (0' - 3,000') (6 months): \$126</p> <p>Application for Permit to Drill-Minerals (3,001' - 10,000') (6 months): \$631</p> <p>Application for Permit to Drill-Minerals (10,001'+) (6 months): \$1,264</p> <p>Drill Minerals Deeper (&gt;3,000') (6 months): \$504</p> <p>Drill Minerals Deeper (&gt;10,000') (6 months): \$632</p> <p>Application for Permit to Drill-Minerals (0' - 3,000') (1 year): \$252</p> <p>Application for Permit to Drill-Minerals (3,001' - 10,000') (1 year): \$1,262</p> <p>Application for Permit to Drill-Minerals (10,001'+) (1 year): \$2,528</p> <p>Drill Minerals Deeper (&gt;3,000') (1 year): \$1,008</p> <p>Drill Minerals Deeper (&gt;10,000') (1 year): \$1,264</p> <p>Application to Amend Permit to Drill-Minerals: \$126</p> <p>Application to Amend Permit to Drill-Injection or Other: \$126</p> <p>Application for Surface Mining Exploration Permit: \$65</p> <p>Application for Surface Mining Development Operation Permit: \$94</p> <p>Application for Surface Mining Permit: \$2,212</p> <p>Application to Process Form R-4: \$36</p> <p>Application to Reinstate Suspended Form R-4: \$65</p> <p>Application for Emergency Clearance Form R-4: \$65</p> <p>Application for Site Clearance: \$600</p>	<p>Must Contact the Regulatory Authority</p>	<p>L.A.R.S. 30:1 et seq.</p>

# Louisiana Licensing Guide

## Motor Vehicle (Used) and Recreational Vehicles

<b>Regulated Activity:</b>	Used Motor Vehicle Dealer, Automotive Dismantler and Parts Recycler, Motor Vehicle Crusher, Manufacturer, Distributor, Motorcycle and ATV Dealer, Marine products Dealer, Recreational Vehicle Dealer, Rent with the Option to Purchase Dealer, Daily Rental Dealer, and Utility Trailer Dealer
<b>Regulatory Authority:</b>	Louisiana Used Motor Vehicle Commission 3132 Valley Creek Drive Baton Rouge, LA 70808
<b>Phone:</b>	225-925-3870
<b>Fax:</b>	225-925-3869
<b>Website:</b>	<a href="http://www.lrumvc.louisiana.gov">www.lrumvc.louisiana.gov</a>
<b>Email:</b>	<a href="mailto:dpamell@lumvc.louisiana.gov">dpamell@lumvc.louisiana.gov</a>
<b>Period of License:</b>	2 years
<b>Minimum Age:</b>	18

### Requirements for License

- In order to have a Louisiana Used Car Dealer's License, you must have an established place of business which means the palce owned or leased and regularly occupied by a person, patnership, corporation, limited liability company, or other entity licensed for the principal purpose of selling used motor vehicles, curshing, or compacting used motor vehicles and selling the crushed or compacted vehicle for scrap, or engaging in the business of a dismantler and parts recycler, where products for sale are displayed and offered for sale, and where the books and records required for the conduct of the business are maintained and kept.
- A Surety Bond is required, either \$20,000 or \$35,000, depending on the amount of units sold.
- Must have Garage Liability Insurance.
- Must have a Zoning Verification Form.
- Must have a business sign.
- Must have a business phone.
- Additional licenses requires and additional fee.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$400	\$400	R.S. 32: 781-808

# Louisiana Licensing Guide

## Motor Vehicle Dealer

<b>Regulated Activity:</b>	Motor Vehicle Dealer, Motor Vehicle Salesman, Manufacturer, Distributor or Wholesaler of Motor Vehicles, Factory Branch, Distributor Branch, Factory Representative, Distributor Representative, Motor Vehicle Lessor
<b>Regulatory Authority:</b>	Louisiana Motor Vehicle Commission 3519 12th Street Metairie, LA 70002
<b>Phone:</b>	504-838-5207
<b>Fax:</b>	504-838-5416
<b>Website:</b>	<a href="http://www.lmvc.state.la.us">www.lmvc.state.la.us</a>
<b>Email:</b>	<a href="mailto:lessiehouse@lmvc.la.gov">lessiehouse@lmvc.la.gov</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Requirements for License

- Must contact the Regulatory Authority as requirements vary for different business and occupations.
- Please make a special note than certain conditions may change the licensing fees. Contact the Regulatory Authority for more information.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$200	\$200	R.S. 6:956.1 et seq.

# Louisiana Licensing Guide

## Nursery Certificate Permit (Grower's Permit)

<b>Regulated Activity:</b>	Nursery Certificate Permit (Grower's Permit)- Authorizes a grower to sell items grown such as nursery stock, cut flowers, and bulbs NC1- Area greater than 2,500 square feet and/or Greenhouse greater than 200 square feet. NC2- Home Yard (less than 2,500 square feet) and/or Greenhouse less than 200 square feet.
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Louisiana Horticulture Commission P.O. Box 3596 Baton Rouge, LA 70821-3596
<b>Phone:</b>	225-925-3770
<b>Fax:</b>	225-925-3760
<b>Website:</b>	<a href="http://www.ldaf.la.gov">www.ldaf.la.gov</a>
<b>Email:</b>	<a href="mailto:horticulture@ldaf.state.la.us">horticulture@ldaf.state.la.us</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Requirements for License

- The nursery is inspected for any major insects or diseases. Permits issued only, and they are issued after inspection is made. No exam is required.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
NC1: \$100 NC2: \$25	NC1: \$100 NC2: \$25	R.S. 3:3801 et seq.

# Louisiana Licensing Guide

## Nursery Stock Dealer Permit

<b>Regulated Activity:</b>	Nursery Stock Dealer Permit- Authorizes a person to sell nursery stock
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Louisiana Horticulture Commission P.O. Box 3596 Baton Rouge, LA 70821-3596
<b>Phone:</b>	225-925-3770
<b>Fax:</b>	225-925-3760
<b>Website:</b>	<a href="http://www.ldaf.la.gov">www.ldaf.la.gov</a>
<b>Email:</b>	<a href="mailto:horticulture@daf.state.la.us">horticulture@daf.state.la.us</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Requirements for License

- Permit issued only.
- Must obtain a separate permit for each outlet.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$130	\$130	R.S. 3:3801 et seq.

# Louisiana Licensing Guide

## Private Employment Service

<b>Regulated Activity:</b>	Private Employment Service
<b>Regulatory Authority:</b>	Louisiana Workforce Commission Office of Regulatory Services Private Employment Service Division P.O. Box 9404 Baton Rouge, LA 70804-9094
<b>Phone:</b>	225-342-2905
<b>Fax:</b>	225-342-2717
<b>Website:</b>	www.laworks.net
<b>Email:</b>	jriley@lwc.la.gov
<b>Period of License:</b>	Issue date subsequent to December 31
<b>Minimum Age:</b>	None

### Requirements for License

- Must submit 3 notarized character references.
- Must submit a résumé.
- Must obtain a Surety Bond in the amount of \$5,000.
- Proposed applicant contract must be approved by the Louisiana Workforce Commission.
- Must pay all fees.
- Must complete 00L-1 Application form and have the form notarized.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$600	\$200	R.S. 23:101 et seq.

# Louisiana Licensing Guide

## Private Investigator (Agency)

<b>Regulated Activity:</b>	Private Investigator (Agency)
<b>Regulatory Authority:</b>	Louisiana State Board of Private Investigator Examiners 2051 Silverside Drive Suite 190 Baton Rouge, LA 70808
<b>Phone:</b>	225-763-3556
<b>Fax:</b>	225-763-3536
<b>Website:</b>	www.lsbpie.com
<b>Email:</b>	info@lsbpie.com
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Requirements for License

- Must be of legal age (18).
- Must be a citizen of the United States or a resident alien holding a proper documentation to work in the United States.
- Has not been convicted in any jurisdiction of any felony or of crime involving moral turpitude.
- Has not been declared by any court of competent jurisdiction to be incompetent by reason of mental defect or disease which has not been restored.
- Is not a practicing alcoholic or drug addict.
- If a corporation, shall be incorporated under the laws of this state or shall be duly qualified to do business within this state with a valid certificate of authority issued by the Secretary of State, and shall have an agent for service of process designated as required by law.
- If, in the discretion of the Board, the applicant provides inadequate information to allow the Board to ascertain whether the applicant satisfied the qualifications for licensure, the applicant shall be required to provide additional information for the purpose of the application, or may be required to present himself/herself for an interview for this purpose.
- "Private investigation agency license" issued to any person or entity, as defined in RS 37:3503 (8), where the individual seeking license or the partner of the partnership seeking licensure or the principle corporate officer of the corporation seeking license:
  - i. has at least 3 years experience within the last 10 years either working as a private investigator or in an investigative capacity.
  - ii. satisfies all other requirements for licensing.
- All applicants shall attend and successfully complete a Board approved, 40-hour Basic Private Investigation Preparatory course.
- All applicants shall take a Board administered examination and successfully pass with a 75% score.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Initial Fee: \$250 Application Fee: \$50 Background Check: \$42.50 Total Fee: \$342.50	\$250	R.S. 37:3500-3525

# Louisiana Licensing Guide

## Provider, Adoption Agency

<b>Regulated Activity:</b>	Adoption Agency
<b>Regulatory Authority:</b>	Department of Children and Family Services Bureau of Licensing P.O. Box 3318 Baton Rouge, LA 70821-3318
<b>Phone:</b>	225-342-9905
<b>Fax:</b>	225-342-9483
<b>Website:</b>	<a href="http://www.dss.state.la.us">www.dss.state.la.us</a>
<b>Email:</b>	<a href="mailto:bdaniels@dss.state.la.us">bdaniels@dss.state.la.us</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must include an application and an on-site inspection.
- Director qualifications are a Bachelor of Science (BS) degree plus 2 years experience.
- The length of the licensing process is 60 to 120 days for application and on-site inspection.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50	\$50	R.S. 46:1401

# Louisiana Licensing Guide

## Provider, Case Management

<b>Regulated Activity:</b>	Case Management
<b>Regulatory Authority:</b>	Louisiana Department of Health and Hospitals Health Standards Section P.O. Box 6299 Baton Rouge, LA 70821-0629
<b>Phone:</b>	225-342-9500
<b>Fax:</b>	225-342-5568
<b>Website:</b>	<a href="http://www.dhh.louisiana.gov">www.dhh.louisiana.gov</a>
<b>Email:</b>	<a href="mailto:hss.mail@la.gov">hss.mail@la.gov</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must complete an application and an on-site inspection.
- The length of the licensing process varies.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$600	\$600	LAC 48: I. Chapter 49 in accordance with the provisions of R.S. 49:950 et. seq., and Medicaid Standards for Participation for Targeted Case Management (LAC 50: XV. Chapters 101-119). Must Contact the Regulatory Authority DHH, Health Standards Section.

# Louisiana Licensing Guide

## Provider, Foster Care

<b>Regulated Activity:</b>	Adoption Agency
<b>Regulatory Authority:</b>	Department of Children and Family Services Bureau of Licensing P.O. Box 3318 Baton Rouge, LA 70821-3318
<b>Phone:</b>	225-342-9905
<b>Fax:</b>	225-342-9483
<b>Website:</b>	<a href="http://www.dss.state.la.us">www.dss.state.la.us</a>
<b>Email:</b>	<a href="mailto:tbuxton@dss.state.la.us">tbuxton@dss.state.la.us</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must submit an application and on-site inspection.
- Director qualifications are a Bachelor of Science (BS) degree plus 2 years of experience.
- The licensing process is 60 to 120 days per application and on-site inspection.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50	\$50	R.S. 46:1401

# Louisiana Licensing Guide

## Pyrotechnic Operator or Special Effects Pyrotechnic Operator

<b>Regulated Activity:</b>	Pyrotechnic Operator or Special Effects Pyrotechnic Operator
<b>Regulatory Authority:</b>	The Louisiana State Fire Marshal's Office Mechanical Safety Section 8181 Independence Blvd. Baton Rouge, LA 70806
<b>Phone:</b>	225-925-3657 800-256-5452
<b>Fax:</b>	225-925-3813
<b>Website:</b>	www.lasfm.org
<b>Email:</b>	bill.owens@la.gov kalyn.garon@la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	21

### Requirements for License

- Must have assisted in a minimum of five “permitted or licensed public displays using Fireworks 1.3G or above in the state of Louisiana, under the direct supervision of a pyrotechnic operator licensed in Louisiana, one of which must act as lead operator. Written verification from a licensed pyrotechnic operator is required.
- Must submit application for pyrotechnic operators license to OSFM.
- Must pass pyrotechnic examination given by the State Fire Marshal's Office with 70 percent or higher.
- Must not have been convicted of a felony. See provisions to requirements Title SI-R.S. 57:655 E-5.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$50 Per License Examination: \$25	\$25 Per License	R.S. 51:650 et seq.

# Louisiana Licensing Guide

## Repossession Agency

<b>Regulated Activity:</b>	Repossession Agents
<b>Regulatory Authority:</b>	State of Louisiana Office of Financial Institutions 8660 United Plaza Boulevard Suite 200 Baton Rouge, LA 70809-7024
<b>Phone:</b>	225-925-4660
<b>Fax:</b>	225-925-4524
<b>Website:</b>	<a href="http://www.ofi.louisiana.gov">www.ofi.louisiana.gov</a>
<b>Email:</b>	<a href="mailto:mjohnson@ofi.la.gov">mjohnson@ofi.la.gov</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Requirements for License

- Must be 18 years of age or older and a citizen of the United States or a resident alien holding proper documentation to work in the United States.
- Must be of good character and fitness.
- Must not have been convicted of a felony in the previous 10 years, regardless that the conviction was expunged, set aside, or received a first offense pardon.
- A repossession agency, or its qualifying agent, shall have and maintain a surety bond covering all of its agents and employees of not less than \$1,000,000 issued by an insurer licensed to conduct business in the State of Louisiana by the Louisiana Department of Insurance or a client protection bond approved by the commissioner which has been issued by an association.
- A repossession agency must have commercial general liability insurance covering personal injury and property damage with per occurrence.
- A repossession agency shall designate an individual as its qualifying agent who shall be licensed by the commissioner as a qualifying agent.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$1,500	\$1,000	TITLE 6. BANKS AND BANKING CHAPTER 10-A. ADDITIONAL DEFAULT REMEDIES

# Louisiana Licensing Guide

## Seafood Processing and Wholesale Distribution

<b>Regulated Activity:</b>	Seafood Processing and Wholesale Distribution: Shucker-Packer, Shell-stock Shipper, re-shipper, Crabmeat packer, Fish Packer, Alligator Processor, Wholesale Seafood Distrubtor, Oyster transplant Permit
<b>Regulatory Authority:</b>	Louisiana Department of Wildlife and Fisheries P.O. Box 98000 Baton Rouge, LA 70898
<b>Phone:</b>	225-765-2800
<b>Fax:</b>	N/A
<b>Website:</b>	www.wlf.louisiana.gov
<b>Email:</b>	N/A
<b>Period of License:</b>	1 Year, 4 Years
<b>Minimum Age:</b>	none

### Requirements for License

- Dealers shall only purchase from a validly licensed commercial fisherman or another licensed wholesale/retail seafood dealer.
- When purchasing species of "fish"/seafood from commercial fisherman for which a permit is required, they may only purchase "fish"/seafood from those commercial fisherman who possess the required permit.
- Permits include but are not limited to: mullet, reef fish, shark, spotted seatrout, tuna, etc.
- The one-year permit excludes seasonal: alligator one-month, oyster transplant-2 weeks.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Resident: \$250 Non-Resident: \$1,105 4-year Resident: \$1,000 4-year Non-Resident: \$4,420	Resident: \$250 Non-Resident: \$1,105 4-year Resident: \$1,000 4-year Non-Resident: \$4,420	R.S. 56:303-303.10

# Louisiana Licensing Guide

## Security Company, Owner (Qualifying Agent)

<b>Regulated Activity:</b>	Security Company, Owner
<b>Regulatory Authority:</b>	Louisiana State Board of Private Security Examiners 15703 Old Hammond Highway Baton Rouge, LA 70816
<b>Phone:</b>	225-272-2310
<b>Fax:</b>	225-272-5816
<b>Website:</b>	www.lsbpse.info
<b>Email:</b>	JaneRyland@LSBPSE.com
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	18

### Requirements for License

- Must be of good moral character.
- Must be of legal age (18 years or older).
- Must be a citizen of the United States.
- Has not been declared by any court of competent jurisdiction of any felony or any crime involving moral turpitude, or illegal use or possession of a dangerous weapon for any of which a full pardon or similar relief has not been granted.
- Has not been declared by any court of competent jurisdiction incompetent by reason of mental defect or disease which has not been restored.
- Applicant must possess a high school diploma (or GED) or equivalent work experience.
- If the Board feels the applicant has not provided sufficient information, they can require the applicant to present additional information to the Board.
- If the applicant possesses an arrest record without a disposition, the applicant must cease working until one is submitted.
  1. The applicant has 30 calendar days to provide a disposition.
  2. The disposition must come from either the district attorney's office or from the clerk of court's office from the judicial district in which the arrest occurred.
- A corporation seeking a license shall be incorporated under the laws of this state. If the company is not incorporated, they must obtain a valid certificate of authority issued by the secretary of state.
- An applicant and/or qualifying agent for a security business must have 3 years consecutive experience as an employee, manager, owner of a security company, or 3 years experience as a law enforcement officer with the federal, state, local, or United States military law enforcement agency.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$400 (+\$10 administrative fee) \$30 application fee \$52.50 fingerprint fee per applicant \$50 examination fee	\$400 (+\$10 administrative fee)	L.A.R.S. 37:3270-3298

# Louisiana Licensing Guide

## Security Contractor

<b>Regulated Activity:</b>	The sale, lease, rent, design planning, planning with the intent to prewire, prewiring, installation, maintenance, repair, testing, modification, improvement, alternation, inspection or servicing of an electronic protective system.
<b>Regulatory Authority:</b>	The Louisiana State Fire Marshal's Office 8181 Independence Blvd. Baton Rouge, LA 70806
<b>Phone:</b>	225-925-3657
<b>Fax:</b>	225-925-3813
<b>Website:</b>	www.lasfm.org
<b>Email:</b>	bill.owens@dps.la.gov
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	None

### Requirements for License

- Must assure the general public of the competence of individuals and companies that offer electronic protective systems or services, relating to such alarms or systems for the general public, by establishing statewide uniform procedures and qualifications for the licensing of such individuals and companies.
- Each burglar alarm contracting company must be physically located within the boundaries of the state of Louisiana, and must not have a P. O. Box for a physical address. The main office and all branch locations must employ a separate Type B (for Type A firms) or G (for Type A-1 Firms) license holder that must live within 150 miles of the office he qualifies.
- Must submit a completed application including state and federal tax I.D. numbers and signatures of all owners, partners and or principals. Applications must have original signatures.
- Must submit a company check or money order made payable to the Office of the State Fire Marshal. No personal checks or cash will be accepted. Must have proof of a current Certificate of Insurance showing the policy number, address of office location and expiration date made out to the State Fire Marshal. A binder is acceptable, but the Certificate of Insurance shall be sent within 30 days. The amount of coverage should be no less than \$500,000.00 and should include: General Liability, Errors and Omissions, and Workers Compensation. The binder must show the same coverage. The words "Errors and Omissions" must be spelled out on the face of the insurance certificate.
- If a firm is incorporated, a copy of the Secretary of State Certificate must also be attached to other necessary documents.
- Must have an Occupational Permit from a local government for all companies regardless of type (Corporation, Individual, or Partnership) or location.
- You may contact the following offices to obtain required documents or information:
  - State Sales Tax ID# (225) 925-7318
  - Federal Tax ID# (800) 829-1040
  - Louisiana Worker's Compensation (225) 342-7571
  - Louisiana Secretary of State (225) 922-1000
  - Louisiana Burglar & Fire Alarm Association (337) 886-7282
  - (LBFAA) Testing
  - National Security Association (800) 998-6890
  - (NSA) Testing
  - National Training School (888) 702-1687
  - (NTS) Testing

# Louisiana Licensing Guide

## Security Contractor continued

### BURGLAR ALARM EMPLOYEE REQUIREMENTS (EMPLOYED WITH TYPE A FIRM)

- Anyone who is engaged in the alarm contracting business, and or with a licensed firm through the State Fire Marshal's Office in the State of Louisiana, must hold a current and valid license. In order to obtain a license, one must submit a completed and signed application to the State Fire Marshal's Office.
- An individual must be applying for a position with a company that has a current and valid license through this office.
- Employee must not have a P. O. Box for a physical address.
- Application must be completed and signed by both the applicant and employer must not be processed without dates, including the date of hire, and must have the original signatures.
- An individual may be licensed for more than one firm provided the individual pays fees for separate valid licenses.
- A "Type B" License Holder must live within 150 miles of the qualifying office. They may only qualify for one office.
- Must submit two photos of the applicant, and they must be one inch by one inch and show the whole face. Applications will not be processed without the photos. Photos must be sent for renewals as well.
- Must submit copies of the appropriate certificates required of the requested license type.
- Must submit a company check or money order made payable to the State Fire Marshal's Office. No cash or personal checks will be accepted.
- Type B License – Level 2A and 2B certification (Technician).
- Type C License – Level 1 Certification (Installer)-1 or 2 units of Continuing Education are required at renewal.
- Type D License – No certificate required (Apprentice).
- Type E License – Understanding Alarms Training Course Certificate (Sales-Designer).
- Type F – No certificates required until renewal time (Provisional Sales-Designer).

### BURGLAR ALARM EMPLOYEE REQUIREMENTS (EMPLOYED WITH TYPE A-1 FIRM)

- Any person who is engaged in the alarm contracting business in the State of Louisiana must hold a current and valid license, and must be working with a licensed firm through the State Fire Marshal's Office.
- Must submit a completed and signed employee application to this office along with the required attachments. Applications cannot be processed without dates, including date of hire, and must have original signatures.
- An individual may be licensed for more than one firm provided the individual pays the fees for separate valid licenses.
- A type "G" License Holder must live within 150 miles of the qualifying office, and must not have a P. O. Box for a physical address.
- Must submit a company check or money order made payable to the State Fire Marshal's Office. No cash or personal checks will be accepted.
- Must submit two photos of the applicant that are one inch by one inch, and shows the face. Applications will not be processed without the photos. Photos must be sent for renewals as well.
- Must submit copies of the appropriate certificates required for the requested license type.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$250	\$50	R.S. 40:1662 et seq.

# Louisiana Licensing Guide

## Seed Dealer

<b>Regulated Activity:</b>	Seed Dealer
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Seed Programs 5825 Florida Boulevard Baton Rouge, LA 70806
<b>Phone:</b>	225-925-4733
<b>Fax:</b>	225-925-4124
<b>Website:</b>	<a href="http://www.ldaf.la.gov">www.ldaf.la.gov</a>
<b>Email:</b>	<a href="mailto:seed@ldaf.state.la.us">seed@ldaf.state.la.us</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Anyone who sells seed in one-pound packets or more must be licensed in the state of Louisiana.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$100	\$100	L.A.R.S. 37:3270-3298

# Louisiana Licensing Guide

## Sprinkler Contractor

<b>Regulated Activity:</b>	Sprinkler Contractor - A person or entity engaged in the installation, repair, alteration, addition, maintenance, or inspections of fire protection sprinkler systems.
<b>Regulatory Authority:</b>	The Louisiana State Fire Marshal's Office 8181 Independence Blvd. Baton Rouge, LA 70806
<b>Phone:</b>	225-922-0814
<b>Fax:</b>	225-925-4626
<b>Website:</b>	<a href="http://www.lasfm.org">www.lasfm.org</a>
<b>Email:</b>	<a href="mailto:mike.polito@dps.la.gov">mike.polito@dps.la.gov</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

#### Firm

- The State Fire Marshal issues a sprinkler permit to a fire protection sprinkler contractor upon approval of the application. The Sprinkler Permit must have a Certificate Holder that holds a NICET Level III or higher (<http://www.nicet.org/>) in Sprinkler Layout and Design to qualify the firm.
- A current copy of the contractor's insurance certificate made out to the State Fire Marshal must be attached with the application. The amount of coverage should be no less than \$1,000,000, and should include General Liability, Errors and Omissions, and Worker's Compensation. The Certificate of Insurance must include the policy number, date of expiration, and physical address of each contractor location. Contractor's operation of business must be noted in the description part of the insurance certificate.
- Must submit documentation from the Louisiana Secretary of State's Office if contractor is incorporated.
- Must submit Occupational License from a local government for all contractors (Corporation, Partnership, or Individual).

#### Employee

- Employees must hold a current certification as a NICET LEVEL III or IV (<http://www.nicet.org/>) in Sprinkler Layout. An inspector must pass a competency exam administered by the State Fire Marshal's Office.
- Must attach 2 color photographs of applicant that are one inch by one inch and shows the whole face. Failure to do so will result in a delay of the process. Application cannot be processed without the photos, dates, including the date of hire, and must have original signatures!
- Must submit a photocopy of the applicant's social security card and driver's license. This will enable the Office of the State Fire Marshal to verify required information in case of illegible handwriting.
- Certificate Holder must attach a copy of current NICET Card and sign and notarize the attached affidavit, for an initial application and or renewal.
- No cash or personal checks are accepted from firms or employees! Company check only (Certified Funds for firms), or money order should be made payable to the Office of the State Fire Marshal.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$500	\$250	R.S. 40:1625 et seq.

# Louisiana Licensing Guide

## Tank Truck Owner (Milk)

<b>Regulated Activity:</b>	Tank Truck Owner (Milk)
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Dairy Stabilization Board P.O. Box 3098 Baton Rouge, LA 70821-3098
<b>Phone:</b>	225-922-1347
<b>Fax:</b>	225-923-4900
<b>Website:</b>	<a href="http://www.ldaf.la.gov">www.ldaf.la.gov</a>
<b>Email:</b>	<a href="mailto:michelle@ldaf.la.gov">michelle@ldaf.la.gov</a>
<b>Period of License:</b>	2 Years
<b>Minimum Age:</b>	N/A

### Requirements for License

- All persons engaged in measuring and sampling milk from farm bulk tanks and testing milk and cream for butterfat content must first make application to the Commissioner of Agriculture and Forestry on a form prescribed by the Commissioner.
- Must take written and practical examinations.
- Must attend a training session conducted by the Department of Agriculture and Forestry, and the Department of Health every two years.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$0	\$0	R.S. 3:4006

# Louisiana Licensing Guide

## Turtle Farmer

<b>Regulated Activity:</b>	Turtle Farmer
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Animal Health and Food Safety P.O. Box 1951 Baton Rouge, LA 70821-1951
<b>Phone:</b>	225-925-3980
<b>Fax:</b>	225-237-5555
<b>Website:</b>	<a href="http://www.ldaf.la.gov">www.ldaf.la.gov</a>
<b>Email:</b>	<a href="mailto:animalhealth@ldaf.state.la.us">animalhealth@ldaf.state.la.us</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must obtain the Louisiana Turtle Farmer License.
- Subject to annual inspection and export requirements.
- Contact the Regulatory Authority for more detailed information.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$250	\$250	R.S. 3:2358.5

# Louisiana Licensing Guide

## Warehouse Commodity

<b>Regulated Activity:</b>	Any warehouse in which agricultural commodities are stored for the public for a fee
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Louisiana Agricultural Commodities Commission P.O. Box 3098 Baton Rouge, LA 70821-3098
<b>Phone:</b>	225-922-1341
<b>Fax:</b>	225-923-4877
<b>Website:</b>	<a href="http://www.ldaf.la.gov">www.ldaf.la.gov</a>
<b>Email:</b>	<a href="mailto:LACC@ldaf.state.la.us">LACC@ldaf.state.la.us</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must have 5 years experience in the warehouse business to include facilities that commingle commodities belonging to different owners, and facilities that preserve the separate identities of different lots of agricultural commodities, and submit an application.
- Must provide bond, current financial statement, schedule of charges or tariffs, scale ticket and signature cards, and current certificate of provisional stock in amount to cover commodities.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
\$200	\$200	R.S. 3:3401 et seq.

# Louisiana Licensing Guide

## Weights and Measures Service Agency

<b>Regulated Activity:</b>	Weights and Measures Service- Allows individuals to install, repair, or recondition any commercial weighing or measuring device
<b>Regulatory Authority:</b>	Louisiana Department of Agriculture and Forestry Weights and Measures Division P.O. Box 3098 Baton Rouge, LA 70821-3098
<b>Phone:</b>	225-925-3780
<b>Fax:</b>	225-923-4877
<b>Website:</b>	<a href="http://www.ldaf.la.gov">www.ldaf.la.gov</a>
<b>Email:</b>	<a href="mailto:weightsinfo@ldaf.state.la.us">weightsinfo@ldaf.state.la.us</a>
<b>Period of License:</b>	1 Year
<b>Minimum Age:</b>	N/A

### Requirements for License

- Must have possession of, or available for use, weights and testing equipment appropriate in design and adequate in amount.
- No person may operate as a registered service agency or as a registered service person until he is licensed.

Initial License Fee(s)	Renewal License Fee(s)	Authorizing Statute
Service Agency: \$100 Service Person: \$50	Service Agency: \$100 Service Person: \$50	L.R.S. 3:4621 and L.R.S. 3:4622

# Louisiana Licensing Guide

## **Section III Registered Apprenticeship Programs**

- *Registered Apprenticeships in Louisiana*
- *Occupations Under Apprenticeship Programs*

# Louisiana Licensing Guide

## REGISTERED APPRENTICESHIP IN LOUISIANA

The Louisiana State Apprenticeship Law, (R.S. 23:381) authorizes establishment of a Registered Apprenticeship training program for a trade which provides at least two thousand hours of on-the-job training, coupled with a course of related and supplemental instruction consisting of a minimum of 144 hours per year.

Participation in Louisiana's Registered Apprenticeship system is strictly voluntary and provisions of this law apply only to those organizations that wish to have their programs registered with the state.

Employers and other organizations, which participate as Apprenticeship program sponsors, do so because of their conviction that formal structured Apprenticeship programs produce better trained journey workers, and having better trained workers results in greater cost effective productivity.

Administrative rules adopted under authority of the law requires that employers or organizations that wish to establish a formal Registered Apprenticeship training program must submit written standards detailing the specific terms of the training to be provided; terms that include but are not limited to:

1. The planned duration of the training.
2. A work process listing the number of hours to be spent in each phase of the on-the-job training.
3. The curriculum of the required related instruction to be taught and the number of hours to be spent in such instruction.
4. The journeyman wage rate of the trade in which the apprentice is training.
5. The progressive schedule of wages to be paid to the apprentice as training progresses.

The staff of the Louisiana Workforce Commission – Apprenticeship Division offers assistance to prospective program sponsors in developing standards for a training program and submits those proposed standards for review by the Louisiana State Apprenticeship Council. Upon approval of the standards, individual apprentice agreements are processed and apprentices are indentured to the particular program sponsor pursuant to the terms of the approved standards.

Apprenticeship Division staff conduct periodic audits of the program sponsors' facilities and records to determine if the apprentices are being trained in accordance with the approved standards and whether or not the program sponsor is maintaining proper records regarding the apprentice's on-the-job training hours, attendance of related instruction and payment of wages.

Upon successful completion of the training program, the apprentice is issued a certificate of completion from this office and is elevated to the level of journeyworker for their occupation.

# Louisiana Licensing Guide

## Apprenticeships continued

### **LOUISIANA WORKFORCE COMMISSION APPRENTICESHIP DIVISION**

For more information, contact the Apprenticeship Division in Baton Rouge, Louisiana at (225) 342-7820  
1001 N. 23rd Street – Post Office Box 94094 – Baton Rouge, LA 70804-9094  
Phone 225-342-7690 – Fax 225-342-2717 [www.laworks.net](http://www.laworks.net)  
An equal opportunity employer

### Web site Instructions for Apprenticeship Programs

Additional information about Apprenticeship Programs can be found on the Louisiana Workforce Commission's Web site <http://www.laworks.net>. Begin on the home page and find the hyperlink called Workers in the dark grey area in the center of the page. Click on the word Workers. Then select [Search Apprenticeship Programs](#). Now you may search for a program by region, city, or by trade.

# Louisiana Licensing Guide

## OCCUPATIONAL TRAINING CURRENTLY OFFERED THROUGH REGISTERED APPRENTICESHIP

Auto, Truck and Trailer Repairer	Outside Machinist
Barber	Painter
Boilermaker	Pipefitter
Bricklayer	Pipefitter/Welder
Carpenter	Pipe Welder
Cement Mason	Plasterer
Chef	Plumber
Cold End Mechanic or Electronic Mechanic	Pointer-Cleaner-Caulker
Combination Welder Fitter	Precision Inspector
Computer Controlled Machine Operator	Rigger
Construction Craft Laborer	Roofer
Construction Equipment Mechanic	Sheet Metal
Electrician	Ship Fitter
Elevator Construction Mechanic	Special Lab Technician
Fire Fighter	Small Engine Mechanic
Glazier	Sprinkler Fitter
Heating, Ventilation, Air Conditioning (HVAC)	Stationary Engineer
Heavy Duty Mechanic	Steel Worker
Heavy Equipment Operator (Operating Engineer)	Stonemason
Industrial Painter	Substation Electrician
Inside Machinist	Terrazzo Finisher
Instrument Technician	Terrazzo Worker
Instrumentation	Tile Finisher
Insulation Worker	Tile Setter
Iron Worker	Tin Smith or Sheet Metal
Machine Operator	Tool Maker
Maintenance Electrician	Ventilating
Maintenance Mechanic	Welder
Marble Finisher	
Marble Setter	
Marine Electrician	
Millwright	
Mosaic Worker	
Numerical Control Machine Operator	
Operating Engineer	

# Louisiana Licensing Guide

## **Section IV** **Glossary of Terms**

# Louisiana Licensing Guide

## Glossary of Terms

**Application:** a verbal or written request, in the case of a license, the requesting of a license, generally accompanied by an application fee.

**Apprenticeship:** a learning by practical experience under skilled workers of a trade, art, or calling.

**Associate's Degree:** an academic degree conferred by a two-year college after the prescribed course of study has been successfully completed.

**Bachelor's Degree:** an academic degree conferred by a four-year college, university, or professional school, higher than an associate's degree, but lower than a master's degree.

**Bond:** more commonly referred to as a surety bond, which is a promise to pay one party a certain amount if a second party fails to meet some obligation. License bonds usually function as a guaranty from a Surety to a government and its constituents that a company will comply with an underlying statute, state law, municipal ordinance, or regulation.

**Certification:** a document certifying (attesting) that one has fulfilled the requirements of and may practice in a field.

**Doctorate or Doctoral Degree:** one of the highest academic degrees (as a Ph.D) conferred by a university.

**Journeyman:** one who has fully served his apprenticeship in a trade craft and is a qualified worker in another's employ.

**License:** official or legal permission to do or own a specified thing.

**Master's Degree:** an academic degree higher than a bachelor's, but lower than a doctor's degree.

**Permit:** a document or certificate giving permission to do something.

**Practicum:** a course of study designed especially for the preparation of teachers and clinicians that involves the supervised practical application of previously studied theory.

# Louisiana Licensing Guide

## Labor Market Information Customer Survey

Louisiana Licensing Guide 2014

A. Which type of user best describes you? (Please check)

Youth (18 years old or less)

Jobseeker

Business

Other (Please specify) \_\_\_\_\_

B. Did this publication help you to find a job or a training program?

Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	No Opinion

C. For the following, please indicate the extent to which you agree by checking the appropriate box:

	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	No Opinion
a) The data was easy to understand						
b) The data met my needs						

D. Overall, how would you rate the Louisiana Licensing Guide?  
(Check the appropriate box.)

Excellent	Good	Average	Fair	Poor	No Opinion

E. Any suggestions for improvements or changes:

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THANK YOU FOR YOUR PARTICIPATION IN THE LMI CUSTOMER SURVEY.

Fax to: 225-342-9192 or Mail to: Louisiana Workforce Commission, Research and Statistics Division/ LMI Unit, P.O. Box 94094, Baton Rouge, LA 70804-9094.  
Questions or comments toll free --- 888-302-7662.