unemployment insurance

notice to workers Your employer is subject to the Louisiana Employment Security Law and is required to post this notice in a conspicuous place. Your employer has contributed to the Louisiana Trust Fund from which benefits are paid. No amount of contributions to the Trust Fund is deductible from your earnings.

total unemployment You may be eligible to receive unemployment insurance benefits provided:

1. you are unemployed.
2. you have registered for work.
3. you are able to work, available for work, and actively conducting a search for work.
4. you have been paid wages by employers subject to the Louisiana Employment Security Law during your base period in an amount sufficient to qualify you under the law.

partial unemployment If you are partially employed, you may be eligible to receive partial unemployment insurance benefits provided:

1. you work less than your customary weekly hours or days in a pay period due to slack work, a breakdown of machinery, or other similar cause.
2. you earn less than your weekly benefit amount.

If your employer has a "Partial Employer Agreement" with one or more of the local Louisiana Department of Labor Job Centers, your employer is required to assist you with a Low Earnings Report and claim for Partial Benefits immediately after the termination of any week in which you were partially unemployed.

To claim continued weeks of partial benefits, you must complete the turn-around pay order form and return it to your employer who will sign it and mail it to the Job Center through which your employer has a partial claims agreement. It is important to remember that the claim must be received by the claims ofice within seven (7) days following the week for which benefits are claimed.

disqualification You may be disqualified from drawing benefits on your claim if:

1. you have left work voluntarily without good cause connected with your work.
2. you have been discharged for misconduct connected with your work.
3. you fail without good cause to (a) apply for available suitable work, (b) accept suitable work when offered, or (c) return to your customary self-employment when directed.

You may also be disqualified:

1. for any week with respect to which the Administrator finds that your unemployment is due to a labor dispute which is in active progress at the factory, establishment or other premises at which you are or were last employed, and in which you are participating, or in which you are interested.
2. for any week with respect to which, or a part of which, you have received or are seeking unemployment benefits under an unemployment insurance law of another state or the United States.
3. if you are receiving or have received other remuneration (i.e., Workers' Compensation or pensions).

penalties If you make a false statement knowing it to be false or intentionally fail to disclose an important fact in order to receive or increase a benefit amount, you shall be disqualified for not more than the 52 weeks which immediately follow the week in which such determination is made and shall not be entitled to further benefits until cash repayment has been made.

In addition, the law provides: Whoever makes a false statement or representation to the Agency knowing it to be false, or knowingly fails to disclose a material fact to obtain or increase any benefit or other payment under this Chapter, or under an employment security law of any other State, or the Federal Government, or of a foreign government, either for himself or for any other person, shall be guilty of a misdemeanor, and shall be fined not less than $50 nor more than $1,000 or imprisoned for not less than 30 days nor more than 90 days, or both, in the discretion of the court. Each such false statement or representation or failure to disclose a material fact shall constitute a separate offense.

file online at www.LAWORKS.net or call your local Job Center:

Baton Rouge region	
Baton Rouge - Wooddale	(225) 925-4311
Baton Rouge - Plank Rd.	(225) 358-4516
Bogalusa	(985) 732-6630
Gonzales	(225) 644-0335
Hammond	(985) 543-4960
Walker	(225) 667-1874
Alexandria region	
Alexandria	(318) 335-4335
Deridder	(337) 462-2482
Ferriday	(318) 757-4931
Lake Charles	(337) 475-4900
Leesville	(337) 238-6436
Mansura	(318) 964-2301
Oakdale	(318) 335-4335
Rapides	(318) 487-5532
Lafayette region	
Abbeville	(337) 893-6775
Crowley	(337) 788-7550
Houma	(985) 857-3640
Franklin	(337) 828-0257
Lafayette	(337) 262-5511
Morgan City	(985) 380-2448
New Iberia	(337) 373-0010
Opelousas	(337) 948-0246
Thibodaux	(985) 447-0931
Monroe region	
Bastrop	(318) 283-0849
Monroe	(318) 362-5151
Tallulah	(318) 574-0140
Winnsboro	(318) 435-2151
New Orleans region	
LaPlace	(985) 652-3471
Metairie	(504) 736-7050
New Orleans East	(504) 243-7603
New Orleans	(504) 568-7280
Plaquemines	(504) 682-0081
Chalmette	(504) 278-7450
Slidell	(504) 646-6410
West Jefferson	(504) 361-6311
Covington	(985) 893-6254
Shreveport region	
Bossier City	(318) 741-7360
Minden	(318) 371-3024
Natchitoches	(318) 357-3145
Ruston	(318) 251-4175
Shreveport	(318) 676-7789

LOUISIANA WORKS™
DEPARTMENT OF LABOR

www.LAWORKS.net

An Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. 1-800-259-5154 (TDD)

R.S. 23:1621 states that, this notice must be posted in a convenient and conspicuous place in the employer's place of business. Revised 12-02